



## Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 3 APRIL 2018, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Nicky Beaton, Rosemary Gilligan, Gavin O'Sullivan, Robert Perlmutter, Anthony Spencer, William Susman (Chair) and Peter Wayne.

- In attendance: Amanda Leboff, Clerk to the Council

**131/17. Apologies for Absence.**

Apologies for absence were submitted from Councillor Annette Edel, Helen Hussain and County Councillor Morris Bright.

**132/17. Declarations of Interests**

**PERSONAL** – Councillors Gilligan Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

Councillor Gilligan declared a personal interest in planning application 18/0425/HSE

**PREJUDICIAL** -none.

**133/17 Minutes of the Parish Council Meeting held on 6<sup>th</sup> March 2018**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 6<sup>th</sup> March 2018 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**134/17. Review of Action Plan from above meetings**

The Action plan was **NOTED**.

**135/17. Questions by residents of Shenley Parish**

- The Chairman welcomed the 16 members of the public to the meeting and invited Claire Crossan to address the meeting with her question:

*With regards to planning application 17/2494/out - 58 dwellings on land north of Potters Lane.*

*SPC response.*

*The meeting did not object to the application; however the meeting did stress that this had been an area identified for future development and request the 58 houses are taken from the total for Shenley housing allocation.*

*With regards to planning application 17/2493/out*

*Land off Cowley Hill*

*Outline planning application 2 form entry primary school.*

*SPC response*

*The meeting did not object to the application; however the meeting did question distance of the school from the EWC which forms its catchment area. Residents of well end and Cowley Hill are quite rightly and justifiably angered and upset by SPC voting in favour of development away from your village and in the same token using the situation to your advantage.*

*Cowley Hill a working stable yard, will be suffering severe loss of grazing and off road riding, the planned houses for gratuity and not need.*

*Your total lack of regard and support is not in the spirit of co-operation we strive for, therefore can the SPC not combine efforts with Borehamwood for rational and aesthetic planning in a places not to upset and destroy?*

Ms Crossan addressed the Parish Council and said she wanted to make the meeting aware that the site in question is an agricultural site and on the proposal its usage is down as none however it is being used.

Cllr Susman highlighted that development is not wanted anywhere in Hertsmere but the pressure to build is immense. Cllr Spencer followed this by stating that if development does not occur then Government will enforce development. Furthermore Cllr Gilligan said that the Neighbourhood Plan would be challenging Hertsmere on the total number of houses to be built. She went on to say that the issue of building the school had been in the pre-application stage with Hertsmere planning for 18 months.

Ms Crossan asked why the site was being considered at all for a school as it is believed to be in completely the wrong area to develop as it is supposed to cater for the Elstree Corridor which is a mile away.

Following a lengthy discussion it was **AGREED** that the Parish Council would e-mail Hertsmere Planning and state that – *following the April Parish Council meeting and further community feedback, Shenley Parish Council OBJECT to the development of a school at the land off Cowley Hill, as it is believed that this is an inappropriate location for a school.*

Ms Crossan asked if a Bridal Way could be put at the land at the top of Potters Lane. It was highlighted that this would need to be actioned by Hertfordshire County Council.

- The Chairman invited Dr Ramani to address the meeting. Dr Ramani informed the meeting that Hertfordshire County Council have said that enforcement Action can be taken regarding the Common Land that has been fenced off in Well End. Cllr Gilligan informed the meeting that she will be emailing Hertfordshire County Council details regarding this. With regards to enforcement action being taken, Cllr Gilligan will speak with the Clerk about writing to County Council.

**136/17. Reports of Committee, Members and Clerk**

(i) St.Martin's Church - Development

Dr Jane Bradley addressed the meeting regarding applying for planning permission to build an extension at St.Martin's Church. The extension would house a coffee area that could be used as a drop in for parents after the school run as well as a meeting place for the community. It could also be used as a communal hall for meals on Wheels.

