

MARCH

2017

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 7 MARCH 2017, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors *Annette Edel, Nicky Beaton, Rosemary Gilligan (Chair), Helen Hussain, Gavin O'Sullivan, *Robert Perlmutter and Anthony Spencer.

- In attendance: Amanda Leboff, Clerk to the Council
- (* Denotes attended for only part of the meeting)
Members of the public Mrs Margaret Harrington - Resident
 Mrs Sue Payne - Resident
 Mr Martin Cooke – Hertfordshire Youth Connexions

102/16. Apologies for Absence.

Apologies for absence were submitted from Councillors Peter Wayne and William Susman and County Councillor Morris Bright.

103/16. Declarations of Interests

PERSONAL – Councillors Gilligan and Spencer declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

104/15. Minutes of the Parish Council Meeting held on 7th February 2017

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on the 7th February 2017 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

105/16. Review of Action Plan from above meetings

The Action plan was **NOTED**. Cllr Gilligan commented that following the allotment committee meeting people were upset that the police's response to the spate of break ins, appeared to show it was a low priority for the police.

106/16 Minutes of the Allotment Committee Meeting held on 2nd March 2017

RESOLVED that the minutes of the Allotment Committee meeting, held on the 2nd March 2017 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

107/16. Review of Action Plan from above meetings

The Action plan was **NOTED**. Cllr Gilligan highlighted that the committee hope PCSO Ramdeen will mark up people's property one weekend at the allotments in light of the recent break-ins.

108/16 Questions by residents of Shenley Parish

The Chairman welcomed Mr Martin Cooke from Hertfordshire Youth Connexions (HYC) to address the meeting to see if there was a way to engage the youth of Shenley with the help of Youth Connexions. Mr Cooke started by introducing HYC and giving a brief background into what they do. They are primarily set up to help teenagers 13yrs and upwards, however they do run and support specific

programmes for 16-18 year olds such as the National Citizens service and the Duke of Edinburgh Awards scheme. They work with vulnerable young people and undertake preventative youth work programmes as well as looking to channel a voice for the youth such as Youth Councils.

Mr Cooke then went on to explain what can be offered to the Youth of Shenley such as outreach programmes, Duke of Edinburgh, help start and set up programmes. Mr Cooke asked what facility was available for the youth to meet. RG said there was plenty of scope for this as previously been proven, however HH said that finding the youth is the problem as there is no local secondary school.

RG suggested a mobile van on Harris Lane or rookery Field to be used for an event but this would need to be properly advertised. AS asked what the youth enjoy doing and Mr Cooke said a portable climbing frame has proved popular in the past. He said that his youth workers would be able to do the ground work to find out what the youth wanted. HH said she would pass on Mr Cooke's details to the youth minister at the Methodist Church. It was also suggested that the new outdoor gym equipment may be used as an activity for the youth

The Chairman thanked Mr Cooke for attending.

108/16. Reports of Committee, Members and Clerk

- (i) Review and adopt Code of recommended Practice on Local Authority Publication.

Following a proposal and a seconder it was agreed to ADOPT the Code of recommended Practice on Local Authority Publication

- (ii) St. Peter's Church, St Albans –request to revise trustees

Following a proposal and a seconder it was agreed to the request to revise the trustees

- (iii) Annual Parish Meeting – 16/03/17 at 7.30pm

Councillors Spencer and Beaton gave their apologies in advanced of the meeting

- (iv) Public Rights of Way

The information as NOTED

- (v) Pursley Field

Nothing to report.

- (vi) Harris Lane/Rookery Field

It was agreed the items on the agenda would be postponed to the April meeting.

- (vii) Allotments

See point 106/16

- (viii) Shenley Fete
Cllr Beaton informed the meeting that the plans are going well, and requested if anyone has any items for the tombola or raffle please these would be greatly appreciated.
- (ix) Future Initiative
It was AGREED a meeting date needed to be set.
- (x) Media Committee
The meeting were informed that Dayaram and Matt were working hard on developing the website.
- (xi) CSP
Councillor Spencer updated the meeting following the last CSP meeting. It was poorly attended by Shenley residents with only 1 resident from Shenley attending. Following a discussion it was AGREED that AS would ask County Councillor Morris Bright if the CSP meeting locations could be rotated as this may help to increase attendance. It was also NOTED that burglaries in the area have increased especially in Radlett and GO was concerned that this will effect Shenley residents insurance quotes as we share the same postcode. However it was NOTED that there has been success in catching fly-tippers.
- (xii) Police Update
The Safer Neighbourhood Newsletter was **NOTED**.
- (xiii) Shenley Park Trust
The meeting were pleased to see there is a public AGM. However NB was concerned that the trust is losing a good contractor and questioned what will happen moving forward.
- (xiv) Neighbourhood Plan
Councillor Beaton informed the meeting that the steering committee are working hard for the launch on April 5th at 6.30pm and said it is vital that everyone does their bit to spread the word.

