

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 6 DECEMBER 2016, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Annette Edel, Rosemary Gilligan, Helen Hussain, Gavin O'Sullivan, Robert Perlmutter, *Anthony Spencer and William Susman (Chair)

- In attendance: Amanda Leboff, Clerk to the Council

(* Denotes attended for only part of the meeting)

The Chairman took the opportunity to welcome Councillor Helen Hussain to her first Parish council meeting.

70/16. Apologies for Absence.

Apologies for absence were submitted from Councillor Peter Wayne and County Councillor Morris Bright.

71/16. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

72/15. Minutes of the Parish Council Meeting held on 1st November 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 1st November 2016 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

73/16. Review of Action Plan from above meetings

The Action plan was **NOTED**. The matter concerning the pond lights was discussed. Cllr Susman informed the meeting that he was seeking a lighting designer who could plan what was required; therefore the electricians would work to the same specification. It was **AGREED** that Clerk would contact Mrs Jane DeMaejer for her suggestions. The Chairman took the opportunity to thank Borough Councillor Spencer for his grant of £300 towards the works.

74/16. To Receive The Minutes Of The Allotment Committee Meeting Held On 22nd November 2016

RESOLVED that the minutes of the Allotment Committee meeting, held on 22nd November 2016 be confirmed as a correct record, and adopted by the Council.

75/16 To Receive The Minutes Of The Finance Committee Meeting Held On 29th November 2016

RESOLVED that the minutes of the Finance Committee meeting, held on 29th November 2016 be confirmed as a correct record, and adopted by the Council.

76/16 Questions by residents of Shenley Parish

The Chairman welcomed Mrs Linzee Barr to the meeting. Mrs Barr addressed the meeting on behalf of the group looking to develop the toddler play area in Shenley Park. Mrs Barr thanked the Parish Council for their generous donation already given and asked if the parish Council would be able to donate further funds. The

meeting asked several questions and following a discussion informed Mrs Barr that the matter would be further discussed during the Financial Matters point 80/16 (iv).

The Chairman thanked Mrs Barr and her colleague for attending and said the Parish Council would be in touch to inform them of their decision.

77/16. Reports of Committee, Members and Clerk

- (i) Sir Richard Cox Trustees – Meeting to note the addition of Cllr Beaton as a Councillor Trustee in place of Wayne Grossman
This matter was **NOTED**.
- (ii) Meeting to note the Clerk’s Automated Enrolment Pension – Smart Pension
This matter was **NOTED**.
- (iii) Hertsmere Borough Council Local Plan Review
Councillor Gilligan updated the meeting following attending the Local Plan Review presentation by Hertsmere. The meeting were told that HBC were looking at considerable development in the Borough over the coming years. It was suggested that HBC were keen to develop a new settlement in Hertsmere with 5,000 homes.
- (iv) Public Rights of Way
The information was **NOTED**.
- (v) Pursley Field
Nothing to report.
- (vi) Harris Lane/Rookery Field
Following a discussion it was **AGREED** that Councillor Edel and the Clerk would look at the benches in Harris Lane and Rookery Field and see which ones need replacing.
- (vii) Allotments
The date of the next allotment committee meeting is 14/02/17.
- (viii) Shenley Fete
Cllr Beaton informed the meeting that plans were going ahead well.
- (ix) Future Initiative
The meeting **NOTED** that the Christmas Grotto will be on the 18th December and Chanukah will now be on Wednesday 28th December.
- (x) Media Committee
Cllr Beaton informed the meeting that this is progressing and the website is continually being updated.
- (xi) CSP
Nothing to report

(xii) Police Update
Nothing to report

(xiii) Shenley Park Trust
Cllr Beaton questioned the matter concerning overage which Cllr Susman answered. The progress of the Chapel was also questioned and the meeting was told that things are progressing slowly with this. It was also **NOTED** that the clearing of the paths in the park is long overdue.

(xiv) Neighbourhood Plan
Councillor Beaton informed the meeting that the closing date for receiving the questionnaires had been extended. The results of the questionnaires so far were circulated and discussed.

(xv) Village Sign
This matter would be added to the January agenda following receipt of quotes.

