



Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 6TH NOVEMBER 2018, AT 8PM* IN
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY
(The meeting began late due to the previous local plan meeting)

PRESENT: Councillors, Annette Edel, Gavin O'Sullivan, Anthony Spencer and William Susman (Chair).

- In attendance: Amanda Leboff, Clerk to the Council
- 7 members of the public were present

62/18. Apologies for Absence.

Apologies for absence were submitted from Councillor Nicky Beaton, Rosemary Gilligan, Nigel Heller, Helen Hussain, Peter Wayne and County Councillor Morris Bright.

63/18. Declarations of Interests

PERSONAL – Councillors Susman and Spencer declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

64/18. Minutes of the Parish Council Meeting held on 2nd October 2018

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 2nd October 2018 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council

65/18. Review of Action Plan from above meetings

The Action plan was **NOTED**.

66/18 Questions by residents of Shenley Parish

A resident asked when the speeding questionnaire would be handed to County Councillor Morris Bright. It was **NOTED** that this would be done by Councillors Heller and Spencer and a date was to be set.

A resident asked why Hertsmere Borough Council has not arranged a public panel meeting with the MP and County Councillor informing people of the Hertsmere Local plan. It was agreed that a request to Hertsmere for this would be sent.

67/18. Reports of Committee, Members and Clerk

- (i) Speeding in Shenley – update

The Chairman thanked residents for their help with the cardboard cut outs of the police. It was evident that cars slow down because of this. The report given highlighted that cars were speeding when the PCSO carried out the speed monitoring.

The chairman informed the meeting that there have been more volunteers for the Drive Safe scheme and we will therefore be able to move forward with this. It was **AGREED** that Cllr Susman and the clerk will organise this.

(ii) Email from resident

The meeting **NOTED** the request from resident for more bins with lids to be placed in Pursley Field. It was **AGREED** the Clerk would speak to Borehamwood 2000 to ask if they would be happy to empty the bins if the Parish Council supplied the bins

(iii) Pursley Field/Borehamwood 2000

The Email sent to Councillor Spencer from Borehamwood 2000 regarding the condition of the Pursley Field Pavilion was **NOTED**. Following a proposer and a seconder it was **AGREED** that Shenley Parish Council would match the grant of £500 already received by Borehamwood 2000. Cllr Spencer **AGREED** to pass this on to Borehamwood 2000.

(iv) Neighbourhood Plan

The chairman thanked Councillors Beaton and Gilligan and the Steering group for all their hard work regarding the Neighbourhood plan and informing the community about Hertsmere's Local Plan. It was **AGREED** their tireless work is greatly appreciated. The meeting **NOTED** the HBC Local Plan consultation in Shenley Primary School on 21st November.

(v) Action for a Cleaner Shenley – Update

The meeting were informed that the ACS group met over the weekend. It was **AGREED** that they continue to do an excellent job.

(vi) Community Payback Scheme – Update

Councillor O'Sullivan informed the meeting that the work along Black Lion Hill has now been completed. They have now begun work on Newcome Path. It was **AGREED** that the clearing of the ditch along the allotments on Green Street will be added to the list of jobs. The meeting thanked Alex from Café in the Orchard for providing them with teas and coffees.

(vii) Harris Lane/Rookery Field

The meeting were informed that 2 benches have been totally destroyed and 2 benches need to be moved from along the side of Hawksmoor due to anti-social behaviour. It was **AGREED** that 3 new benches are needed (one to be funded by Borough Councillor Spencer, one by an independent resident and one by the Parish Council) and 8 benches need refurbishing and the Community Pay Back Team will be asked to do this. It was **AGREED** Cllr Edel and the Clerk would arrange the new benches.

- (viii) Allotments
The meeting were informed that the renewals have been sent out. There were break-ins to several sheds at the allotments of which the police are aware.
- (ix) Shenley Fete
Nothing to report
- (x) Media Committee
Nothing to report
- (xi) Shenley Community Activities Group
The Clerk informed the meeting that the matinee performance of the show Motown has been booked for 13th December and letters have been sent.
- (xii) Police Update
The meeting were informed that Cllr Heller is working closely with PCSO Chris Ramdeen
- (xiii) Shenley Park Trust
The meeting were informed that the Park Trust's next meeting will take place in December
- (xiv) Future Initiative Committee
- Remembrance Sunday – Sunday 11th November
 - Christmas Lights Switch on – Tuesday 13th November – The mayor of Hertsmere will be attending
 - Chanukah – Saturday 8th December
 - Christmas – Sunday 16th December – The Santa Ride around the Village will be in the morning and Santa at the Cage will be at 5.30pm

