

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 4 JULY 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors, Rosemary Gilligan, Helen Hussain (Chair), Gavin O'Sullivan, and Robert Perlmutter

- In attendance: Amanda Leboff, Clerk to the Council

38/17. Apologies for Absence.

Apologies for absence were submitted from Councillors Nicky Beaton, Annette Edel, Anthony Spencer, William Susman and Peter Wayne and County Councillor Morris Bright.

39/17. Declarations of Interests

PERSONAL – Councillor Gilligan declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

40/17 Minutes of the Parish Council Meeting held on 6th June 2017

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 6th June 2017 be confirmed as a correct record, and signed by Cllr Hussain and adopted by the Council.

41/17. Review of Action Plan from above meetings

The Action plan was **NOTED**.

42/17 Minutes of the Extraordinary Parish Council Meeting held on 20th June 2017

RESOLVED that the minutes of the Extraordinary Parish Council meeting, held on 20th June 2017 be confirmed as a correct record, and signed by Cllr Hussain and adopted by the Council.

43/17. Review of Action Plan from above meetings

The Action plan was **NOTED**.

44/17 Minutes of the Allotment Committee Meeting held on 13th June 2017

RESOLVED that the minutes of the Allotment Committee meeting, held on the 13th June 2017 be confirmed as a correct record.

45/17 Minutes of the Finance Committee Meeting held on 20th June 2017

RESOLVED that the minutes of the Finance Committee meeting, held on the 20th June 2017 be confirmed as a correct record.

46/17. Questions by residents of Shenley Parish

There were none

47/17. Reports of Committee, Members and Clerk

- (i) Hertsmere Electoral Review

The meeting NOTED the information sent on the Hertsmere Electoral Review.

(ii) Confirm Location for SID

Following a discussion the meeting AGREED that the SID should be placed on Porters Park Drive on the side of the Chapel, with the 'Smiley Face' facing towards Tesco's in order to prevent speeding going down Porters Park Drive towards North Avenue. It was AGREED the Clerk would inform Highways.

(iii) Pursley Field - Update

Nothing to report.

(iv) Harris Lane/Rookery Field

The Clerk informed the meeting that they are still waiting on Frank Coopers to do a site visit to locate the goal mouth sockets.

The meeting **NOTED** the ROSPA report.

The meeting discussed the recent spate of BBQs and fires around Shenley, specifically in the parks. The meeting **NOTED** the email sent by the local resident with regards to this. It was **AGREED** the clerk would contact the PCSO and ask him to visit the resident concerning this.

(v) Allotments

The meeting **NOTED** the minutes on point 44/17

(vi) Shenley Fete

The meeting agreed the fete had been a great success.

(vii) Future Initiative Events

The Clerk informed the meeting that the next Future Initiative Committee meeting is on Wednesday 19th July in The Hub, 7.30pm.

(viii) Media Committee

Nothing to report

(ix) CSP

Nothing to report.

(x) Police Update

The meeting **NOTED** the Safer Neighbourhoods Shenley report.

(xi) Shenley Park Trust

Nothing to report

(xii) Neighbourhood Plan

The meeting were informed that the new Questionnaire is currently being formulated.

(xiii) Village Sign

The Clerk informed the meeting that a site visit will be arranged for September

48/17. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	Summer reading challenge
Shenley and District Horticultural Society	Letter of thanks

49/17. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/1246/HSE	15 Mulberry Gardens, Shenley, Hertfordshire WD7 9LB	Conversion of garage into habitable room with single storey front extension and new side window at ground floor level
17/1136/HSE	Hill Top, King Edward Road, Shenley, Hertfordshire	Erection of single storey rear extension
17/1141/HSE	Iona, King Edward Road, Shenley, Hertfordshire	Single storey rear extension
*17/1282/HSE	5 Wayside Shenley Hertfordshire WD7 9JN	Single storey rear extension.
*17/1273/FUL	University College London Sports Ground And Watford Football Club Training Ground Bell Lane London Colney Hertfordshire	Retention and extension of existing temporary changing room and temporary press room

With regards to

17/0952/FUL	University College London Sports Ground And Watford Football Club Training Ground, Bell Lane, London Colney, Hertfordshire	Installation of an artificial playing surface for multi sports use with inflatable fabric dome cover to be installed on existing grass playing surface.
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The Meeting **NOTED** that it would be nice if Watford Football Club became more involved in Community Events such as is stipulated with Arsenal Football Clubs planning conditions.

