



Shenley Parish Council

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY, 15 JUNE 2021, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

(DUE TO COVID RESTRICTIONS AND HEALTH AND SAFETY ONLY COUNCILLORS WERE ABLE TO ATTEND IN PERSON, MEMBERS OF THE PUBLIC WERE ABLE TO VIEW VIA ZOOM)

PRESENT: Councillors Justine Ash, Nicky Beaton, Rosemary Gilligan, Sharon Madsen, Gavin O'Sullivan, Natalie Susman and William Susman

In attendance:

- Amanda Leboff, Clerk to the Council

27/21.22. APOLOGIES FOR ABSENCE.

Apologies for absence were submitted from Councillors Anthony Spencer, Annie Keen (who was in attendance via Zoom) and County Councillor Morris Bright.

28/21.22 DECLARATIONS OF INTERESTS OF ITEMS ON THE AGENDA

Councillors Gilligan and Madsen Declared a Personal Interest in the item concerning Shenley Park Trust.

29/21.22 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25th May 2021.

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 25th May 2021 be confirmed as a correct record, and to be signed by Cllr Beaton and adopted by the Council.

30/21.22 REVIEW OF ACTION PLAN FROM ABOVE MEETINGS

The Action plan was **NOTED**.

31/21.22 MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 3rd JUNE 2021.

The meeting **NOTED** the minutes of the Planning Committee meeting, held on the 3rd June 2021.

32/21.22 PUBLIC ISSUES

No questions were received in advance of the meeting.

33/21.22 REPORTS OF COMMITTEE, MEMBERS AND CLERK

(i) Publication Scheme

Following a proposer and a seconder it was **RESOLVED** to adopt the Publication Scheme for Shenley Parish Council

(ii) Keep Tidy Signage

The meeting was informed that 30 x A2 posters have now been ordered and will be ready to be put up in appropriate locations around Shenley at the end of June or beginning of July.



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(iii) Christmas Lights update

The meeting was informed that the issue in 2020 with the shortage of Christmas lights was due to many of the lamp posts not working. It was **AGREED** that the clerk would contact Herts Highways to confirm that the secondary socket was put back on the newly painted lamp posts.

(iv) Parking at L'Italiana update

The meeting discussed the issues surrounding the parking at L'Italiana Councillor N Susman informed the meeting that she has explored various options including speaking with the restaurant owner, the possibility of parking at Shenley Glassworks which was refused and the head of HBC Street Scene. It was confirmed that the restaurant is not responsible for patrons parking and HBC had noted the efforts being made by the restaurant with regards to parking. It was **NOTED** that there are no parking restrictions on Rectory Lane. It was also **NOTED** that the green behind the restaurant would not be adequate for parking.

It was **AGREED** that the Clerk will contact Highways to see if there is the possibility of having yellow lines introduced to Rectory Lane.

It was agreed that if the bus company struggle to get down Rectory Lane and Pound Lane because of the parking then they should complain to Highways.

(v) Planning Committee – Application updates for the public

After a lengthy discussion, the meeting **AGREED** that the monthly Shenley planning applications are available to the public via the planning agenda on the website.

(vi) Allotments and Horticultural sheds

The meeting was informed that the clerk is still waiting to hear from HBC with assistance for the risk assessment.

(vii) Action for a Cleaner Shenley – Update

The meeting was informed that the team have collected to date for June 20.5 bags to date. A total of 316.5 bags have been collected since January 2021. The meeting thanked the team for their continued hard work.

The meeting asked what HBC's obligation is to collecting litter. Cllr N Susman said that having spoken with the head of HBC street scene they will be collecting rubbish in Shenley more often and have added a bin to the collection they were unaware of.

Councillor Madsen asked for clarification on who owns the path between Anderson and Newcome Road as this needs attention. The clerk will contact highways to find out who owns this as well as the strip of land on Rectory lane referred to as Menorial Waste.



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At this point the meeting discussed the pond as this had previously been mentioned by the Groundwork team.

Following a proposer and a seconder it was **AGREED** to **APPROVE** the quote from AGA to carry out: -

- Gravel and retaining strip repairs = £1,090
- Assorted timber planks and rails, Terrapin traps, pre-vegetated coir pallets = £1,280

(viii) Community Payback Scheme – Update

The team are hoping to return.

(ix) Harris Lane/Rookery Field/Pursley Field

The lease for Pursley Field is close to completion.

(x) Media Committee

The latest edition of SVM is 48 pages and has been delivered. The meeting thanked Mr Guy Beaton for all his hard work with SVM. The meeting also thanked Mr Dayaram Nakrani for all his work on the website.

(xi) Shenley Community Activities Group

Nothing to report.

(xii) Police Update

The meeting was informed that the PCSO face-to-face initiative took place, but no feedback has been received.

The meeting **NOTED** that there has been an increased police presence in Shenley recently.

The meeting also discussed cyclist etiquette needs to be addressed. It was **AGREED** that Cllr Ash will contact the police with what can be done with regards to this.

(xiii) Shenley Park Trust

SPT will be holding their next meeting on 24th June.

(xiv) Additional dog bins around Shenley

The meeting **AGREED** this will be taken forward by the Parish Council representatives on the Park Trust.

(xv) Neighbourhood Plan Update

The meeting was informed that that Angela Koch, the NP advisor will be putting the Shenley neighbourhood Plan forward in a competition for the best Neighbourhood Plan.



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The meeting went on to discuss the Hertsmere Local Plan that is due to be published in September 2021.

34/21.22 **FINANCIAL MATTERS**

- (i) The Accounts for payment for May 2021 were received and it was: - Following a proposal and seconder, it was: **-RESOLVED** that the monthly Accounts for payment in May 2021 totalling £5,072.29 be **APPROVED**.
- (II) Following a proposal and seconder, it was: **-RESOLVED** that the monthly budget monitoring reports for May 2021 be **APPROVED**.
- (iii) It was **NOTED** that the Petty Cash will be ended at the next Finance Committee meeting
- (iv) Grant Requests using the General Power of Competence: - None were received.
- (v) The meeting **NOTED** the information regarding what CIL money can be spent on.
- (vi) As no additional costs for repair/replacement to bus shelters at Shenleybury that have been received and **AGREED** to add this to the July agenda.
- (vii) Following a proposal and seconder, it was: **-RESOLVED** to retrospectively **APPROVE** the expenditure of £699 for a Logitech Meet Up Conference Camera in order to run the meetings both in person and remotely together, as of tonight's meeting rather than wait till the July meeting. (The Councillors approved via email in advance)

35/21.22 The meeting ended at 8.50p.m.

Chairman

ACTION LIST - 15TH JUNE 2021

PROVISION	ACTION	BY	ACTION
Horticultural sheds	Risk assessment to be carried out	Clerk to look into	ASAP
ACS Group – wildlife cameras	Location for wildlife cameras to deter fly-tipping to be identified	Cllrs Beaton and Keen	ASAP
Bus Shelter repairs/ replacement	2 more quotes are needed	Clerk	ASAP
Christmas Lights	Look into issues with the lamp posts	Clerk	ASAP
Highways	Who owns path between Newcome Road and Anderson Road? Who owns Menorial waste on Rectory Lane?	Clerk	ASAP
Police	Contact PCSO/ Val Kane seeking an update to face to face initiative and introduction of cycling etiquette	Cllr Ash	July Meeting