Dr Bradley said she would welcome the Parish Council's support and help in completing forms and taking the project forward.

Cllr Susman on behalf of the Parish Council said the SPC would be more than happy to support the project. It was **AGREED** the Clerk would arrange a meeting between Dr Bradley and Cllr Gilligan and Cllr Susman to discuss taking the project forward.

(ii) Domain name – discuss the removal of the domain - "shenley-pc.gov.uk"

It was explained to the meeting that the Parish Council are no longer able to use shenley-pc.gov.uk to divert emails to another domain. It was **AGREED** that the Parish Council would no longer use the domain shenley-pc.gov.uk and would only use Shenlevillage.org.

(iii) Hertsmere Local Plan – Update

Nothing to report

(iv) Neighbourhood Plan - Update

Cllr Beaton informed the meeting that Angela the NP consultant is currently working on the draft plan which will be ready to be received on Tuesday 24<sup>th</sup> April. Cllr Beaton informed the meeting that the feedback on the survey carried out by the Neighbourhood Plan team has been excellent.

(v) Action for a Cleaner Shenley - Update

The ACS group is active once again and will be litter picking monthly. The group met on Easter Sunday and litter picked along Mimms Lane. This led on to a discussion regarding the lack of police being seen in Shenley. It was **AGREED** that Cllr Gilligan would draft a letter to the police commissioner asking for more police in Shenley. The discussion then moved on to the CCTV camera that is being well used in Shenley. It was **AGREED** that the clerk would get quotes from Stevenage CCTV for dummy cameras to be put in place with signs.

(vi) Community Payback Scheme – Update

Councillor Beaton informed the meeting that the group continue to do excellent work. Following a complaint from a resident regarding litter in Bell Lane, the team went along and cleared it all.

(vii) Harris Lane/Rookery Field

Nothing to report.

- (viii) Allotments  
Clerk informed the meeting that a date for the allotment committee meeting needs to be set.
- (ix) Shenley Fete  
Cllr Beaton informed the meeting that unfortunately there will no longer be the racing ferrets at the fete, however there may be pony rides in their place.
- (x) Media Committee  
Cllr Beaton informed the meeting that a date for the media committee meeting needs to be set.
- (xi) CSP  
Nothing to report. It was **AGREED** this item would be removed from the agenda from April 2018.
- (xii) Police - Safer Neighbourhood Newsletter  
The information was not received by the meeting.
- (xiii) Shenley Park Trust  
The AGM took place and points that were noted were the entrance to the park and the condition of the greenhouses.

**137/17. Correspondence**

- (i) Receipt of the following correspondence was reported and noted:

**138/17. Planning Applications**

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposal.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
18/0458/HSE	110 London Road, Shenley, Hertfordshire, WD7 9BS	Conversion of garage to habitable room with new front window
18/0425/HSE	Pond House, Mimms Lane, Shenley, Radlett	Construction of detached timber garage to front of property.
* 18/0542/HSE	41A London Road Shenley Hertfordshire WD7 9ER	Erection of detached outbuilding in rear garden.
* 18/0530/HSE	7 Emmett Close Shenley Hertfordshire WD7 9LG	Single Storey Rear Extension

With regards to;

18/0421/FUL	Land Rear Of Summerhill And Northfields King Edward Road Shenley Hertfordshire	Construction of detached 2 storey 4 bed house with accommodation within the roof space with associated landscaping, parking, refuse provision and bike store (Revised application)
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The meeting **OBJECTED** to this application on the grounds that:-

- \*The development is too big
- \*It is an overdevelopment within the greenbelt
- \*The application goes against policies H8 & H11
- \*This is a tandem back garden development which is unacceptable
- \*The new height of the building will result in the neighbouring properties such as "Pen Y Bryn" having the light blocking the only window in a habitable room
- \*The original 3 bedroom application was reluctantly accepted by neighbours who acknowledge the need for new housing.
- \*The new development breaches the distance allowed between a new build development and an existing property.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 139/17. Financial matters

