



Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 4 SEPTEMBER 2018, AT 7.30PM IN
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors, Nicky Beaton, Annette Edel, Rosemary Gilligan, Nigel Heller and William Susman (Chair).

- In attendance: Amanda Leboff, Clerk to the Council

43/18. Apologies for Absence.

Apologies for absence were submitted from Councillors, Helen Hussain, Gavin O'Sullivan, Anthony Spencer and Peter Wayne and County Councillor Morris Bright.

44/18. Declarations of Interests

PERSONAL – Councillors Gilligan and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

45/18. Minutes of the Parish Council Meeting held on 3rd July 2018

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 3rd July 2018 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council

46/18. Review of Action Plan from above meetings

The Action plan was **NOTED**.

47/18 Questions by residents of Shenley Parish

The chairman welcomed residents to the meeting

The chairman invited Mr Vezey to address the meeting. Mr Vezey asked what is happening regarding speeding on London Road specifically as you come in and out of the village to and from Well End. He said that there have been lots of references to speeding elsewhere in Shenley but no on London Road. Councillor Susman said that the Drive Safe Scheme that was looked at several years ago needs to start all over again. It needs at least 10 volunteers with one lead volunteer at each location (suggested locations were London Road, Porters Park Drive and Black Lion Hill). The last time this was looked into there was an issue regarding the collecting of the speed camera itself. Cllr Heller has since spoken with PCSO Chris Ramdeen, who has offered to collect and bring the speed camera

when it is needed. Mr Vezey said he was happy to volunteer again for the scheme.

The meeting went on to discuss the possibility of additional signage on London Road. It was AGREED the clerk would arrange a meeting with Tim Burt from HCC to discuss various issues and solutions surrounding speeding in Shenley. Councillor Gilligan suggested the improvements being funded as the village is used as a cut through.

Cllr Heller went on to inform the meeting that he spoke with PCSO Chris Ramdeen about the parking of the cars at Shenley Primary. He has since been to take down the numbers of the cars that were parked on the pavement and will monitor the situation.

Cllr Susman thanked Mr Vezey for attending the meeting.

48/18. Reports of Committee, Members and Clerk

(I) Approve And Adopt Internal Financial Controls (Needed To Change Bank Accounts)

Following a proposal and a seconder it was agreed to ADOPT the Internal Financial Controls

(ii) Issue of humps on London Road – Cllr O’Sullivan

The Chairman suggested that this will be discussed with Highways

(iii) Planning Applications – Cllr O’Sullivan

The meeting agreed felt that it is still beneficial for residents to be able to continue to approach the Parish Council regarding planning applications.

(iv) Neighbourhood Plan – Neighbourhood Development Order

Councillor Beaton informed the meeting that the next public meeting will be held on 13th September 2018 at The Chapel. The meeting were then informed that the Neighbourhood Development Order’s (NDO) are done out by Parish Councils with the majority of funding for them coming from landowners and developers. The NDO allows for a referendum to be carried out, and is a way for all members of the Parish to vote on development. The NDO will end up being a planning application.

Following a proposer and a seconder it was AGREED to support and move forward with a Shenley NDO. It was emphasised that this will only happen if the community support it.

(v) Neighbourhood Plan – Becoming the NEW Parish Plan

Following a proposer and a seconder it was AGREED that with immediate effect the Shenley Neighbourhood Plan will also be the new Shenley Parish Plan.

(vi) Parish Council Election Costs - £7,030.45

The meeting NOTED the costs incurred for the Parish Council Election.

- (vii) Action for a Cleaner Shenley – Update
Cllr Beaton informed the meeting that a member of the Action for a Cleaner Shenley Group wondered what the statistics are for the group. The meeting were informed that 84 hours of work have been completed by the team with the collection of over 119 bags of waste. The meeting thanked Cllr Beaton and the volunteers for the work they are doing.
- (viii) Community Payback Scheme – Update
Councillor Beaton informed the meeting that this is going very well. The issue of the disposal of the rubbish continues as neither HBC nor HCC will collect the rubbish. The clerk has contacted John O'Connor or a quote to remove the rubbish.
- (ix) Sir Richard Cox Charity
The meeting thanked the fete and carnival committee for their very generous donation. The fete and carnival committee suggested the Sir Richard Cox Charity give tickets for a children's pantomime to children at the Women's' refuge. It was agreed this was a good idea
- (x) Harris Lane/Rookery Field
The clerk informed the meeting that she has chased Gristwood and Toms regarding the tree works that are needed in Rookery and Harris Lane fields.
- (xi) Allotments
The meeting were informed there is a communal picnic on Sunday 9th September at the allotments.
- (xii) Shenley Fete
Cllr Beaton informed the meeting that the fete has distributed over £6,000 to local charities. The meeting thanked Cllr Beaton and the fete committee for all their hard work.
- (xiii) Media Committee
The media committee met. The website is being worked on and they are looking to see if anyone can spare a couple of hours a month to help. The articles for the next edition of SVM need to be sent in now.
- (xiv) Shenley Community Activities Group
The Clerk informed the meeting that the matinee performance of the show Motown has been booked for 13th December. Letters will be sent out in the next couple of weeks.
- (xv) Police Update
Cllr Heller informed the meeting that PCSO Chris Ramdeen will be attending the October Parish Council meeting.
- (xvi) Shenley Park Trust
The meeting were informed that the Park Trust met last week and that their finances are looking much healthier. They will begin works to the entrance in February 2019.

(xvii) Future Initiative Committee

The clerk will send out a date for a meeting

49/18. Correspondence

It was agreed this would be removed from further agendas as all communication is sent via email.

