



Shenley Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY, 6 FEBRUARY 2018, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Rosemary Gilligan, Helen Hussain, Gavin O'Sullivan, *Anthony Spencer, William Susman (Chair) and *County Councillor Morris Bright.

- In attendance: Amanda Leboff, Clerk to the Council
(* Denotes attended for only part of the meeting)

111/17. Apologies for Absence.

Apologies for absence were submitted from Councillor Annette Edel, Robert Perlmutter and Peter Wayne

112/17. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

113/17 Minutes of the Parish Council Meeting held on 2nd January 2018

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 2nd January 2018 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

114/17. Review of Action Plan from above meetings

The Action plan was **NOTED**.

115/17. Questions by residents of Shenley Parish

The Chairman welcomed the residents present to the meeting and invited them to address the meeting.

Mr and Mrs Treacher together with Dr Ramani addressed the meeting regarding the sale by Hertfordshire County Councils of areas of common land. One such area in Well End has now been fenced off and cannot be accessed by members of the public which goes against common land. Dr Ramani emphasised his concerns regarding the length of time enforcement of common land will take.

Following a lengthy discussion County Councillor Morris Bright confirmed that he has been in touch with Mrs Treacher and is awaiting an answer for Hertfordshire County Council regarding the issue of common land. The response will be received by 09/02/18.

The Parish Council **AGREED** to wait for County Councillor Bright's response before they take action.

Mr and Mrs Midson addressed the meeting regarding speeding along Black Lion Hill, which is an ongoing issue.

Following a discussion it was AGREED that the Clerk would chase Hertfordshire Highways department concerning the smiling traffic sign and also request an additional sign for Black Lion Hill past the Tesco roundabout on the way down Black Lion Hill, as well as the traffic survey. It was also requested that a **BEWARE CONCEALED ENTRANCE** sign be erected near the Midson's home. It was also suggested that there should be a double white line to prevent overtaking and that the speed of traffic be reduced to past Clore Shalom School to 30mph. County Councillor Bright emphasised that expectations need to be realistic in what can be achieved. Perhaps there is a possibility to decrease the speed of traffic during school hours.

Finally residents of Ribston Close addressed the meeting concerning planning application 17/2444/HSE. The application increases the 4 bedroom property to a 6 bedroom property and the neighbours feel this is overpowering and will change the street scene. The proposed plans include an increase of the garden which is parallel to the bridleway and the new suggested parking will adversely affect neighbours.

Councillor Spencer said he would call this in to the planning committee to be discussed.

It was at this point that County Councillor Morris Bright was asked questions concerning Hertsmere's local plan. Councillors Beaton and Gilligan stressed extreme concern about the housing numbers being proposed by Hertsmere Borough Council (HBC), as the Government figures are 3,720 and HBC are proposing around 9,000 homes. Councillor Bright explained that a different methodology had been used to achieve the numbers due to the age of the Hertsmere Borough Council's Core Strategy. The number of houses will be confirmed in March. Councillor Bright emphasised that HBC do not want to build 9,000 homes in Hertsmere.

Councillor Beaton asked about the suggestion that 1,000 will be built across Shenley and Elstree, with in fact most of these being built in Shenley. Councillor Bright informed the meeting that 100 possible sites are being reviewed and no decisions have been made.

Councillor Beaton said how disappointed the representatives of the Parish Council had been when they attended a meeting with HBC following the Neighbourhood Plan letter that was sent the HBC, only to be told that no questions would be answered. Councillor Bright emphasised that regular contact is needed between all parties concerned.

Councillor Bright went on to stress several more points.
Infrastructure is important when reviewing the possible site.
HBC public consultation has only just happened
The preferred site options will not be available till October 2018
The plans will be produced in 2019

The examination period will happen in 2020

The local plan will be adopted in 2021

Councillor Bright stressed that the release of the Green Belt will only happen if it is essential. He is happy to provide regular updates for the Parish Council and is happy to be copied into correspondence and help where he can. The Chairman and those present thanked the County Councillor for his time.

The chairman thanked everyone for attending and invited them to say for the duration of the meeting if they wished.

