

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 3 OCTOBER 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Rosemary Gilligan, *Helen Hussain, Gavin O'Sullivan, Robert Perlmutter, Anthony Spencer, William Susman (Chair) and Peter Wayne

- In attendance: Amanda Leboff, Clerk to the Council
- (* Denotes attended for only part of the meeting)

68/17. Apologies for Absence.

Apologies for absence were submitted from Councillor Annette Edel, and County Councillor Morris Bright.

69/17. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

70/17 Minutes of the Parish Council Meeting held on 5th September 2017

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 5th September 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

71/17. Review of Action Plan from above meetings

The Action plan was **NOTED**.

72/17 Minutes of the Finance Committee Meeting held on 19th September 2017

RESOLVED that the minutes of the Finance Committee meeting, held on 19th September 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

73/17 Minutes of the Allotment Committee Meeting held on 27th September 2017

RESOLVED that the minutes of the Allotment Committee meeting, held on 27th September 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

74/17. Questions by residents of Shenley Parish

The chairman took the opportunity to welcome members of the press and public to the meeting. The meeting then took the opportunity to note the fly tipping that had occurred on Rectory Lane near Manor Lodge School and all agreed how upsetting it was to see this occur.

75/17. Reports of Committee, Members and Clerk

- (i) Hertsmere Local Plan – SPC Public Meeting 10th October

Councillor Beaton informed the meeting that there is a Public Meeting held by the Parish Council on 10th October to inform the public of Hertsmere Borough Council's plans to build a garden village which will be partly in Shenley Ward.

- (ii) Neighbourhood Plan
Councillors Beaton and Gilligan informed the meeting this was progressing.
- (iii) Museum of Shenley Heritage
Councillors Gilligan and Spencer suggested that a museum of Shenley would be a valued addition to the community. The archives are currently held at the village hall. Councillor Susman informed the meeting that there is funding available for such projects. It was agreed it is important that the archives are not lost. It was agreed that a suitable location would need to be found.
- (iv) Black Lion Cottages – email from Mr Hemmings
It email from Mr Hemmings was NOTED regarding the plans to build a habitable bungalow of the site at the Black Lion where the barn was. Councillor Gilligan said that in the appeal, it refers to the location where the barn and states that it should be left as open space. The meeting agreed that the area in question is too small for a bungalow and it would not be appropriate. Moreover it was agreed if anything additional parking was needed for the restaurant.
- (v) Pursley Field - Update
Nothing to report.
- (vi) Harris Lane/Rookery Field
The meeting AGREED they are happy for Borehamwood 2000 to use Rookery field every other Saturday for the girls' team, however additional payment would be necessary.
- (vii) Allotments
The Clerk informed the meeting that an allotment holder has offered to strim vacant plots for £25 a plot. It was AGREED this sounded very reasonable and should be accepted.
- (viii) Shenley Fete
Councillor Beaton informed the date of next year's fete is Sunday 1st July 2018. Councillor Beaton said the main attraction has already been booked for next year.
- (ix) Future Initiative Events
The coming months are:-
Halloween – Sunday 29th October
Remembrance Sunday – Sunday 12th November
Christmas lights switch on- Wednesday 15th November
Chanukah – Saturday 16th December

Christmas at the Cage – Sunday 17th December

- Councillor Beaton informed the meeting that the Father Christmas on a pony and trap has been arranged
- It was suggested a Christmas tree should be planted – Cllr Susman will speak to Shenley Park Trust regarding this.
- It was agreed the Clerk would contact Shenley Primary School and ask if they would sing Christmas carols at the Christmas lights switch on.
- The clerk will ask if the tree outside the Village Halls electrics have been fixed.

(x) Media Committee

The committee met on Tuesday 3rd October. The committee are happy with Shenley Village Matters but are trying to update the website. Cllr Beaton suggested adding Councillors photos and profiles on the website.

(xi) CSP

It was highlighted that there have been issues with youths around Shenley of an evening. The police are aware.

(xii) Police Update

Nothing to report.

(xiii) Shenley Park Trust

Councillor Spencer informed the meeting there is to be a trustee's only meeting.