50/18. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	Proposed Development
18/1041/FUL	Allotment Site, Stapleton Road, Borehamwood, Hertfordshire	Installation of 2 x 40ft converted steel containers set on oak beams, for the purpose of housing lockers & gardening equipment
18/1357/HSE	8 Southerton Way Shenley Hertfordshire WD7 9LJ	Part retrospective application for partial conversion of double garage to habitable room and first floor side extension with alterations to roof following grant of permission under application: 17/2265/HSE (revised application) (amended by plans received 23/08/2018)
18/1317/VOC	3 Old Nursery Close Shenley Hertfordshire WD7 9FD	Variation of condition 3 (Approved Plans) of permission 17/2292/HSE - To extend NW elevation from 3.1 to 3.3 metres
18/1456/HSE	8 Anderson Road, Shenley, Hertfordshire, WD7 9EQ	Two storey side extension and single storey rear extension
18/1488/HSE	2 Old Nursery Close, Shenley, Hertfordshire, WD7 9FD	Single storey side and rear extension
18/1469/HSE	10 Cox Close, Shenley, Hertfordshire, WD7 9JQ	Single storey rear infill extension
18/1527/HSE	52 London Road Shenley Hertfordshire WD7 9DY	Part single part two storey rear extension following demolition of existing single storey rear extension
18/1529/HSE	16 Raphael Close Shenley Hertfordshire WD7 9JG	Single storey rear extension

With regards to:

18/1182/FUL	45 and 47 North Avenue, Shenley, Hertfordshire	First floor rear extensions and alterations to the roof
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- The meeting OBJECTED to this application on the grounds that:-
- The development is too large
- The development is not in keeping with the street scene
- It is not in-keeping with the emerging Neighbourhood Plan

With regards to:

18/1360/VOC	Land Adjoining 1,3 & 5 Shenleybury Cottages,	Variation to condition 4 (No more than 2 caravans, 1 of which shall be static) of planning permission
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	Shenleybury, Hertfordshire	Shenley,	TP/10/1826 allowed on appeal APP/N1920/A/11/2151457 To - no more than 4 caravans, 2 of which shall be static.
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The Council STRONGLY OBJECTED to this application. The council have since been told by HBC that '***This application was returned by the Council under the relevant section of the Planning Act and we will not be determining it.***

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

51/18. Financial matters

(I) Accounts for payment - September 2018 meeting

- o The following accounts for the September 2018 meeting were received:

July 2018 Payments

Payment To	Reason	Total Amount
BT	Office phone and broadband	87.25
PC Express	PC encryption, monitored back up and hard drive	480.00
Caprin Limited	Printing- flyers for NP	144.00
William Susman	Reimburse for items for Community Payback + replacement Hub cupboard key	60.95
WI	£200 grant towards the Shenley WI Century celebrations	200.00
Mrs Amanda Leboff	Reimburse monthly Xero payment (June)	32.40
E.ON	Harris Lane	38.86
John O'Conner	Grounds Maintenance	144.00
Hertfordshire County Council	Stationary	181.57
Provence Private Hire Ltd	SCAG trip - coaches to Windsor	1010.00
HMRC	July payment	201.99
Mrs Amanda Leboff	Wages	1084.81
Petty Cash	Petty Cash - amount to take up to £200 imprest system for June 2018	59.82
	TOTAL	3725.65

August 2018 Payments

Payment To	Reason	Total Amount
E.On	The Cage	38.86
Ricoh	Photocopier Toner	56.77
BT	Office Phone And Broadband	93.01
Shenley Methodist Church	Hire Of Methodist Church Hall - Neighbourhood Plan	7.00
Shenley Chapel	Hire Of Hall For Neighbourhood Plan Public Meeting	150.00
Shenley Chapel	Deposit - Hire Of Hall For Neighbourhood Plan Public Meeting	200.00
Mrs Amanda Leboff	Reimburse Monthly Xero Payment (July) + Expenses	53.35

William Susman	Reimburse For Items For Community Payback	101.85
Hertfordshire County Council	Stationary	25.54
Banner	Printer Cartridges	271.64
Imagineplaces	Support And Work	1344.00
John O'Conner	Grounds Maintenance	144.00
E.ON	The Cage	19.40
Petty Cash	Petty Cash - Amount To Take Up To £200 Imprest System For July And August 2018	150.48
Fay Gough	Cleaning Toilet & Office	32.00
Fay Gough	Wildlife And Tree Loping	220.00
Bob Gough	Grounds Maintenance	384.00
HMRC	August Payment	201.99
Mrs Amanda Leboff	Wages	1084.81
Castle Water	Harris Lane Pavilion	141.04
	TOTAL	3291.90

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring reports for July and August be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Grant Requests using General Power of Competence: the meeting **AGREED** to give the Shenley Primary School £1,500 towards the cost of the swimming coach expenses.
- (I) The council **RESOLVED** to **ACCEPT** and **APPROVE** the Parish Council insurance quote Came and Company for £2,616.88 (using Ecclesiastical, this includes a reduction due to long term agreement which expires 30th October 2020).
- (V) The council **RESOLVED** to **ACCEPT** and **APPROVE** the amendment to the Earmarked Reserves

52/18. The meeting ended at 9.30p.m.

Chairman

ACTION LIST - TUESDAY 4 SEPTEMBER 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Speeding	Clerk to arrange a meeting with HCC Highways	Clerk	ASAP
Drive Safe Campaign	Cllr Susman to move forward with this	Cllr Susman	ASAP
Removal of rubbish	Contact John O'Conner for quote	Clerk	Actioned
Future Initiative Committee	Clerk to send out new date	Clerk	ASAP
Metro Bank	Clerk to send documents to move bank accounts	Clerk	ASAP