68/18. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

Application No.	Address	Proposed Development
18/1954/HSE	4 Southerton Way, Shenley, Hertfordshire, WD7 9LJ	Construction of single storey front extension, conversion of garage to habitable space, and single storey rear extension
18/1907/LBC	Shenley Hill Farm Mimms Lane Shenley Radlett Hertfordshire WD7 9AP	Internal alterations to create new shower room. (Application for Listed Building consent)
18/1944/HSE	31 Halliday Close, Shenley, Hertfordshire, WD7 9JZ	Single storey rear extension

18/2013/HSE	56 Newcome Road, Shenley, Hertfordshire, WD7 9EJ	Construction of single storey rear extension (retrospective application)
18/2005/FUL	25 London Road, Shenley, Hertfordshire, WD7 9EP	Erection of new 5 bedroom property with basement, integral garage, parking and associated landscaping in accordance with drawings for Plot 1 under approval 18/0784/VOC.
18/2040/LBC	White Horse, 37 London Road, Shenley, Hertfordshire, WD7 9ER	Installation of 1 illuminated fascia sign, 1 individual built up letters, 2 signwritten wording, 1 illuminated post sign, 1 double sided aluminium tray panel, and 4 tray signs (Application for Listed Building Consent).
*18/1995/ADV	142 London Road Shenley Hertfordshire WD7 9BT	Installation of 2 advertisement awnings. (Application for Advertisement Consent)

With regards to:

18/1182/FUL	45 and 47 North Avenue, Shenley, Hertfordshire	First floor rear extensions and alterations to the roofs. (Amended plans received 15/10/18)
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The meeting OBJECTED to this application on the grounds that:-

- The development is too large
- The development is not in keeping with the street scene
- It is not in-keeping with the emerging Neighbourhood Plan

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmer Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

69/18. Financial matters

(I) Accounts for payment – November 2018 meeting

- The following accounts for the November 2018 meeting were received:

Payment to	Reason	Total Amount
John O'Conner	Grounds Maintenance	144.00
MJD Presentation Systems	Label tape	7.50
BT	Office phone and broadband - September 2018	85.50
ImaginePlaces	support and work	1,344.00
Wel Medical Ltd	Defibrillator pads	40.56
Mrs Amanda Leboff	Monthly XERO	32.40
Mrs Amanda Leboff	Reimburse for SCAG ticket and USB stick	79.99
Petty Cash	Petty Cash - amount to take up to £200 imprest system	192.97
E.ON	Electricity - The Cage	9.31
E.ON	Harris Lane Pavilion	25.84

IAC Audit & Consultancy	GDPR Audit	90.00
HMRC	October payment	201.99
Mrs Amanda Leboff	Wages	1,084.81
Dor 2 Dor	Deliver Shenley Village Matters & NP flyer	143.00
Caprin Limited	Printing SVM and flyers and documents for NP meeting	1550.00
Fay Gough	Cleaning toilet & office	40.00
Bob Gough	Grounds Maintenance	384.00
BT	Office phone and broadband - October 2018	100.77
Caprin Limited	NP - A5 Leaflets	118.00
Shenley Village Hall Management Committee	Hall Hire	96.00
William Susman	Reimburse for PC Speedy - Life-size cut-out	55.86
Caprin Limited	Halloween posters and banner patches	103.80
A.G.A Group	Pond work - terrapin	360.00
Sweets from Evan Ltd	Halloween toffee apples and chocolate apples	89.39
	TOTAL	6379.69

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring reports for the November meeting be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Grant Requests using General Power of Competence:
- Shenley Primary School request for £300 for an exhibition to be moved and displayed at the school

Following a proposer and a seconder it was **AGREED** to give Shenley Primary School a grant of £300 for the exhibition

70/18. The meeting ended at 9.45p.m.

Chairman

ACTION LIST - TUESDAY 6 NOVEMBER 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Speeding	Cllr Heller to confirm meeting with County Councillor Morris Bright	Clerk	ASAP
Drive Safe Campaign	Cllr Susman and Clerk to move forward with this	Cllr Susman	ASAP
Removal of rubbish	Contact John O'Conner for quote	Clerk	Actioned
Metro Bank	Clerk to send documents to move bank accounts	Clerk	ASAP
Benches	Clerk and Cllr Edel to get quotes and arrange instalment of benches	Clerk	ASAP
Local Plan	Request panel debate	Clerk	ASAP