



Shenley Parish Council

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 10th JANUARY 2023, AT 7.30PM, IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Justine Ash, Nicky Beaton (Chair), Rosemary Gilligan, Annie Keen, Sharon Madsen, Gavin O'Sullivan, and William Susman.

In attendance:

- County Councillor Morris Bright*
- Amanda Leboff, Clerk to the Council
- 2 members of the public at its most
- 4 members of the public via zoom at its most

(* Denotes attended for only part of the meeting.)

86/22.23 ABSENCE OF MEMBERS

Apologies for absence were submitted from Cllrs Anthony Spencer and Natalie Susman

87/22.23 DECLARATIONS OF INTERESTS OF ITEMS ON THE AGENDA

- Councillors Gilligan declared a Personal Interest in the item concerning Shenley Park Trust as a Trustees.

88/22.23 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6th DECEMBER 2022.

RESOLVED that the minutes of the Parish Council meeting, held on the 6th December 2022 be confirmed as a correct record, and to be signed by Cllr Beaton and adopted by the Council.

89/22.23 REVIEW OF ACTION PLAN FROM ABOVE MEETINGS

The Action plan was **NOTED**, and it was **AGREED** that: -

- Add to February agenda cctv outside public toilet
- The Clerk to contact St. Albans head of planning raising concerns on potential impact on Shenley of the freight terminal and request to be kept in the loop with up-to-date information, particularly with regards to works on the roads. Clerk to contact Aldenham Parish Council and inform them of this action.
- Road Name signs – RG asked why road names are no longer green but have the HBC logo on. Clerk to follow up
- New replacement bus stops – clerk to look into installing bins
- Trees and Rocks to be placed on junction with Pound Lane and Rectory Lane – Cllr N Susman to contact Ian Kershaw at HBC

90/22.23 MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 19th DECEMBER 2022

The meeting **NOTED** the minutes of the Planning Committee meeting, held on the 19th December 2022

91/22.23 MINUTES OF THE FINANCE COMMITTEE MEETINGS HELD ON 1st DECEMBER 2022



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The meeting **NOTED** the minutes of the Finance Committee meeting, held on the 1st December 2022

92/22.23 **PUBLIC ISSUES**

The meeting welcomed County Councillor Morris Bright to the meeting

There was a question asked in advance of the meeting for County Councillor Bright, which was: -

"The 357-bus service from Harpenden to Borehamwood is currently running on an emergency timetable and all school run buses that support pupils travelling to Heartwood Academy, Elstree Screen Arts and Yavneh College have been removed. Although I fully understand that bus provision is a County Council responsibility, the Borough Council also have general wellbeing powers and duties that does not absolve them from responsibility.

Can Cllr Bright please explain what steps are being taken to pressure Hertfordshire County to re-establish the 357-bus service to cover all school run time services to local education establishments and what options might be available for other authorities to make interim provision until this happens?"

County Councillor Morris Bright said he was grateful for the question and highlighted he was attending the meeting as a County Councillor. He began by stating that this is a country wide issue with bus providers no longer being able to afford to provide the service.

At present the 357 is being run on a skeleton timetable until after February half term, at which point a new provider will take over and the full service will resume. HCC are providing small buses for those who are entitled to it. Cllr Bright said he has full sympathy for those effected by this situation.

The resident asked if the current provider could amend the timetable to accommodate the school run. It was also requested that there are assurances from the new provider that the new timetable will have a stop outside of Hertswood Academy as pupils need to be able to get to school.

Cllr Bright suggested that the Clerk email Andrew Highfield at HCC, copying in Cllr Bright, Bibby and Douris concerning this matter.

Following a brief discussion, it was **AGREED** that the SPC will see if there is local interest for a privately run hopper bus to do a station run at peak times.

A resident informed the meeting that there has been anti-social behaviour in Halliday Close including the theft of a catalytic converter. Cllr Ash will contact the PCSO and Cllr N Susman will be asked for an update as she has been in discussion with the concerned resident.

The following questions were asked to Cllr Bright by Cllr Madsen on behalf of residents: -

Resident has requested for a traffic count on London Road now and after the full opening of the Sky



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Studios. Cllr Bright asked the Clerk to see when the last speed survey was conducted and if this had the number of cars noted as well. It was suggested that if there is any Section 106 money left from the Sky Studios project then this could be used for the surveys both now and after the studios have been opened. It was also suggested that specific signage directing traffic to the studios, away from Shenley be used.

Resident has asked why the installation of a road by Gristwood and Toms has been ignored by Enforcement. Following a brief discussion, Cllr Bright asked the Clerk to forward him correspondence regarding this.

Resident asked why the fly tipping at Well End took 4 months to clear. Cllr Bright said that there is a need to catch the perpetrators who do this. This is an issue, and he would like to see a hotline set up for reporting fly tipping.

The condition of the road of Harper Lane was mentioned. Cllr Madsen will email County Councillor Clapper directly with regards to this.

Finally, the delay in the HBC Local Plan was raised. Cllr Bright informed the meeting that hopefully there will be a draft Local Plan by the end of 2023.

Cllr Beaton thanked Cllr Bright for attending and answering the questions.

93/22.23 REPORTS OF COMMITTEE, MEMBERS AND CLERK

(i) Shenley Park Trust – SPC Vacancy

Following Cllr Madsen's resignation from the Park Trust, SPC have a vacancy to fill. As no Parish Councillor volunteered to fill the Vacancy it was **AGREED** that SPC will use the option to have a non-Councillor represent SPC on the Park Trust. A volunteer will be requested via Facebook and Shenley Village Matters.