116/17. Reports of Committee, Members and Clerk

- (i) Question from resident regarding extending the Christmas Lights
Councillor Susman informed the meeting that 4 additional lamps along Porters Park Drive will be used this year as 4 of the usual lamppost columns cannot be used. Councillor Susman will inform the resident. Following a discussion it was decided that we would not extend the lights along Porters Park Drive.
- (ii) Website – Update on using an outside company
The Clerk informed the meeting that she was getting quotes from companies to redo the website which will then need to be maintained in house
- (iii) GDPR – update
The Clerk informed the meeting that she was speaking to the internal auditor about becoming our GDPR officer
- (iv) Hertsmere Local Plan – Update
See point 115/17
- (v) Neighbourhood Plan - Update
Councillor Beaton informed the meeting that the next Steering Group meeting will be on 20/2/18 and will be focusing on the results from the Housing and Development Questionnaire.
- (vi) Pond Lights
Councillor Susman updated the meeting on what AGA Bioengineering have quoted with regards to the pond lights as well as the maintenance of the woodwork. See point 119/17 (v)
- (vii) Pursley Field - Update
Nothing to report
- (viii) Harris Lane/Rookery Field
Councillor Susman informed the meeting that the goal hoop is now in place in Harris Lane and is being used.
- (ix) Allotments
Nothing to report
- (x) Shenley Fete

Cllr Beaton informed the meeting that the stall bookings are going well and the date of the Fete is 01/07/18.

- (xi) Media Committee
The website has been updated and Shenley Village Matters is due to go the printers for the end of the week.
- (xii) CSP
Nothing to report.
- (xiii) Police - Safer Neighbourhood Newsletter
Information was noted.
- (xiv) Shenley Park Trust
The AGM will be taking place on Monday 26th March at 7.30pm in the tea rooms
- (xv) Review of workload
This will be reviewed at the March meeting.

117/17. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire Victim Care Centre	Information for victims- booklet available to view at meeting
Hertfordshire County Council	Traffic & Transport data report 2017 - available to view at meeting

118/17. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmeare Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposal.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
18/0065/FUL	Keepers Lodge Rectory Lane Shenley Hertfordshire	Construction of detached 2 storey 4 bed residential dwelling following Demolition of existing residential dwelling.
18/0012/HSE	18 Southerton Way, Shenley, Hertfordshire, WD7 9LJ	Description: single storey rear extension
17/2467/HSE	22 Woodhall Lane Shenley Hertfordshire WD7 9AT	Erection of two storey side extension, single storey rear extension and Outbuilding to rear garden.
17/2473/HSE	55 Greenwood Gardens, Shenley, Hertfordshire, WD7 9LF	Single storey rear extension
17/2453/CLP	37 Greenwood Gardens Shenley Hertfordshire WD7 9LF	Erection of single storey rear conservatory. Certificate of lawful development (proposed).
17/2417/FUL	University College London Sports Ground And Watford Football Club Training Ground Bell Lane London Colney Hertfordshire	Installation of temporary pitch cover/inflatable dome

*18/0166/CLP	110 London Road Shenley Hertfordshire WD7 9BS	Conversion of garage to habitable room to include new window in front elevation. (Certificate of Lawful Development - Proposed)
*18/0138/HSE	11 Trafford Close Shenley Hertfordshire WD7 9HU	Conversion of loft to habitable room including rear dormer

With regards to;

17/2477/FUL	Villa Scalabrini Green Street Shenley Hertfordshire	Construction of a 2 storey rear extension to include a basement level to Provide a hydro pool and physio room at ground floor and 4 additional Bedrooms at 1st and 2nd floor levels, and first floor rear extension to create a New dining area.
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The meeting did NOT object to the application, however this would be subject to flood risk.

With regards to;

17/2484/HSE	27 Fielders Way Shenley Hertfordshire WD7 9EY	First floor front extension; conversion of garage into habitable room and Single storey rear extension.
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The meeting did NOT object to the application, however did question the parking compliance.

With regards to;

17/2494/OUT	Land North Of Potters Lane Borehamwood Hertfordshire	Outline planning application for the erection of 58 dwellings to include access And layout. (all other matters reserved)
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The meeting did NOT object to the application, however the meeting did stress that this had been an area identified for future development as part of the Shenley Neighbourhood Plan and therefore would request the 58 houses are taken from the total for the Shenley housing allocation

With regards to;

17/2493/OUT	Land Off Cowley Hill Borehamwood Hertfordshire	Outline planning application for the provision of a 2 form entry primary school To include access (all other matters reserved).
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The meeting did NOT object to the application, however the meeting did question the distance of the school from the Elstree way Corridor which forms its catchment area.