78/16. Correspondence

(i) Receipt of the following correspondence was reported and noted:

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|---|--|
| Hertfordshire County Council – News Release | We Want Your Views On The Future Of Transport In Hertfordshire |
| Hertfordshire County Council – News Release | Highways Spruce –Up Passes Halfway Milestone |
| Hertfordshire County Council – News Release | Look After Yourself This Winter |

79/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

| APPLICATION NO. | ADDRESS | PROPOSED DEVELOPMENT |
|-----------------|---|--|
| 16/2105/HSE | 19 Harris Lane, Shenley, Hertfordshire, WD7 9ED | Erection of two storey side extension to include reconfiguration of front entrance (revised application) |
| 16/2120/HSE | 13 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ | Single storey rear extension, first floor side extension, insertion of 2 no. Velux light tubes & 1 no. Velux window to front roof slope. New boundary fences & associated hard landscaping & installation of 2 no. Air conditioning units. |
| 16/2107/FUL | Villa Scalabrini, Green Street, Shenley, Hertfordshire, WD7 9JQ | Single storey side extension and erection of wooden canopies to existing barn (retrospective application) |
| 16/2148/HSE | 30 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ | Retrospective application for patio & fencing to rear of garden. |
| 16/2159/HSE | 28 Fielders Way, Shenley, Hertfordshire, WD7 9EY | Conversion of garage into habitable room, first floor front extension and single storey rear extension. |
| 16/2222/HSE | Black Lion, London Road, | Installation of extract flue for kitchen ventilation |

| | | |
|--------------|--|---|
| | Shenley, Hertfordshire | |
| 16/2233/LBC | Buckettsland Farm, Buckettsland Lane, Borehamwood, Hertfordshire | Demolition of existing studio & conversion of existing outbuildings to provide 2 x 4 bed detached dwellings. Refurbishment of existing garage & associated landscaping & car parking. (application for listed building consent) |
| 16/2234/FUL | Buckettsland Farm, Buckettsland Lane, Borehamwood, Hertfordshire, WD6 5PN | Demolition of existing studio & conversion of existing outbuildings to provide 2 x 4 bed detached dwellings. Refurbishment of existing garage & associated landscaping & car parking. |
| *16/2164/HSE | 17 Anderson Road, Shenley, Hertfordshire, WD7 9EQ | Single storey side extension to include a garage and part single storey, part two storey rear extension to include roof terrace with glass balustrade. |

With regards to;

| | | |
|-------------|--|--|
| 16/2152/HSE | Catherine Bourn Farm, Mimms Lane, Ridge, Hertfordshire | Demolition of existing derelict outbuildings and plant storage area and construction of new detached 2 storey garage and storage facility adjacent to main dwelling. |
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The Council requested a condition be added that the building is only used as a garage and ancillary to the house only.

With regards to;

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|-------------|--|---|
| 16/2128/FUL | Land Adjacent To Black Lion, London Road, Shenley, Hertfordshire | Erection of 2 storey, detached, 3 bed dwelling. |
|-------------|--|---|

The Council **OBJECTED** on the grounds of overdevelopment. It was NOTED that this had been previously refused as per the Inspectors report which stated that if the barn was demolished then the space was to be left open.

With regards to;

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|-------------|---|--|
| 16/2195/HSE | 5 Charrington Close, Shenley, Hertfordshire, WD7 9GZ | Single storey side extension, alterations to rear doors and windows, replacement front door, erection of trellis fencing & alterations to existing front forecourt to provide 1 no. Additional parking spaces. |
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The Council **OBJECTED** on the grounds that this is a new development only recently completed and further development was not appropriate.

With regards to;

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|-------------|---|---|
| 16/2210/HSE | 7 Old Nursery Close, Shenley, Hertfordshire, WD7 9FD | Single storey side extension to form link to existing detached garage with new side access. |
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The Council **OBJECTED** on the grounds that this is a new development only recently completed and further development was not appropriate.

With regards to;

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|-------------|---|--|
| 16/2304/HSE | Old School House, Shenley Primary School, London Road, Shenley, WD7 9DX | Removal of condition 4 of planning permission reference 16/0013/FUL – as there is to be no change to the boundary treatment. |
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The Council felt they were unable to comment as Condition 4 was not explained.
With regards to;

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| * | 122 London Road, Shenley, Hertfordshire, WD7 9BT | Single storey side extension to facilitate home business. |
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The Council **OBJECTED** on the grounds that it is inappropriate development within a conservation area.

