



Shenley Parish Council

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY, 1 SEPTEMBER 2020, AT 7.30PM REMOTELY, VIA ZOOM

PRESENT: Councillors Justine Ash, Annie Keen, Gavin O'Sullivan, Natalie Susman, William Susman and Anthony Spencer.

In attendance:

- Amanda Leboff, Clerk to the Council
- 5 members of the public were present at its most

40/20.21. APOLOGIES FOR ABSENCE.

Apologies for absence were submitted from Cllr Rosemary Gilligan and County Councillor Morris Bright

41/20.21. DECLARATIONS OF INTERESTS OF ITEMS ON THE AGENDA

Councillor Spencer declared a personal interest in the item concerning planning as a Borough Councillor on the Policy Review Committee, Planning Panel and Planning Committee.

Councillors Keen and Spencer declared a personal interest in the item concerning Shenley Park Trust.

42/20.21 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7th JULY 2020

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 7th July 2020 be confirmed as a correct record, and to be signed by Cllr Susman and adopted by the Council.

43/20.21 REVIEW OF ACTION PLAN FROM ABOVE MEETINGS

The Action plan was **NOTED**.

35/20.21 PUBLIC ISSUES

At this point, the chair of the meeting invited questions from the public

The meeting was asked for an update on the new gate and lease at Pursley Field. It was **NOTED** that the Parish Council are waiting on the new heads of term for the lease at Pursley. Borehamwood 2000 require the new lease to be at least 20 years in order to secure outside funding.

The meeting was updated on Woodhall Spinney and were informed that HCC Public Rights of Way will be contacting the landowner for the hedges to be cut down to the approved height. The ditch and pond no longer hold water at present no developments have been made. It was **REQUESTED** and **AGREED** that the matter concerning Woodhall Spinney will be kept on the agenda as topic item.

The Chairman thanked everyone for their questions

45/20.21 REPORTS OF COMMITTEE, MEMBERS AND CLERK



Shenley Parish Council

- (i) Review and Approve Code of Conduct
Following a proposer and a seconder it was **RESOLVED** to approve and adopt the Code of Conduct.
- (ii) To NOTE Guidance on Declarations of Interests at meetings
Following a proposer and a seconder the Guidance on Declarations of Interests at meetings were NOTED
- (iii) Parish Council Vacancy
The meeting was informed that the required signatures have been received following the resignation of Jonathan Bonn and the by-election for the 2 vacancies will be held on Thursday 6th May 2021, unless the covid legislation changes.
- (iv) Youth Working Party
It was **AGREED** that the interested members of the public would be put in contact with one another to see if there is still interest. The matter will be added to the October agenda.
- (v) Allotments
The meeting was informed that, and allotment committee meeting will be arranged. The deed regarding the gates opening on to the allotments will be put to the next meeting of the allotment committee before it is sent to the homeowners. The meeting was informed that the Community Payback Team will be able to assist with clearing the ditches etc, this will be confirmed.

Following a proposer and a seconder it was **AGREED** to purchase a bin for the allotments for £353.10 + VAT

Following a proposer and a seconder it was **AGREED** to repair the gate to the allotments for £315 + VAT
- (vi) Neighbourhood Plan
The meeting was informed that the neighbourhood plan is going to executive at HBC on 8th September and full council around the 17th September.
- (vii) Action for a Cleaner Shenley – Update
The meeting thanked the team for their continued hard work. More volunteers have joined the team which met in August and are meeting again on the 6th September.
- (viii) Community Payback Scheme – Update
The meeting was informed that at the moment the team can not come back to Shenley due to covid restrictions.



Shenley Parish Council

- (ix) Harris Lane/Rookery Field/Pursley Field
Following a proposer and a seconder it was **AGREED** to purchase a kissing gate for the side entrance to Pursley field from the allotment entrance for £1,020.80. This is necessary due to scooters and quads using Pursley Field.

- (x) Media Committee
Nothing to report

- (xi) Shenley Community Activities Group
Unfortunately, no trips have been able to take place this year due to Covid 19. It is very much hoped something can be organised towards the end of the year, but this will depend on government guidelines and will be kept under review.

- (xii) Police Update
The latest stats for Shenley and Potters Bar were read out. However, it is not possible to separate the two areas. The police have been asked to highlight any trends effecting Shenley.