With regards to;

17/2458/HSE	47 North Avenue Shenley Hertfordshire WD7 9DF	Part single, part two storey rear extension and installation of solar panels to Rear pitch.
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The meeting **OBJECTED** to this application on the grounds that:-

- The development is too large
- The development is not in keeping with the street scene

With regards to;

17/2459/HSE	45 North Avenue Shenley Hertfordshire WD7 9DF	Part single, part two storey rear extension
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The meeting **OBJECTED** to this application on the grounds that:-

- The development is too large
- The development is not in keeping with the street scene

With regards to;

17/2444/HSE	23 Ribston Close Shenley Hertfordshire WD7 9JW	Conversion of garage to habitable room; ground and first floor side Extensions. Erection of storage unit in rear garden.
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The meeting **OBJECTED** to this application on the grounds that:-

- The development is too large
- The development is not in keeping with the Green Belt
- The development is not in keeping with the street scene
- The proposed development will effect neighbours parking
- The proposed increase of the garden will have a negative effect on the parallel bridleway.

With regards to;

17/2518/HSE	6 Old Nursery Close Shenley Hertfordshire WD7 9FD	Single storey side and rear extension to include reduction in size of existing Car port, and cladding to first floor front elevation.
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The meeting **OBJECTED** to this application as Permitted Development Rights have been removed and the owners would have been aware of this when they purchased the property.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

119/17. Financial matters

(I) Accounts for payment – January 2018 meeting

Payment To	Reason	TOTAL AMOUNT
William Susman	Reimburse for Christmas event	71.45
Fay Gough	Cleaning toilet, office (December payment)	32.00
Bob Gough	Grounds Maintenance 10th & 11th cuts (December payment)	768.00
Mrs Amanda Leboff	Reimburse thank you gifts	149.00
John O'Conner	November grounds maintenance	144.00
Shenley Methodist Church	Hire of Village Hall - NP = £7, SPC = £14	21.00
E.ON	The Cage	10.27
E.ON	Harris Lane Pavilion	143.89
Mrs Amanda Leboff	Wages	1087.72
HMRC	Payment	212.58
Mrs Amanda Leboff	Reimburse monthly Xero payment	32.40
BT	Office phone and broadband (October bill)	84.51
Royal British Legion	6 x Event poppies	48.00
PC Express	Annual PC support and maintenance	126.00
Hertfordshire CCTV partnership	Spur on Porters Park Drive (column 39)	216.00
Fay Gough	Cleaning toilet, office (January payment)	40.00
Bob Gough	Grounds Maintenance 12th & 13th cuts (January payment)	768.00
Waverley Driving Group	Donation as way of a thank you for taking Santa around Shenley	150.00

Maine Business Systems PLC	Repair to photocopier	114.00
	TOTAL	4218.82

Following a proposal and seconder, it was:-

RESOLVED that at the February 2018 meeting, accounts for January 2018 (£4,218.82), be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved.
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
 Clore Shalom Primary School request for £1,312.50 to help towards the cost of swimming coach expenses (£1,260.00 given in 2017, £1,000 given in 2015 and 2016)
 Following a proposer and a seconder it was RESOLVED to approve a donation of £1,312.50.
- (V) Pond lighting quote enclosed = £3346 + VAT including repairs to the board walk.
 Following a proposer and a seconder it was RESOLVED to approve the quote of £3,346 + VAT

120/17. The meeting ended at 9.35p.m.

Chairman

ACTION LIST – TUESDAY 6 FEBRUARY 2018

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Christmas Lights	Contact residents regarding Christmas lights	Cllr Susman	ACTIONED
Police	Ask Police to attend Council meeting	Clerk	ACTIONED
Website	Clerk to confirm quotes	Clerk	ASAP
GDPR	Clerk to get quote from Internal Auditor	Clerk	ACTIONED
Black Lion Hill	Email highways regarding possibilities available	Clerk	ACTIONED