#### (I) Accounts for payment – March 2018 cheques

Payment To	Reason	TOTAL AMOUNT
Nicky Beaton	Reimburse for items for Community Payback	121.41
Shenley Methodist Church	Hire of Methodist Church Hall - Neighbourhood Plan	21.00
Banner	printer cartridges	76.78
John O'Conner	Grounds Maintenance	144.00
Dor 2 Dor	Deliver Shenley Village Matters	143.00
Mrs Amanda Leboff	Reimburse monthly Xero payment ( Feb and March)	64.80
E-On	The Cage	8.21
E-On	Seasonal illuminations	60.59
Mrs Amanda Leboff	Wages	1087.73
HMRC	Payment	212.58
Herts CCTV Partnership ltd	Sim Card (2 year contract)	936.00
Hertfordshire CCTV partnership	Spur on Porters Park Drive	216.00
BT	Office phone and broadband	94.70
ImaginePlaces	Neighbourhod Plan Support	8268.00
Fay Gough	Cleaning toilet, office and 2 x cuts of wildlife at the allotments	132.00
Bob Gough	Grounds Maintenance	384.00
Open Spaces Society	Annual Subscription	45.00
Affinity Water	Clean water bill - Harris Lane Pavilion Changing rooms	47.54
Affinity Water	Clean water bill - Allotments	63.14
Petty Cash	Petty Cash - amount to take up to £200 imprest system for Feb 2018	80.91

SLCC	Annual Subs	147.00
ALCC	Annual Subs	30.00
Petty Cash	Petty Cash - amount to take up to £200 imprest system for March 2018	14.91
Gristwood & Toms	Removal of 2 fallen trees in Rookery Field	354.00
Mrs Amanda Leboff	Reimburse for ACS equipment	50.36
	<b>TOTAL</b>	<b>9711.56</b>

Following a proposal and seconder, it was:-

**RESOLVED** that at the April 2018 meeting, accounts for March 2018 (£9,711.56), be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring reports for February and March 2018 be approved.
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash reports for February and March 2018 be approved
- (IV) Section 137 Grant Requests:  
Shenley District and Horticultural Society grant request (£200 was given in 2015, 2016 and 2017)  
Following a proposer and a seconder it was **RESOLVED** to approve a donation of £200.
- (V) The Council **REVIEWED** and **APPROVED** the 'Review Of Internal Audit Effectiveness'.
- (VI) The Council **REVIEWED** and **APPROVED** the 'Financial And Management Risk Assessment'.
- (VII) The Council **NOTED** and **ACCEPTED** the Internal Audit Engagement Letter with IAC and the GDPR Data Protection Officer Engagement Letter with IAC from 1<sup>st</sup> April 2018 until 31<sup>st</sup> March 2021

It was at this point in the meeting that the Parish Council **NOTED** the resignation of Councillor Robert Perlmutter as a Parish Councillor. Cllr Susman thanked him for all his hard work for Shenley. The Clerk informed the meeting that the notice for a Casual Vacancy will be put out on the 4<sup>th</sup> April 2018.

**140/17.** The meeting ended at 9.10p.m.

Chairman

#### ACTION LIST - TUESDAY 3 APRIL 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Vacancy	Advertise Casual Vacancy	Clerk	ACTIONED
Bank Accounts	Clerk to contact Metro bank with the minutes of the meeting	Clerk	ASAP
Police	Cllr Gilligan to draft letter to police commissioner requesting more police in Shenley	Cllr Gilligan	ASAP
CCTV	Clerk to investigate cost of dummy CCTV cameras	Clerk	ASAP
Land off Cowley Hill	Clerk to write to planning stating objection	Clerk	ASAP
Public Land -Well End	Cllr Gilligan to contact HCC	Cllr Gilligan	ASAP