- (xiii) Shenley Park Trust
The meeting was informed that a Shenley Park survey is due to be distributed to all Shenley homes. Following comments regarding Shenley Park Tennis Courts and possible funding, this is now being discussed with local Borough Councillor.

The meeting was informed that the entrance to the park will be done imminently.

46/20.21 **PLANNING APPLICATIONS**

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposal.

| Application No. | Address | Proposed Development |
|-----------------|---|---|
| 20/1131/HSE | 45 Greenwood Gardens Shenley Hertfordshire WD7 9LF | Conversion of garage to habitable room with window and 2 roof lights to rear, change of garage door to window and alterations to rear elevation ground floor window |
| 20/0786/FUL | Land Adjacent To 1, Black Lion Hill, Shenley, Hertfordshire, WD7 9DE | Construction of a 2 storey, 4 bed dwelling and garage with amenity space, parking, access and associated works. |
| 20/1210/MA | Willows Activity Farm, Formerly Bowmansgreen Farm, Coursers Road, Colney Heath, | Application for a non-material amendment to amend the wording on condition 6 to 'As far as Unit C is concerned, this |



Shenley Parish Council

| | | |
|--------------|---|---|
| | Hertfordshire, AL2 1BB | shall be used for use Class E restricted to retail, gymnasiums, indoor recreations not involving motorised vehicles or firearms, Café or restaurant uses and for no other purpose whatsoever (including any other purpose within Class E of the Schedule to the Town and Country Planning (Use Classes) Order, or in any provision equivalent to that class in any statutory instrument revoking and reenacting that order)' following the grant of planning permission ref TP/95/0348. |
| *20/1326/FUL | Land Next To De Havilland Aircraft Heritage Museum Salisbury Hall Bell Lane | Extension to the 5-year time limit by an additional 2 years following permission under reference 15/0956/FUL. |

With Regards To: -

| | | |
|-------------|---|---|
| 20/1159/VOC | Site of Former 26 Woodhall Lane Shenley Hertfordshire | Application for variation of a Condition 6 (plans) to allow for changes to first floor rear balcony, location of pool, and additional crossover following grant of planning permission 19/1804/FUL. |
|-------------|---|---|

The Council **OBJECTED** to this application on the grounds of: -

Single track lane so not deemed safe to have 2 access points. The original driveway is sufficient for cars to turn around. Due to the angle of the property to the front the extension to the driveway would abut protected green space.

With Regards To: -

| | | |
|-------------|--|---|
| 20/1185/HSE | 13 Harris Lane, Shenley, Hertfordshire WD7 9ED | Single storey rear extension following removal of existing extension and conservatory and new roof to existing side and rear extension. |
|-------------|--|---|

The Council **OBJECTED** to this application on the grounds of: -

- Overdevelopment
- Negative effects to the street scene

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeare Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)



Shenley Parish Council

47/20.21 FINANCIAL MATTERS

- (i) The Accounts for payment for July 2020 and August 2020 were received and it was: - Following a proposal and seconder, it was: **-RESOLVED** that the monthly Accounts for payment in July totalling £4,302.61 and August totalling £4,687.02 be **APPROVED**
- (II) Following a proposal and seconder, it was: **-RESOLVED** that the monthly budget monitoring reports for July and August 2020 be **APPROVED**
- (III) Following a proposal and seconder, it was: **- RESOLVED** that the monthly petty cash report for July and August 2020 be **APPROVED**.
- (IV) Grant Requests using the General Power of Competence: -There were none

48/20.21 The meeting ended at 8.30p.m.

Chairman

ACTION LIST - TUESDAY 1 SEPTEMBER 2020

| PROVISION | ACTION | BY | ACTION |
|------------------------|---|---------------|-----------------|
| Planning Applications | Letter to Hertsmere Borough Council advising of the Council's opinions. | Clerk | ASAP |
| The Spinney | This to remain as a full agenda item | Clerk | October meeting |
| Procurement | Order kissing gate, repair to allotment gate and new bin for allotment | Clerk | Actioned |
| Pursley Field | Chase Heads of Term with HCC | Cllr W Susman | ASAP |
| Allotment Committee | Arrange meeting via zoom | Clerk | ASAP |
| Community Payback Team | See if they can start again in Shenley | Cllr Keen | Actioned |