

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 6 OCTOBER 2016, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Rosemary Gilligan, Gavin O'Sullivan, *Anthony Spencer, William Susman (Chair) and Peter Wayne

- In attendance: Amanda Leboff, Clerk to the Council
(* Denotes attended for only part of the meeting)

49/16. Apologies for Absence.

Apologies for absence were submitted from Councillors Annette Edel, Robert Perlmutter and County Councillor Morris Bright.

50/16. Declarations of Interests

PERSONAL – Councillors Gilligan, Spencer and Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

51/15. Minutes of the Parish Council Meeting held on 6th September 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 6th September 2016 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

52/16. Review of Action Plan from above meetings

The Action plan was **NOTED**.

53/16. Questions by residents of Shenley Parish

There were none.

54/16. Reports of Committee, Members and Clerk

(i) Adopt Co-Option Policy for Casual Vacancy

The meeting **AGREED and APPROVED** to adopt the Co-Option policy for Councillors.

(ii) Website

Following a presentation from Dayaram Nakrani, and his offer to continue with the new update of the website, it was **AGREED** that Dayaram would continue maintaining the website. Everyone thanked him for his help. The Clerk will add Dayaram to the TSOHOST account.

(iii) Black Lion Development

Following a discussion it was **AGREED** that **NO** objections were raised to the consultation regarding Common Land.

(iv) HAPTC – Risk of precept capping information

The information was **NOTED**.

(v) Parliamentary Constituency boundaries

The information was **NOTED**.

- (vi) Public Rights of Way
The information was **NOTED**.
- (vii) Pursley Field
Councillor Susman confirmed the lease has been signed and sent back.
- (viii) Harris Lane/Rookery Field
The meeting **NOTED** the email from Borehamwood 2000. It was **AGREED** that the Councillor will not rent out the fields at the moment
- (ix) Allotments
The clerk informed the meeting that the renewals letters will be sent out. A date for the next meeting will need to be diarised.
- (x) Shenley Fete
Cllr Beaton informed the meeting that they are busy sorting out the main attraction for 2017.
- (xi) Future Initiative
Nothing to report
- (xii) Media Committee
The meeting **NOTED** the request from Shenley Primary School and agreed to put it on the website under a heading of local facilities. Clerk to ask for an additional piece on the school and to include this.
- (xiii) CSP
The agenda and minutes were **NOTED**.
- (xiv) Police Update
The update was **NOTED**.
- (xv) Shenley Park Trust
Councillor Beaton informed the meeting that she had resigned from the Shenley Park Trust as an independent trustee as she was unhappy with the Park Management and governance.
- (xvi) Shenley Pond
Following a proposer and a seconder it was **AGREED** to do 2 more days maintenance work at the pond. The Clerk to inform AGA.
- (xvii) Neighbourhood Plan
Councillor Beaton informed the meeting that the questionnaire will go out with the Shenley Village Matters. Following a proposer and a seconder it was **AGREED** that a first place prize of up to £75 INTU voucher and a second place prize of up to £50 INTU voucher is given in a prize draw for completed questionnaires.

(xviii) Village Sign

The Village Sign is now up.

55/16. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire Council – News Release	What’s your reason to quit smoking this Stoptober?
HAPTC	Highways Together Risk Assessment Briefing

56/16. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeres Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/1809/HSE	5 Poultney Close, Shenley, Hertfordshire, WD7 9JH	Conversion of existing conservatory into a garden room to include alterations to windows and doors.
16/1815/HSE	7 London Road, Shenley, Hertfordshire, WD7 9EW	Demolition of existing garage and erection of single storey front extension and two storey side extension.
16/1795/CLP	14 Woodhall Lane, Shenley, Hertfordshire, WD7 9AT	Conversion of loft to habitable room to include hip to gable roof alteration and rear dormer. Certificate of lawful development (proposed)
*16/1795/HSE	14 Woodhall Lane, Shenley, Hertfordshire, WD7 9AT	Single Storey side extension
16/1594/CLE	Buckettsland Farm, Buckettsland Lane, Borehamwood, Hertfordshire, WD6 5PN	Use of the Buckettsland farm as residential dwelling with ancillary outbuilding (certificate of lawful development – existing) (amended description)
16/1803/HSE	12 London Road, Shenley, Hertfordshire, WD7 9EN	Erection of rear conservatory following removal of existing bay window.
16/1546/FUL	Gardeners Cottage, Shenley Park, Radlett Lane, Shenley	Change of use from medical consulting room and associated offices and waiting room (d2) to residential to reinstate as 3 bed dwelling (c3) to include internal alterations.
16/1547/FUL	Gardeners Cottage, Shenley Park, Radlett Lane, Shenley	Change of use from medical consulting room and associated offices and waiting room (d2) to residential to reinstate as 3 bed dwelling (c3) to include internal alterations. (application for listed building consent)
*16/1546/FUL	Gardeners Cottage, Shenley Park, Radlett Lane, Shenley	Change of use from medical consulting room and associated offices and waiting room (d2) to residential to reinstate as 3 bed dwelling (c3) to include internal alterations. (Amended Location Plan received 28/09/16)