76/17. Correspondence

- (i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	Weight restriction order
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77/17. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmeare Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/1616/FUL	55 Greenwood Gardens, Shenley, Hertfordshire, WD7 9LF	Single storey rear extension.
17/1825/CLP	12 Russet Drive, Shenley Hertfordshire WD7 9RH	Installation of 3 roof lights on side elevation. Certificate of Lawful Development (Proposed)
17/1799/HSE	The Old Buttery, 7 Grace Avenue, Shenley, Hertfordshire	Erection of shed, gates, fences and the installation of hardstanding. (Retrospective Application)
17/1636/HSE	6 Grace Avenue, Shenley, Hertfordshire, WD7 9DN	Installation of hardstanding to side of property. (Retrospective Application)

17/1753/HSE	11 Juniper Gardens, Shenley, Hertfordshire, Wd7 9LA	Erection of new front porch
17/1872/FUL	Land Rear of Summerhill and Northfields, King Edward Road, Shenley, Hertfordshire	Construction of detached, 2 storey 4 bed house with accommodation within the roof space, associated landscaping, parking and bike store
17/1850/HSE	50 Harris Lane, Shenley, Hertfordshire, WD7 9EG	Erection of single storey rear extension

With regards to

17/1754/HSE	11 Juniper Gardens, Shenley, Hertfordshire, Wd7 9LA	Conversion of loft to habitable room to include rear dormer and four front roof lights. Certificate of Lawful Development (Proposed)
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The meeting **OBJECTED** to the use of dormers as these are unsightly and overlook neighbours.

With regards to

17/1893/FUL	Land Adjacent to Shenley Mansion including Grace Avenue, Grace Avenue, Shenley	Installation of electronic entrance gates to the entrance and exit of Grace Avenue with adjoining fence. Erection of new 1.5m high deer fence on part of the NNW-NW boundary
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The meeting **OBJECT** to the application as they do not believe in a gated community as can be very divisive. If gates are necessary then perhaps a field gate would be more appropriate.

With regards to

17/1725/HSE	40 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	2 storey side extension and single storey rear extension
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The meeting **OBJECT** to this application on the grounds of overdevelopment.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

78/17. Financial matters

(I) Accounts for payment –September 2017 meeting

Payment To	Reason	Total Amount
John O'Conner	August grounds maintenance	144.00
PC Express	Office 365 - mailboxes x 1 year	864.00
HAPTC	Basic Councillor training	40.00
BT	Office phone and broadband	94.93
E.ON	Electricity - The Cage	15.68
Mrs Amanda Leboff	Expenses - XERO monthly payment	26.40
Hertfordshire County Council	Stationary	79.19
Dor-2-Dor (G L Green)	Delivery of Neighbourhood Plan questionnaire	175.00

Caprin Printers	Printing questionnaires and letters for Neighbourhood Plan - NP	454.80
Shenley Methodist Church	Hire of hall (Neighbourhood plan £14 & SPC £7)	21.00
HMRC	Payment	212.38
Mrs Amanda Leboff	Wages	1087.92
Shenley Primary School	Grant for swimming	1474.50
Petty Cash	Petty Cash - amount to take up to £200 imprest system for July 2017	48.53
Petty Cash	Petty Cash - amount to take up to £200 imprest system for August 2017	82.42
Evans Leisure Kent Ltd	Toffee apples for Halloween	74.39
Banner Group	Printer cartridges	231.10
	TOTAL	5126.24

Following a proposal and seconder, it was:-

RESOLVED that the October 2017 meeting accounts for September 2017 (£5,126.24), be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved.
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: - There were none
- (V) It was **RESOLVED** to **ACCEPT** and **APPROVE** the external auditor's signed annual return and opinion for year ended 31 March 2017
- (VI) It was **RESOLVED** that the annual return and notice of audit was displayed on the Andrew Close notice board for in excess of 14 days
- (VII) The council **RESOLVED** to **ACCEPT** and **APPROVE** the Parish Council insurance quote Came and Company for £2,516.23 (using Ecclesiastical, this includes a reduction due to long term agreement which expires 30th October 2020).

79/17. PART II AGENDA

Following the exclusion of the press and public the meeting discussed the proposed Hertsmere Local Plan.

80/17. The meeting ended at 10p.m.

Chairman

ACTION LIST - TUESDAY 3 OCTOBER 2017

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving	Clerk	ASAP

	approaching the school.		
Basket Ball hoop	To be ordered		ASAP
Christmas Lights	Complete County Council form	Clerk	ASAP
CCTV	Quote for 2 nd CCTV camera	Clerk	ASAP
Christmas	Ask Jane is tree outside village hall is now set up with electricity and ask Shenley Primary School if they will sing at the event	Clerk	ASAP