

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 6 JUNE 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Rosemary Gilligan, Helen Hussain, Gavin O'Sullivan, and William Susman (Chair)

- In attendance: Amanda Leboff, Clerk to the Council

22/17. Apologies for Absence.

Apologies for absence were submitted from Councillors Annette Edel, Robert Perlmutter, Anthony Spencer and Peter Wayne and County Councillor Morris Bright.

23/17. Declarations of Interests

PERSONAL – Councillors Susman and Gilligan declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

24/17. Minutes of the Annual Parish Council Meeting held on 2nd May 2017

RESOLVED that the minutes of the Annual Parish Council meeting, held on 2nd May 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

25/17. Minutes of the Parish Council Meeting held on 2nd May 2017

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 2nd May 2017 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

26/17. Review of Action Plan from above meetings

The Action plan was **NOTED**.

27/17. Questions by residents of Shenley Parish

There were none

28/17. Reports of Committee, Members and Clerk

(i) Rural Shenley Village Matters Delivery

The meeting **NOTED** that Shenley Village Matters is not delivered to all houses on the outskirts of Shenley. It was agreed where possible to get Dor 2 Dor to deliver and those that are more difficult to access; Cllr Susman said he would deliver to.

(ii) Pursley Field - Update

Cllr Susman said there was currently nothing to report.

The Clerk informed the meeting that Mr Harrington had offered to replace the broken bench outside the White Horse with a new bench in memory of his late father. The meeting all **AGREED** and thanked Mr Harrington for his offer.

- (iii) Harris Lane/Rookery Field
The Clerk informed the meeting that Frank Coopers will be doing a site visit to locate the goal mouth sockets.
- Cllr Susman informed the meeting that he had quotes for a basketball hoop with options for a dedicate surface or not. It was AGREED that those available would meet at Harris Lane Field on Wednesday 14th June at 9am to discuss possible location in Rookery Field.
- (iv) Allotments
The meeting **NOTED** the next Allotment Committee meeting is on Tuesday 13th June.
- (v) Shenley Fete
Councillor Beaton informed the meeting the fete is very close now. However looking at next year there is a need for more volunteers. It was suggested that perhaps the Parish Council could have a greater involvement. It was agreed this would be discussed at a later date.
- (vi) Future Initiative Events
The Clerk informed the meeting that the next Future Initiative Committee meeting is on Wednesday 19th July in The Hub, 7.30pm.
- (vii) Media Committee
SVM is currently at the printers.
- (viii) CSP
Nothing to report.
- (ix) Police Update
The meeting **NOTED** were informed that they had been successful in securing funding for an SID in Shenley. Following a discussion it was AGREED the Clerk would go back to Tim Burt regarding changing the proposed direction of the camera.
- (x) Shenley Park Trust
The meeting were informed that a forward plan is being put together highlighting the key areas that need focusing on. There will be an open AGM in December as well as weekend surgeries run by the trustees in the tea rooms at the weekend from July.
- (xi) Neighbourhood Plan
Cllrs Beaton and Gilligan updated the meeting following their meeting at Hertsmere Borough Council with Mark Silverman, Christine Lyons and Cllr Harvey Cohen. They were informed that Shenley will have to have more housing and there is the possibility of land being removed from the Green Belt to accommodate this. They were also informed that HBC's draft local

plan will be produced by this time next year. The meeting went on to discuss this in depth.

(xii) Village Sign

The meeting confirmed the sign design and requested that the cows be replaced with horses.

29/17. Correspondence

(i) Receipt of the following correspondence was reported and noted:

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30/17. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/0962/FUL	36 Nell Gwynn Close, Shenley, Hertfordshire, WD7 9JA	Erection of two storey rear extension, enlargement of window to front elevation at first floor level and insertion of window to side elevation at ground floor level.
17/0961/HSE	47 North Avenue, Shenley, Hertfordshire, WD7 9DF	Erection of new front porch (retrospective application)
17/0861/HSE	13 Wayside, Shenley, Hertfordshire, WD7 9JN	Part conversion of garage to habitable room; erection of first floor side extension and part single, part two storey rear extension
17/0890/HSE	48 Harris Lane, Shenley, Hertfordshire, WD7 9EG	Single storey rear extension following demolition of existing conservatory and rear extension.
17/0905/HSE	11 Southerton Way, Shenley, Hertfordshire, WD7 9LJ	Conversion of loft to habitable room to include three rear dormers and three front rooflights; erection of single storey rear infill extension.