109/16. Correspondence

- (i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	New Release – Local projects recognised for making a difference to Public Health
HAPTC	LAIS1396 Housing White Paper

110/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
17/0319/HSE	21 Raphael Close, Shenley, Hertfordshire, WD7 9JG	Conversion of garage to habitable room including insertion of new front window
17/0304/HSE	Cowley Hill Farm, Cowley Hill, Borehamwood, Hertfordshire, WD6 5NB	Erection of single storey rear extension
17/0283/HSE	Salisbury Hall Lodge, Salisbury Hall Drive, London Colney, Hertfordshire	Erection of single storey front extension and two storey side extension
17/0237/HSE	1 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	Erection of single storey side extension (Revised application)
17/0238/VOC	Black Lion, London Road, Shenley, Hertfordshire	Variation of condition 13 attached to planning permission reference 15/2203/FUL to change the remediation strategy
17/0261/HSE	4 King Charles Road, Shenley, Hertfordshire, WD7 9HZ	Erection of single storey side extension
17/0267/FUL	30 & 32 Harris Lane, Shenley, Hertfordshire, WD7 9EG	Demolition of existing detached garages to rear of both properties and erection of replacement detached outbuilding comprising garden rooms with storage area to rear for both properties.
17/0325/CLP	Summerhill, Rectory lane, Shenley, Hertfordshire, WD7 9BX	Erection of single storey rear extension (Certificate of Lawful Development- proposed)
17/0355/HSE	7 London Road, Shenley, Hertfordshire, WD7 9EW	Insertion of new rear window and new roof above window at first floor level; partial new porch roof; fenestration and doors rearrangement. Amendment to 16/1815/HSE

With regards to;

17/0187/FUL	King William Iv, 82 London Road, Shenley, Hertfordshire	Refurbishment of restaurant to include single storey ground floor extension with new windows and bi-fold doors, relocation of main entrance and internal alterations.
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The Council **OBJECTED** to this application on the grounds of insufficient parking.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

111/16. Financial matters

(I) Accounts for payment – February 2017 meeting

- The following accounts for February 2017 meeting were received:

Payment To	Reason	Total Amount
Petty Cash	Petty Cash	200.00
Mrs Amanda Leboff	Mileage Expenses for 2015 and 2016	100.00
Banner Group Limited	Printer ink cartridges	150.16

PC Express	Annual Computer maintenance	114.00
Hertfordshire County Council	Stationary	42.10
Caprin Limited	Printing of SVM - edition 9 Spring 2017 - 1800 copies	1067.00
John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Mrs Amanda Leboff	Feb Wages	1078.55
HMRC	Feb Payment	222.29
Bob Gough	Grounds Maintenance x2 cuts	758.00
Fay Gough	Cleaning toilet, office	32.00
Dor-2-Dor (G L Green)	Delivery of SVM issue 9	128.00
MJD Presentation Systems	Label tape for print machine	17.40
ID Property Services	Reimburse for unused Safe Tread decking strips	97.68
PC Express	Replace laptop screen	108.00
	TOTAL	4202.18

Following a proposal and seconder, it was:-

RESOLVED that the February 2017 accounts totalling £4,202.18 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: There were none
- (V) The purchase of 2 new permanent goal mouths for Rookery Field was discussed. It was **AGREED** that this would be added to the April agenda
- (VI) The purchase of a permanent basketball hoop for Rookery Field was discussed. It was **AGREED** that this would be added to the April agenda

112/16. The meeting ended at 8.55p.m.

Chairman

ACTION LIST - TUESDAY 7 MARCH 2017

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pond lights	Hire of lighting designer to plan what is needed	Clerk & Cllr Susman	ASAP
Benches	Harris Lane & Rookery Field – Look at exactly which benches need replacing & add to April agenda	Cllr Edel	April meeting
Rookery Field	Costs and grants for 2 new permanent goal mouths and permanent basketball hoop & add to April agenda	Cllr Edel	April meeting
Outdoor Gym	The Great Outdoor Company- get start of work date	Cllr Susman	ASAP
Manor Lodge School	Contact school regarding inconsiderate driving approaching the school.	Clerk	ASAP
Christmas Lights	Quotes for additional lights	Clerk	April meeting