



Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 3 JULY 2018, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors, Nicky Beaton, Rosemary Gilligan, Gavin O'Sullivan, William Susman (Chair), Anthony Spencer and Peter Wayne.

- In attendance: Amanda Leboff, Clerk to the Council

Councillor Susman began the meeting by welcoming Nigel Heller as the newly elected Parish Councillor following last week's election.

33/18. Apologies for Absence.

Apologies for absence were submitted from Councillors Annette Edel, Helen Hussain and County Councillor Morris Bright.

34/18. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

35/18. Minutes of the Parish Council Meeting held on 5th June 2018

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 5th June 2018 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council

36/18. Review of Action Plan from above meetings

The Action plan was **NOTED**.

37/18 Questions by residents of Shenley Parish

The chairman welcomed several residents to the meeting

The chairman invited Mrs Ashman to address the meeting. Mrs Ashman was concerned about planning application 18/1160/LBC. Mrs Ashman highlighted that there is already a planning application at HBC for the gates for the property and was unsure why a second application has been submitted. Mrs Ashman is concerned that the large padlock on the gate and the desire to put up fencing detracts from Grade II heritage. It was also highlighted that in 1999 a request for a shed to be erected was refused by HBC and this was upheld by an appeal. Cllr Susman thanked Mrs Ashman and said these points would be noted when discussing the application.

Cllr Susman invited Mr Midson to address the meeting. Mr Midson questioned why discussion on a Shenley Facebook group was suggesting a zebra crossing near Novita on London Road. This led to a wider discussion about the need for another zebra crossing on London road.

Finally Cllr Susman invited Mr Godfrey to address the meeting regarding planning application 18/1154/CLP. Mr Godfrey explained that despite the wording of the planning application suggesting the request for a mobile home to be erected in his garden it is more in line with appearing as a purpose built granny annex. Mr Godfrey highlighted the development will be sympathetic to the street scene of Old Nursery Close and showed proposed pictures to the meeting. Cllr Susman thanked Mr Godfrey and said these points would be noted when discussing the application.

38/18. Reports of Committee, Members and Clerk

(i) Approve and Adopt Standing Orders

Following a proposal and a seconder it was agreed to ADOPT the Standing Orders

(ii) Update of Parish Councillor Election

The Chairman informed the meeting that Nigel Heller had been elected to the Parish Council on 28th June.

(iii) Letter from resident regarding the condition of Mimms Lane

The meeting NOTED the letter that had been sent by Mr Perkins to Cllr Heller regarding the condition of Mimms Lane. Since the letter was sent the pot holes have since been repaired. It was AGREED that Cllr Heller will contact Mr Perkins to ensure he is happy with the outcome.

(iv) Neighbourhood Plan – Update

Councillor Beaton informed the meeting that the official launch of the Plan took place at the Shenley Village Fete on Sunday 1st July. The stall was well attended throughout the day. So far there have been 30 responses to the online survey. The consultation is open until 15th September. Following the responses the plan will be amended accordingly. The NP is progressing in line with the statutory requirements. Hopefully the plan will be submitted by mid-October.

(v) Action for a Cleaner Shenley – Update

Cllr Beaton informed the meeting that the Action for a Cleaner Shenley Group are meeting regularly. The meeting thanked Cllr Beaton and the volunteers for the work they are doing.

(vi) Community Payback Scheme – Update

Councillor Beaton informed the meeting that this is going very well. The team are attending regularly and have tidied the triangle opposite Novita. Cllr Susman has collected and disposed of the bags of waste.

(vii) Harris Lane/Rookery Field

It was NOTED that the bin along the dividing hedge between Rookery and Harris Lane Fields has still not been emptied. The clerk will again contact O'Connor's.

(viii) Allotments

The allotment committee met on Tuesday 26th June.

(ix) Shenley Fete

Cllr Susman began by thanking Cllr Beaton and her husband Guy for their hard work in organising another excellent fete. Cllr Beaton informed the meeting that the fete raised more money than in 2017.

(x) Media Committee

A date for the next meeting needs to be set. It was AGREED Cllr Heller would join the media committee.

(xi) Shenley Community Activities Group

The Clerk informed the meeting that the trip to Windsor was heavily oversubscribed and several of the residents were upset at not having been given a place on the trip and in turn had been very rude to the Clerk. It was AGREED the Clerk should not be spoken to in this manner.

Following a lengthy discussion it was AGREED that the regulations for the trips need to be amended to ensure that Shenley residents get priority and any non-Shenley residents will receive a place if there is space. Cllr Susman wants booking forms and payments to be online.

(xii) Police Update

Cllr Susman informed the meeting that he had met with PCSO Chris Ramdeen. Chris had confirmed that he has reported the dumped cars on Pippin Close to the DVLA as they are the only ones that can remove them. Following a lengthy discussion it was AGREED that Cllr Spencer would speak to the police Borough Commissioner about the need for more policing resources in Shenley.

