

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 5 SEPTEMBER 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Nicky Beaton, Rosemary Gilligan, Helen Hussain, Robert Perlmutter, Anthony Spencer, William Susman (Chair) and Peter Wayne

- In attendance: Amanda Leboff, Clerk to the Council

**57/17. Apologies for Absence.**

Apologies for absence were submitted from Councillors Annette Edel, Gavin O'Sullivan and County Councillor Morris Bright.

**58/17. Declarations of Interests**

**PERSONAL** – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

**59/17 Minutes of the Parish Council Meeting held on 4<sup>th</sup> July 2017**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 4<sup>th</sup> July 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**60/17. Review of Action Plan from above meetings**

The Action plan was **NOTED**.

**61/17 Minutes of the Extraordinary Parish Council Meeting held on 23<sup>rd</sup> August 2017**

**RESOLVED** that the minutes of the Extraordinary Parish Council meeting, held on 23<sup>rd</sup> August 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**62/17. Questions by residents of Shenley Parish**

The chairman took the opportunity to welcome members of the public to the meeting. He then read an email from Mr Blundell requesting the Parish Council object to the planning appeal for the land adjoining 1,3 and 5 Shenleybury. It was **NOTED** that the Parish council had previously objected to this application. Following a discussion it was **AGREED** that the Parish Council would **OBJECT** to the Planning Inspectorate.

The Parish Council were then asked to contact Hertfordshire Highways regarding the pot holes all along Rectory Lane.

**63/17. Reports of Committee, Members and Clerk**

(i) Accidents by Shenleybury – request by residents for action

The chairman informed the meeting that there has been a spate of accidents occurring monthly at the same location. Both Highways and the police are aware of this. There are traffic calming measures in place already however the accidents still occur. The chairman went on to say

that funding has been sourced by County Council for a traffic calming survey. 3 boxes will be put up to monitor the flow and speed of the traffic. It was agreed that both the borough and County Councillors were taking this very seriously.

(ii) Request from resident for a memorial back for a bench at the pond.

The meeting noted the email from Mr. Tarrant requesting to a memorial back for a bench for the late Kathleen Tester. The meeting AGREED that more information was needed and the Chairman said he would phone Mr. Tarrant to discuss. It was also suggested that perhaps memorial trees could be planted.

(iii) The name Novita at the previously known Black Lion site.

The meeting discussed at length the renaming of the Black Lion Site. Susan Payne addressed the meeting and highlighted her unhappiness at the new name, and felt the developers did not carry out their commitment as in their appeals proposal regarding the reinstatement of detailing appropriate to this Victorian building, and that the new sign is inappropriate. Councillor Gilligan addressed the meeting with further information regarding the planning application, highlighting that the Black Lion has been there since the 1800s and throughout the planning application process it has been referred to as The Black Lion. Councillor Gilligan also stressed that she was very disappointed that only a small plaque referring to the Black Lion has been offered to be put up on the building. Councillor Gilligan also wanted the Parish Council to stand up for residents who are upset at the loss of name.

It was also highlighted that there is very little parking and cars are already starting to cause an issue on Rectory Lane.

Councillor Spencer said he has spoken with the new owner and also stated that he wishes to encourage new business in the village.

Following the lengthy debate it was AGREED that the clerk would contact Hertsmere planning and ask if anything can be done to enforce the name 'The Black Lion' is used. Following this outcome the Parish Council can then see what course of action can be taken next.

(iv) Anti-Social Behaviour – fires

It was NOTED that over the summer there was a spate of fires. The meeting was informed that the police are aware of this and have already caught some of the perpetrators.

(v) Pursley Field - Update

The meeting were delighted to hear that the newly installed goal posts are being used. It was AGREED that a laminated sign needs to be put on the posts to say that they cannot be used on a Sunday when Borehamwood 2000 are using the field.

(vi) Harris Lane/Rookery Field

The Clerk informed the meeting that a Tesco sign is to be put up on the gym equipment following their generous grant.

(vii) Allotments

The meeting **AGREED** that the Parish Council should go with the Hertsmere Borough Council quote for a new entrance to the allotments.

(viii) Shenley Fete

Councillor Beaton informed the meeting that the donations for this year have now been distributed. The date of next year's fete is Sunday 1<sup>st</sup> July 2018. Councillor Beaton asked on behalf the fete committee for more support from the Parish Council, specifically councillors' help on the day of the event.

(ix) Future Initiative Events

The events for the coming months are Halloween, Remembrance Sunday, Christmas lights switch on, Christmas at the Cage and Chanukah.

Councillor Hussain informed the meeting that people have asked about the condition of the pill boxes around Shenley and the fact that they need cleaning. It was agreed that the cleaning of the pill boxes would be added to the list for the Community Pay Back team.

(x) Media Committee

The deadline for the next edition of Shenley Village Matters is 14<sup>th</sup> September. Following a discussion it was **AGREED** that the Parish Council would write a letter of congratulations to the junior cricket team regarding their recent success.

(xi) CSP

Nothing to report.

(xii) Police Update

Nothing to report.

