



## Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 2 OCTOBER 2018, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors, Nicky Beaton (Chair), Annette Edel, Rosemary Gilligan, Nigel Heller, Helen Hussain, Gavin O'Sullivan, Anthony Spencer and Peter Wayne

- In attendance: Amanda Leboff, Clerk to the Council

**53/18. Apologies for Absence.**

Apologies for absence were submitted from Councillor William Susman and County Councillor Morris Bright.

**54/18. Declarations of Interests**

**PERSONAL** – Councillors Gilligan and Spencer declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

**55/18. Minutes of the Parish Council Meeting held on 4<sup>th</sup> September 2018**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on the 4<sup>th</sup> September 2018 be confirmed as a correct record, and signed by Cllr Beaton and adopted by the Council

**56/18. Review of Action Plan from above meetings**

The Action plan was **NOTED**. The meeting were informed that with regards to the DriveSafe campaign, the speed camera equipment will need to be collected from South Mimms and they are still trying to get volunteers.

The meeting were informed that Mr & Mrs Midson have handed over all the letters regarding speeding for Hertfordshire County Council. It was agreed these would be hand delivered to County Council by Councillors Heller and spencer and the Clerk will find out who these need to be handed over to.

**57/18 Questions by residents of Shenley Parish**

There were none

**58/18. Reports of Committee, Members and Clerk**

(i) Neighbourhood Plan

Councillors Beaton and Gilligan informed the meeting that the consultation period has now ended and thanks were given to all those that had completed the surveys. Angela Koch will now be doing a

summary of the survey responses. The meeting were informed that there is a meeting with Site 4 landowners this coming week as well as a steering Group meeting on 11<sup>th</sup> October. This will follow the meeting with Hertsmere Planning on 10<sup>th</sup> October.

- (ii) Action for a Cleaner Shenley – Update  
Cllr Beaton informed the meeting that a member of the Action for a Cleaner Shenley Group continues to go well. The next session is on Sunday 7<sup>th</sup> October between 10-12 noon.
- (iii) Community Payback Scheme – Update  
Councillor Beaton informed the meeting that this is going very well, with the group always beginning work by litter picking at Andrew Close.
- (iv) Harris Lane/Rookery Field  
Councillor Edel informed the meeting that 6 new benches were needed and 8 other benches needed refurbishment. Borough Councillors Spencer and Wayne each agreed to give £200 out of their borough grant towards the purchase of the new benches. Councillor Edel will email Councillors spencer and Wayne to confirm this.
- (v) Allotments  
The meeting were informed a date for the next meeting is needed.
- (vi) Shenley Fete  
Nothing to report
- (vii) Media Committee  
The next edition of Shenley Village Matters is currently at the printers
- (viii) Shenley Community Activities Group  
The Clerk informed the meeting that the matinee performance of the show Motown has been booked for 13<sup>th</sup> December. Letters will be sent out in the next couple of weeks.
- (ix) Police Update  
Cllr Heller informed the meeting that he met with PCSO Chris Ramdeen. He informed the meeting that there had been no residential burglaries or robberies in Shenley in August and September. The speed monitoring has continued and people are still being encouraged to report incidents via 101. On 12<sup>th</sup> December there will be an open meeting with the police. Cllr Heller suggested an open day with the police where people can come along with suggestions what can be done with regards to the police in Shenley.
- (x) Shenley Park Trust  
The meeting were informed that the Park Trust's CIL bid has been successful.
- (xi) Future Initiative Committee  
Upcoming events:-

- Halloween – Wednesday 31st October
- Remembrance Sunday – Sunday 11th November
- Christmas Lights Switch on – Tuesday 13th November (date dependent on celebration)
- Chanukah – Saturday 8th December
- Christmas – Sunday 16th December – The Santa Ride around the Village will be in the morning and Santa at the Cage will be at 5.30pm

The Clerk will send out the details of the events and the Councillors will inform the clerk who can help with the various events.