(ii) Arriva Bus Route 357 update

See point 92/22.23

(iii) Public Toilet Vandalism

The Clerk informed the meeting that works will hopefully begin next week.

(iv) Shenley Neighbourhood Plan Checklist

The chair informed the meeting that the checklist should now be available to everyone to use. Cllr Gilligan will check this.

(v) Borough Councillors Update

In her absence, Councillor Susman sent the following report that was read at the meeting: -



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"It was a busy month attending a variety of meetings including Policy Review and Income Generation Task & Finish Group which I chair as well as the Full Council meeting and an EGM on the Cost of Living Crisis.

Additionally, I have attended my first Hertswood School Governors meeting and have more meetings this month.

Last week I went out with Ian Kershaw of HBC and we distributed three signs around the ward in fly tipping hot spots. We will keep relocating these. I am hoping that soon we will have some mobile cameras and will find good locations for these.

Over Christmas I was volunteering over the festive days with Communities First making calls to those people in the Borough in need or housebound. This kept me busy together with my shifts at Warm Spaces at the church, and on 30th December I helped at the Church monthly soup lunch, making my traditional Friday night chicken soup with noodles. This was a first for many and was pleasantly surprised when people were having not only seconds, but thirds. Fortunately, no-one was poisoned, and I have offered to continue helping. It was a lovely gathering of locals and great to spend time reaching out to other members of the community."

(vi) Action for a Cleaner Shenley and Groundwork Team – Update

The meeting was informed that in 2022: -

599 bags were collected

80.5 bags were recycled

546.5 hours of work were completed

(vii) Community Payback Team

Community payback have still not returned. No date for their return has been given.

(viii) Harris Lane/Rookery Field/Pursley Field

The clerk informed the meeting that she has finally received the quote for works (to take over the works that the Goughs did) from John O'Conner

It was **AGREED** that at least 1 other quote will be obtained

(ix) Harris Lane Pavilion

Following a discussion, Cllr W Susman offered to assist with the process of obtaining quotes. The clerk will send Cllr W Susman details already obtained

It was **AGREED** that Cllr Gilligan will ask Michael Ward if he is able to do a professional drawing of what is required for the replacement pavilion.

(x) Replacement Bench in The Spinney

See point 92/22.23



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(xi) Media Committee

Nothing to report

(xii) Shenley Village Matters – dividing streets for delivery amongst Councillors and Volunteers

The latest edition of SVM is currently being edited.

An article will be put on Facebook asking for volunteers to deliver copies of SVM

(xiii) Shenley Community Activities Group

Nothing to report

(xiv) Future Initiative Working Party

Coronation Picnic event – an article will be put in SVM asking for volunteers to organize the event. Cllr N Susman will be asked to put together a list of what is needed to organize the event including what forms need to be completed.

(xv) Police Update – Safer Neighbourhood Team

Nothing to report

94/22.23 FINANCIAL MATTERS

- i. The Accounts for payment for December 2022 were received and it was: - Following a proposal and seconder, it was: **-RESOLVED** that the monthly Accounts for December 2022 totaling £8,401.24 be **APPROVED**.
- ii. Following a proposal and seconder, it was: **-RESOLVED** that the: - Monthly budget monitoring reports for December 2022 be **APPROVED**.
 - Cash Allocation report
 - Year to date profit and loss by cost types
 - Profit and Loss with Year to Date, Prior Year and Variance
 - Balance Sheet
 - Statement of Cash Flows
 - Bank reconciliation - Unity Trust Bank
 - Fixed Asset Summary
 - Aged Payables Detail
- iii. Grant Requests using the General Power of Competence: - There were none
- (iv) The Council **RESOLVED** to **APPROVE** the Budget requirement for the year 2023/24
- (v) The Council **RESOLVED** to **APPROVE** the precept amount of £97,095.74
- (vi) It was **AGREED** that the Clerk notify Hertsmere Borough Council accordingly

95/22.23 The meeting ended at 9.45p.m.

Chair



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ACTION LIST - 10TH JANUARY 2023

PROVISION	ACTION	BY
Review of previous action points	<ul style="list-style-type: none"> • Clerk to contact St Albans Planning re: Freight Terminal • Shenley Pond - Ask John O'Conner's if they can paint the bollards black • Road names in green – HBC have confirmed they will do so in Future • Bins @ bus stops along Shenleybury – HBC will monitor the need • Parking deterrent at junction between Pound Lane and Rectory Lane – Cllr N Susman investigating • Shenley Primary School - Contact to see if they would put out no parking cut-outs of animated children 	<ul style="list-style-type: none"> • Clerk • Clerk • actioned • actioned • Cllr N Susman • Clerk
Anti-social behaviour	Halliday Close – Cllr N Susman to update	Cllr N Susman
357 Bus Service	Clerk to email HCC with concerns and requests	Actioned
SPT	Vacancy to be advertised	Cllrs
Neighbourhood Plan Checklist	Ensure it is available for all to use	Cllr Gilligan
Maintenance Works	Receive at least one more quote	Clerk
HL Pavilion	<ul style="list-style-type: none"> • Clerk to send Cllr W Susman details • Cllr Gilligan to ask about getting plans drawn up 	<ul style="list-style-type: none"> • Clerk • Cllr Gilligan
Replacement Bench at The Spinney	Apply for Locality budget grant	Clerk
Coronation event	<ul style="list-style-type: none"> • Advert to go in SVM asking for Volunteers • Checklist of what needs doing 	Councillors
Precept	Inform HBC of precept details	Clerk
February Agenda	Add: - Camera outside the public toilet	Clerk