With regards to

17/0955/HSE	Thatched Lodge, Green Street, Shenley, Hertfordshire, WD7 9BA	Demolition of existing garage and shed & erection of detached timber frame garage block with accommodation over to be used incidental to the main building
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The Meeting **OBJECTED** To This On The Grounds That;

- It is overdevelopment within the Green Belt

With regards to

17/0409/HSE	13 Ribston Close, Shenley, Hertfordshire, WD7 9JW	Erection of first floor front extension and new front porch; part single part two storey rear extension. Garage conversion and creation of front driveway. (part retrospective) (amended description to include retrospective works and amended plans received 26/4/2017)
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The Meeting **OBJECTED** To This On The Grounds That;

- It is overdevelopment

With regards to

17/0906/FUL	Church Of The Good Shepherd, Shenleybury, Shenley, Hertfordshire	Change of use of existing church hall to a nursery with associated internal alterations
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The Meeting **OBJECTED** To This On The Grounds That;

- It is the loss of a local amenity for the community.

With regards to

17/1040/FUL	Land Adjacent To 1 Black Lion Hill, Shenley Hertfordshire	Demolition of existing detached garage and erection of a 4 bed detached dwelling with amenity space, parking access and associated works
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The Meeting **OBJECTED** To This On The Grounds That;

- It is totally out of character with the village
- The proposed building is too dense.

With regards to

17/1038/FUL	9 Charrington Close, Shenley, Hertfordshire, WD7 9GZ	Erection of single storey rear extension
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The Meeting **OBJECTED** To This On The Grounds That;

- The permitted development rights were removed.

With regards to

*17/1065/HSE	6 Old Nursery Close, Shenley, Hertfordshire, WD7 9BA	Single storey rear extension to include part conversion of existing integral carport to habitable space.
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The Meeting **OBJECTED** To This On The Grounds That;

- The permitted development rights were removed.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

31/17. Financial matters

(I) Accounts for payment – May 2017 meeting

- The following accounts for May 2017 meeting were received:

Payment To	Reason	Total Amount
Information Commissioner's Office (ICO)	Annual Subscription	35.00
Petty Cash	Petty Cash	200.00
Banner Group	Printer cartridges	207.37
Mrs Amanda Leboff	XERO - monthly DD for monthly reports	26.40
Mrs Amanda Leboff	reimburse for expenses	75.36

John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Imagine Places	Working Party boxes	240.00
Came and Company	Increased insurance to cover gym equipment	26.62
Mrs Amanda Leboff	Reimburse for expenses	84.00
Mrs Amanda Leboff	Wages	1087.73
HMRC	Payment	212.58
E-ON	The Cage	8.05
HAPTC	Neighbourhood Plan training x 2	190.00
Ricoh	Staple cartridge for photocopier	60.00
Bob Gough	Grounds Maintenance	437.00
Fay Gough	Cleaning toilet, office	40.00
BT	Office phone and broadband	97.08
Shenley District and Horticultural Society	Grant	200.00
IAC Audit and Consultancy LTD	Internal Audit	456.00
	TOTAL	3770.19

Following a proposal and seconder, it was:-

RESOLVED that the June 2017 meeting accounts totalling £3,770.19 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
There were none
- (V) The Council **NOTED** that the internal audit was carried out on 10th May 2017.
- (VI) The Council **NOTED and RECEIVED** the Internal Auditor's Internal Audit report for year ended 31st March 2017.
- (VII) The Council **REVIEWED** Section 4 of Annual Return (Internal Audit Report)
- (VIII) The Council **NOTED** that minute 92/15 from December 2015 states a budget requirement and not a precept value of £73, 426. It should have stated the precept was £71,145 plus a grant of £2,282
- (IX) The Council **CONFIRMED** the Fidelity Insurance Cover for 2017/18 was at £150,000.
- (X) The Council **NOTED and APPROVED** the Asset Register – disposals and additions.
- (XI) The Council **REVIEWED AND APPROVED** the earmarked reserves
- (XII) The Council **REVIEWED and APPROVED** Section 1 of annual return (Annual Governance Statement)
- (XIII) The Council **REVIEWED AND APPROVED** Section 2 Of Annual Report (Accounting Statements)

(XIV) The Council **NOTED** that the Notices Of Appointment Date For The Exercise Of Elector's Rights have been completed and will be displayed on the Parish Council notice board.

32/17. The meeting ended at 9.20p.m.

Chairman

ACTION LIST - TUESDAY 6 JUNE 2017

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving approaching the school.	Clerk	ASAP
Christmas Lights	Quotes for additional lights	Clerk	Finance Cttee
Allotment Boundary	Arrange site meeting with Chris Griggs, Cllr Susman and Mr Bury	Clerk	ASAP
Basket Ball hoop	Site meeting Wednesday 14 th June 9am	Those available	14 th June
SID	Contact Tim Burt regarding positioning of camera	Clerk	Actioned
Village Sign	Request replacing cows with horses	Clerk	Actioned
Audit	Send completed External Audit forms to BDO	Clerk	ASAP