### 59/18. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	Proposed Development
18/1660/FUL	Orchard Villa Porters Park Drive Shenley Hertfordshire WD7 9DS	Change Of Use From B1 (Offices) To D1 (Veterinary Clinic)
18/1688/CLP	Pond House Mimms Lane Shenley Radlett Hertfordshire WD7 9AP	Construction Of Detached Timber Garage Adjacent To Main Dwelling. Certificate Of Lawful Development (Proposed).
18/1617/LBC	White Horse 37 London Road Shenley Hertfordshire WD7 9ER	Alterations & Refurbishment To Include New Ironmongery & Timber Panelling To Existing Main & Side Doors; New External Waiter Station; New Boundary Fencing; New Feature Pendant To Main Entrance Door & Repainting Of Exterior Facade (Listed Building Consent)
18/1524/HSE	12 Russet Drive Shenley Hertfordshire WD7 9RH	Single Storey Side Extension (Retrospective Application)
18/1809/ADV	White Horse 37 London Road Shenley Hertfordshire WD7 9ER	Installation Of 1 Illuminated Fascia Sign, 1 Individual Built Up Letters, 2 Signwritten Wording, 1 Illuminated Post Sign, 1 Double Sided Aluminium Tray Panel, And 4 Tray Signs (Application For Advertisement Consent)
18/1618/FUL	White Horse 37 London Road Shenley Hertfordshire WD7 9ER	External Alterations To Include Replacement Boundary Fencing; Installation Of 2 No. Removable Bollards To Car Park Entrance, 2 No. Led Flood Lights, 3 No. Post Lights, 3 No. Bollard Lights, Erection Of New Arbour & Extension To Existing Paving.

With regards to:

*18/1867/FUL	5 De Havilland Court, Shenley, Hertfordshire, WD7 9JD	Single storey front, side and rear extension including the incorporation and conversion of existing detached garage to habitable space.
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		Conversion of loft to habitable space, to include rear dormer and front roof light
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The meeting OBJECTED to this application on the grounds that:-

- The application goes against policy H8, as the scale, mass and size are not appropriate with the existing street scene.

With regards to:

*18/1799/HSE	122 London Road Shenley Hertfordshire WD7 9BT	Conversion of loft to habitable room to include hip to gable roof alterations, 2 front roof lights, window to side elevation, and rear dormer (revised application).
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The meeting OBJECTED to this application on the grounds that:-

- The application goes against policy H8, as the scale, mass and size are not appropriate with the existing street scene.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

#### 60/18. Financial matters

##### (I) Accounts for payment –October 2018 meeting

- The following accounts for the October 2018 meeting were received:

##### September 2018 Payments

Payment To	Reason	Total Amount
CDA Herts	Annual Membership (Community Development Action Hertfordshire)	35.00
John O'Conner	Grounds Maintenance	144.00
BT	Office Phone And Broadband	90.57
SCAG	Annual Transfer Of Funds	3,000.00
Came And Company	Parish Council Insurance (3 Year Long Term Agreement In)	2,616.88
Dor-2-Dor	Delivery Of Np Flyers	143.00
Mrs Amanda Leboff	Reimburse Domain Renewal - Tsohost & Xero	44.39
Caprin Printers	Np Letters And Questionnaires	522.00
Caprin Printers	Np Banners And Artwork	212.40
Pc Express	Mailbox Renewal	864.00
Hertfordshire County Council	Stationary	102.86
Hertsmere Borough Council	Parish Council By-Election Costs	7,030.45
MJD Presentation Systems	Label Tape	7.50
HMRC	August Payment	201.99
Mrs Amanda Leboff	Wages	1,084.81

Shenley Primary School	Grant For Swimming	1,500.00
Petty Cash	Petty Cash - Amount To Take Up To £200 Imprest System For The Start Of October 2018	178.36
Castle Water	The Hub - Waste Water Bill	28.03
Castle Water	Harris Lane Pavilion - Waste Water Bill	27.35
Affinity Water	Harris Lane Pavilion- Water Bill	39.77
Fay Gough	Cleaning Toilet & Office & Work At Allotments	152.00
Bob Gough	Grounds Maintenance	384.00
HAPTC	Allotment Training Course	50.00
PKF	Auditing Of Annual Return	480.00
Id Property Services	Removing Pond Sign And Disconnect Electrics	80.00
Affinity Water	The Allotments	275.97
	<b>Total</b>	<b>19295.33</b>

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring reports for the October meeting be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Grant Requests using General Power of Competence: there was none
- (I) It was **RESOLVED** to **ACCEPT** and **APPROVE** the external auditor's signed annual return and opinion for year ended 31 March 2018
- (II) It was **RESOLVED** that the annual return and notice of audit was displayed on the Andrew Close notice board for in excess of 14 days

61/18. The meeting ended at 8.50p.m.

Chairman

#### ACTION LIST - TUESDAY 2 OCTOBER 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Speeding	Clerk to arrange a meeting with HCC Highways	Clerk	ASAP
Drive Safe Campaign	Cllr Susman to move forward with this	Cllr Susman	ASAP
Removal of rubbish	Contact John O'Conner for quote	Clerk	Actioned
Allotments	Clerk to send out new date	Clerk	ASAP
Metro Bank	Clerk to send documents to move bank accounts	Clerk	ASAP
Future Initiative Committee	Clerk to send out details of events for Councillors to offer help	Clerk	ASAP