(xiii) Shenley Park Trust

Councillor Beaton informed the meeting that the Park Trust volunteers are unhappy at being asked to do inappropriate work such as heavy works like digging ditches. She is also worried about the future plans of the park.

(xiv) Neighbourhood Plan

The meeting were informed that the 2<sup>nd</sup> questionnaire is in the process of being delivered. It has been sent out with envelopes and can also be completed on line. Councillor Gilligan has also been successful in securing a technical support grant.

(xv) Village Sign

The Clerk informed the meeting that the order has now been placed for the new village sign, and confirmed that the cows are being replaced with horses on the sign.

(xvi) Additional Christmas Lights

Following a discussion the meeting agreed to the structural survey which is now due (in 2014 the cost was £1780 + vat).

The meeting then discussed additional lights and following a vote it was AGREED that the lights would NOT be extended this year.

**64/17. Correspondence**

(i) Receipt of the following correspondence was reported and noted:

--	--

**65/17. Planning Applications**

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/1665/FUL	Wilton End Cottage Radlett Lane Shenley Hertfordshire	Conversion of existing agricultural barn to a detached 3 bed dwelling with associated amenity space, parking and landscaping.
17/1456/LBC	15 London Road Shenley Hertfordshire WD7 9EW	Replacement of plastic half round gutters with seamless aluminium ogee profile; fitting of non-return valve to cellar drain; removal of wall plate in cellar.

With regards to

17/0952/FUL	University College London Sports Ground And Watford Football Club Training Ground, Bell Lane, London Colney, Hertfordshire, AL2 1BZ	Installation of an artificial playing surface for sports use (amended description and site location plan received 25.07.17).
-------------	-------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------

The meeting **NOTED** again that it would be nice if Watford Football Club became more involved in Community Events such as is stipulated with Arsenal Football Clubs planning conditions.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

**66/17. Financial matters**

(I) Accounts for payment –September 2017 meeting

(II)

- The following accounts for July 2017 meeting were received:

<b>Payment To</b>	<b>Reason</b>	<b>Total Amount</b>
Hertfordshire County Council	Stationary	29.92
E.Amorim	Gardener - pond area March 2017 - July 2017	270.00
Shenley Village Hall	Hire of Village Hall	76.00
Mrs Amanda Leboff	Expenses - XERO monthly payment	26.40
E.ON	The Cage	2.87
E.ON	Harris Lane Pavilion	37.33
Shenley Methodist Church	Hire of hall for Neighbourhood plan	28.00
Mrs Amanda Leboff	Wages	1087.72
HMRC	Payment	212.58
	<b>TOTAL</b>	<b>1770.82</b>

- The following accounts for August 2017 meeting were received:

<b>Payment To</b>	<b>Reason</b>	<b>Total Amount</b>
Caprin Limited	printing of compliments slips	64.80
BT	Office phone and broadband	93.44
LCR magazine	Annual Subscription	17.00
Imagine Places	Neighbourhood Plan support	300.00
Mrs Amanda Leboff	Expenses - XERO monthly payment	26.40
Banner Group	Printer cartridges	231.10
BDO	Auditing of Annual Return	360.00
HMRC	Payment	212.58
Mrs Amanda Leboff	Wages	1087.73
E.ON	Electricity - The Cage	7.90
Hertsmere Borough Council	Neighbourhood Plan - business reply envelopes	194.40
Andy Gough	Grounds Maintenance	210.00
Bob Gough	Grounds Maintenance	384.00
Fay Gough	Cleaning toilet, office & extra removal of waste	100.00
	<b>TOTAL</b>	<b>3289.35</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the September 2017 meeting accounts for both July 2017 (£1,770.82) and August 2017 (£3,289.35), totalling £5,060.17 be approved for payment.

(III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved.

(IV) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved

- (V) Section 137 Grant Requests: -
- (VI) Shenley Primary School request for £2116.80 to help towards the cost of swimming coach expenses (£1524.60 given in 2014, 2015 and 2016) Following a proposer and a seconder it was **RESOLVED** to approve a donation of £1,524.60. However it was noted that the school kept £50 of the deposit money for hiring its hall for the Neighbourhood Plan launch meeting as they felt unhappy with the Parish Council. Therefore as a result £50 has been deducted from their donation and will now receive **£1,474.60**.
- (VII) It was NOTED that CIL money of £9,592.32 had been deposited in the Shenley Parish Council account.

51/17. The meeting ended at 9.20p.m.

Chairman

**ACTION LIST - TUESDAY 5 SEPTEMBER 2017**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving approaching the school.	Clerk	ASAP
Basket Ball hoop	To be ordered		ASAP
Christmas Lights	Book structural survey	Clerk	Actioned
Allotment	Book tarmacking works for entrance to allotments	Clerk	Actioned
Junior Cricket team	Send letter of congratulations	Clerk	ASAP
Planning Inspectorate	Letter regarding Shenleybury	Clerk	ASAP
Novita	Contact planning regarding removal of the name 'Black Lion'	Clerk	ASAP