With regards to

17/1086/HSE	22 Harris Lane, Shenley, Hertfordshire, WD7 9EB	Demolition of existing conservatory and erection of two storey side extension, part single, part two storey rear extension & new front porch
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The Meeting **NOTED** that this is the loss of another 3 bedroom house in Shenley.

With regards to

17/1045/FUL	Manor Lodge School, Ridge Hill, Shenley, Hertfordshire	Hard surfacing of a car park and access road and installation of wall mounted and bollard lighting
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The meeting suggested that the lighting is both motion and time activated.

With regards to

17/1180/FUL	Silver Hill Cottage Silver Hill Borehamwood Hertfordshire	Construction of open horse walker (Revised Application).
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The meeting stressed that equine use is acceptable in the Green Belt

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

50/17. Financial matters

(I) Accounts for payment – June 2017 meeting

- The following accounts for June 2017 meeting were received:

Payment To	Reason	Total Amount
Hertfordshire County Council	Stationary	87.86
PPH Coaches	2 x coaches to Brighton	1280.00
Methodist Church	Hire of Hall for Neighbourhood Plan	42.00
Playsafety Limited	ROSPA report - Harris Lane Play area	100.80
Mrs Amanda Leboff	Expenses	123.09
Petty Cash	Petty Cash - amount to take up to £200 imprest system for May 2017	50.37
John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Christmas Illuminations	Annual Christmas Lights	3000.00
E.On	The Cage	15.83
Dor-2-Dor (G L Green)	Delivery of SVM issue 10 - inc outskirts	143.00
Mrs Maureen Ashman	Reimburse for planting 4 troughs	89.00
Mrs Amanda Leboff	Wages	1087.92
HMRC	Payment	212.38
HAPTC	5 copies of Neighbourhood plan guide for councillors	25.00
BT	Office phone and broadband	102.75
Herts CCTV Partnership ltd	Spur on Ribston Close column 7	216.00
Banner Group	Printer cartridges	46.68
Ricoh	Toner	48.00
Caprin Limited	Printing Shenley Village matters issue 10	1179.00

Bob Gough	Grounds Maintenance	818.00
Fay Gough	Cleaning toilet, office	114.00
Petty Cash	Petty Cash - amount to take up to £200 imprest system for June 2017	173.98
	TOTAL	9042.66

Following a proposal and seconder, it was:-

RESOLVED that the July 2017 meeting accounts totalling £9,042.66 be approved for payment.

- (II) It was **NOTED** the monthly budget monitoring report would follow shortly
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
There were none
- (V) Following a proposal and seconder, it was **AGREED** that Cllr Helen Hussain be added as a signatory on the Parish Council accounts.
- (VI) The Council **NOTED** the insurer's comments regarding the installation of the permanent goal and hoop in Rookery Field.
- (VII) Additional Christmas Lights - Following a discussion the Council **AGREED** that Cllrs Perlmutter and Hussain would review the lampposts again and report back to the September meeting.

51/17. The meeting ended at 8.20p.m.

Chairman

ACTION LIST - TUESDAY 4 JULY 2017

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving approaching the school.	Clerk	ASAP
Basket Ball hoop	To be ordered		ASAP
SID	Contact Tim Burt regarding positioning of camera	Clerk	Actioned
Village Sign	Request replacing cows with horses and arrange site meeting	Clerk	ASAP
Anti-social behaviour	Contact PCSO regarding resident email	Clerk	Actioned
Additional Christmas Lights	To check the exact lamp posts along Porters park Drive	Cllrs Perlmutter & Hussain	Before Sept meeting