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

80/16. Financial matters

(I) Accounts for payment –December 2016 meeting

- o The following accounts for December 2016 meeting were received:

| Payment To | Reason | Total Amount |
|-----------------------------------|---|----------------|
| Petty Cash | Petty Cash | 200.00 |
| Mrs Amanda Leboff | Reimburse Payments | 117.60 |
| Affinity Water | Allotments Water | 335.22 |
| Thames Water | Harris Lane Pavilion | 175.97 |
| Shenley Village Hall | Hire Of Village Hall | 76.00 |
| The Production Copier Company Ltd | Printing Copies Of Documents For The Neighbourhood Plan | 223.68 |
| Mrs Amanda Leboff | Reimburse Payments | 29.00 |
| E.ON | The Cage | 7.78 |
| Mrs Amanda Leboff | November Wages | 1078.36 |
| HMRC | November Payment | 222.49 |
| John O'Conner Grounds Maintenance | Grounds Maintenance | 87.00 |
| BT | Office Phone And Broadband | 82.84 |
| Bob Gough | Grounds Maintenance | 384.00 |
| Fay Gough | Cleaning Toilet, Office & Reimburse cleaning Supplies | 38.60 |
| Mrs Amanda Leboff | Reimburse Payments - For Print a banner | 188.46 |
| | Total | 2929.40 |

Following a proposal and seconder, it was:-

RESOLVED that the December 2016 meeting accounts totalling £2,929.40 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
 - o Sir Richard Cox Charity request for the sum of £440 towards donations. Following a proposer and a seconder it was **RESOLVED** to approve the request.

- Request to contribute additional funds to the Shenley Park Toddler Equipment. Following a proposer and a seconder it was **RESOLVED** to approve to give an additional £1000 to the project. However this is subject to seeing a final approved quote for the works.
- (V) The Council **RESOLVED** to:-
- **APPROVE** and **ACCEPT** the draft revenue estimates of income and expenditure agreed at the meeting of the Finance/Budget Committee held on 29th November 2016.
 - **APPROVE** the Budget requirement for the year 2017/18
 - **APPROVE** the precept amount OF £73,455.29.
 - It was **AGREED** that the Clerk notify Hertsmere Borough Council accordingly.
- (VI) The purchase of 2 new permanent goal mouths for Rookery Field was discussed. It was **AGREED** that this would be added to the January agenda along with a permanent Basketball hoop and this would be part of an additional Tesco Bags for Life grant request. The meeting then **AGREED** that they would use The Great Outdoor Company for the Harris Lane gym equipment and this would be put back on the January agenda to finalise what would be erected.
- (VII) Allotment committee request for the sum of up to £200 to purchase preventative security measures. Following a proposer and a seconder it was **RESOLVED** to approve the request.

81/16.

The meeting ended at 9p.m.

Chairman

ACTION LIST - TUESDAY 6 DECEMBER 2016

| PROVISION | ACTION | BY | ACTION |
|---|--|---------------------|-----------------|
| Planning Applications | Letter to Hertsmere Borough Council advising of the Council's opinions. | Clerk | ASAP |
| Repair of boardwalk and Anti-slip decking | Clerk and William to chase | Clerk & Cllr Susman | ASAP |
| Pond lights | Hire of lighting designer to plan what is needed | Clerk & Cllr Susman | ASAP |
| Precept | Clerk to send precept details to HBC | Clerk | ASAP |
| Benches | Harris Lane & Rookery Field – Look at exactly which benches need replacing & add to January agenda | Cllr Edel | January meeting |
| Christmas and Chanukah Events | Arrange mulled wine and all refreshments | Clerk | ASAP |
| Village Sign | Quotes needed & add to January agenda | Clerk | January meeting |
| Rookery Field | Costs and grants for 2 new permanent goal mouths and permanent basketball hoop & add to January agenda | Cllr Edel | January meeting |
| Outdoor Gym Equipment | Inform The Great Outdoor Company we will use them and get definitive quote & add to January agenda | Cllr Susman | January meeting |