Chris also said he would be going to Shenley Primary School one morning to speak to parents who are parking on the pavements opposite the school.

The Police have been doing speed boards on Black Lion Hill. It was agreed that Cllr Heller would speak to the police regarding Shenley residents who put alerts on Facebook warning people of the speed boards/vans.

It was AGREED that Cllr Heller would act as the Parish Council's police liaison. Cllr Susman informed the meeting that he has purchased a life size cut out of a police officer to use as a deterrent.

(xiii) Shenley Park Trust

The meeting were informed that the Park Trust met last week and that they will be looking into borrowing funds in order to carry out much needed works to the entrance of the park.

39/18. Correspondence

- (i) Receipt of the following correspondence was reported and noted:
There was none

40/18. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	Proposed Development
18/1031/HSE	7 Andrew Close, Shenley, Hertfordshire, WD7 9LN	Erection of first floor side extension
18/1154/CLP	4 Old Nursery Close, Shenley, Hertfordshire, WD7 9FD	Stationing of mobile home within the residential curtilage of the dwelling for ancillary purposes to the main house. Certificate of Lawful Development (proposed)

With regards to:

18/1023/FUL	Shenley Cricket Club, Shenley Park, Radlett Lane, Shenley	Retrospective application for a single storey rear extension
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The meeting **OBJECTED** to the application as inappropriate development within the Greenbelt.

With regards to:

18/1186/HSE	122 London Road, Shenley, Hertfordshire, WD7 9BT	Conversion of loft to habitable room to include hip to gable roof alterations, 2 front roof lights, window to side elevation, and rear dormer
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The meeting **OBJECTED** to the application as inappropriate development in a conservation area in view of its bulk, size and mass.

With regards to:

18/1160/LBC	The Old Buttery, 7 Grace Avenue, Shenley, Hertfordshire	Retrospective application for the erection of 2 side gates and piers (Application for Listed Building Consent)
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The meeting **OBJECTED** to the application as inappropriate development within a conservation area.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

41/18. Financial matters

- (I) Accounts for payment – July 2018 meeting

- The following accounts for the July 2018 meeting were received:

Payment To	Reason	Total Amount
BT	Office phone and broadband	88.78

Fay Gough	Cleaning toilet & office (May 2018)	40.00
Bob Gough	Grounds Maintenance (May 2018)	384.00
IAC Audit and Consultancy LTD	Internal Audit	456.00
AGA Bioengineering	Clean, treat and seal boardwalk and handrail	2022.00
AGA Bioengineering	Electric supply and fitting for pond	4015.20
John O'Conner	Grounds Maintenance - missing payment	144.00
Caprin Limited	Neighbourhood Plan leaflets and banners	414.40
Information Commissioner's Office (ICO)	Annual Subscription	40.00
Dor 2 Dor	Deliver Shenley Village Matters & NP flyer	238.00
E.AMORIM	Gardener - pond area - January to May 2018	300.00
John O'Conner	Grounds Maintenance	144.00
Castle Water	The Hub - Waste bill	105.54
Shenley Chapel	Hire of Hall for Neighbourhood Plan Public Meeting (replace chq 004460 ref 002636)	120.00
Shenley Chapel	Deposit - Hire of Hall for Neighbourhood Plan Public Meeting (replace chq 004461 ref 002637)	200.00
LCR magazine	Annual Subscription	17.00
Caprin Limited	Printing SVM and flyers and documents for NP meeting	1606.00
ImaginePlaces	support and work	4560.00
E-ON	The Cage electricity	8.11
HCC	Stationary	26.75
Banner	printer cartridges	271.64
Playsafety ltd - ROSPA	Harris Lane gates inspection	180.60
Shenley Methodist Church	Hire of Methodist Church Hall - Neighbourhood Plan	7.00
Fay Gough	Cleaning toilet & office (June and July 2018)	122.00
Bob Gough	Grounds Maintenance (June and July 2018)	768.00
HMRC	June payment	282.04
Mrs Amanda Leboff	Expenses	164.92
Mrs Amanda Leboff	Wages (Back payment of wages included due to underpayment highlighted by auditor)	1200.83
Affinity Water	The Hub - Water bill	163.23
Petty Cash	Petty Cash - amount to take up to £200 imprest system for May and June 2018	199.80
	TOTAL	18289.84

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring reports for May and June be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Grant Requests using General Power of Competence: the meeting **AGREED** to give the Shenley WI £200 towards their centenary celebrations.

42/18. The meeting ended at 9.45p.m.

Chairman

ACTION LIST - TUESDAY 3 JULY 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Speeding	Chase Highways regarding Speed Survey on Black Lion Hill/ Shenleybury	Clerk & Cllr Susman	ASAP
Community Asset Register	Look into registering the Church of the Good Shepherd as a Community Asset	Clerk & Cllr Gilligan	ASAP
Public Rights of Way	Contact Dawn Grocock regarding overgrown footpaths	Clerk	Actioned
Mimms Lane	Contact resident regarding letter	Cllr Heller	ASAP