16/1789/HSE	31 Fielders Way, Shenley, Hertfordshire, WD7 9EY	Conversion of garage into habitable room following replacement of garage door with windows.
16/1447/HSE	7 Greenwood Gardens, Shenley, Hertfordshire, WD7 9LF	Conversion of integral garage into habitable room to include replacing garage door with a window.
16/1674/HSE	3 Fielders Way, Shenley, Hertfordshire, WD7 9EY	Erection of new boundary wall and fencing; alterations to existing driveway to extend parking area & erection of new bin storage

With regards to

16/1790/HSE	11 New Road, Shenley, Hertfordshire, WD7 9DZ	Part single part 2 storey side extension and single storey rear extension.
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The Council **OBJECTED** to this application on the grounds of overdevelopment

With regards to

16/1671/FUL	Land At Shenley Grange, 43 London Road, Shenley, Hertfordshire	Erection of 3 no.5 bed detached dwellings; 2 no. Detached 1.5 storey triple garage buildings; 1 no. 1.5 double garage building and associated landscaping.
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The Council were not adverse to the idea of development of this site; however they would prefer to see on the same site, smaller more affordable, 2-3 bedroom properties as there is a distinct lack of 2-3 bedroom properties as starter homes or to down size to in Shenley.

- (i) Other planning matters were noted, and
(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.
(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

57/16. Financial matters

(I) Accounts for payment –October 2016 meeting

- The following accounts for October 2016 meeting were received:

Payment To	Reason	Total Amount
John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Hertfordshire County Council	Office stationary	20.11
John O'Conner Grounds Maintenance	Grounds Maintenance	87.00
Fay Gough	Reimburse For Allotment Lock	69.89
Affinity Water	Harris Lane - Changing Rooms	43.82
Aim On	Pest Control At The Pond	120.00
Eon	Electricity At The Cage	7.78
Affinity Water	The Hub	19.43
Phill Parry Electrical Contractors	Re-Do Electrics At Harris Lane Pavilion	696.00
Mrs Amanda Leboff	September Wages	1088.67
HMRC	September Payment	224.89
Electrical Testing	Visual Testing For Christmas Lights	452.40

Eon	Electricity At The Cage (Original Cheque Written For £7.41)	0.37
Thames Water	The Hub - Waste Water Disposal	37.18
Shenley Park Trust	Hedge Cutting - Allotments And Green Street	108.00
Petty Cash	Petty Cash	200.00
BT	Office Phone And Broadband	77.96
AGA Bioengineering Systems Limited	Pond Autumn Maintenance	1369.50
PC Express	Office 365 Mailbox Transfer	813.60
M.PAVLICKOVA	Gardener	330.00
Aim On	Pest Control At The Pond - 2nd Visit	50.00
Andy Gough	Hedge Cutting - Allotments	150.00
Danny Gough	Hedge Cutting - Harris Lane, Rookery Field	280
Fay Gough	Cleaning Toilet, Office	32.00
Bob Gough	Grounds Maintenance	384.00
	Total	6642.49

Following a proposal and seconder, it was:-

RESOLVED that the October 2016 meeting accounts totalling £6,642.49 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved
- (III) Following a proposal and seconder, it was:-**RESOLVED** that the monthly petty cash report be approved
- (IV) Section 137 Grant Requests: -
 - o There were none
- (V) Following a proposal and seconder, it was:-**RESOLVED** that £2,500 be allocated for maintaining and developing the website.
- (VI) Purchase and installation of benches for Harris Lane and Rookery Field – This item is ongoing
- (VII) Lighting for the pond - This item is ongoing
- (VIII) Purchase and installation of gym equipment for Harris Lane – This item is ongoing

58/16. The meeting ended at 9.20p.m.

Chairman

ACTION LIST - TUESDAY 6 OCTOBER 2016

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Anti-slip decking	William to chase	Cllr Susman	ASAP
Allotments	Date for next meeting	Clerk	ASAP
Pond lights	Quotes needed	Clerk	ASAP
Pond	Confirm 2 further days of maintenance	Clerk	Actioned
Co-option	Email forms out to candidates	Clerk	Actioned
Website	Email Shenley Primary School and ask for an article	Clerk	ASAP