

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 8 MARCH 2016, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Annette Edel, Wayne Grossman, Gavin O'Sullivan, Anthony Spencer, William Susman (Chair) and Peter Wayne.

- In attendance: Amanda Leboff, Clerk to the Council

116/15. Apologies for Absence.

Apologies for absence were submitted from Councillors Nicky Beaton, Rosemary Gilligan, Robert Perlmutter and County Councillor Morris Bright.

117/15. Declarations of Interests

PERSONAL – Councillor Susman declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

118/15. Minutes of the Parish Council Meeting held on 9th February 2016

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 9th February 2016 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

119/15. Review of Action Plan from above meetings

The Action plan was **NOTED**.

120/15. Questions by residents of Shenley Parish

There were none

121/15. Reports of Committee, Members and Clerk

(i) The Queen's 90th Birthday Celebration – Beacon Lighting

Councillor Susman informed the meeting that he was meeting with Liz and Glyn from SPT to discuss the event on 21st April. The Clerk confirmed she would apply for a grant for Street party events being held between 6th and 12th June.

(ii) Annual Parish Meeting- Wednesday 16th March 2016

Councillor Susman went over the agenda.

(iii) UK Power Networks – Community Outreach Work

The Chairman highlighted the information concerning the communication and it was **AGREED** that the Clerk would pass on the email to the Doctors surgery as well as religious leaders in the area.

(iv) Pursley Field - Update

The Chairman informed the meeting that the sub-lease is almost completed

(v) Harris Lane/Rookery Field

It was **AGREED** that the Clerk will send out a new date for a site meeting with the Councillors in Rookery Field to discuss the suggested Basketball court.

(vi) Allotments

A new date of the next meeting is to be sent out as the last meeting was cancelled. The Clerk informed the meeting that there are plots available.

(vii) Shenley Fete

Councillor Beaton informed the meeting via email that the stall bookings were coming along nicely. Councillors were also asked to donate any unwanted gifts to the fete tombola and raffle.

(viii) Future Initiative Events

- The Clerk informed the meeting that the Cultural trip to Hampton Court Palace on Wednesday 13th April has already sold over 80 tickets.
- The Clerk informed the meeting that the summer trip to Southwold will take place on Wednesday 22nd June.

(ix) Shenley Village Matters

Issue 6 was has been distributed and well received.

(x) Website/Facebook

Councillor Beaton informed the meeting via email that the website is much more up to date but there is still more work needed. The meeting went on to discuss Facebook and the discussion that had taken place concerning the flooding on Radlett Lane.

(xi) CSP

Councillor Spencer went to the last meeting and gave an update.

(xii) Police Update

The meeting **NOTED** the police and Crime Commissioner's message as well as the update from PCSO Chris Lake.

The meeting **NOTED** the quote for the CCTV SIM card renewal. Following a proposer and a seconder the meeting **AGREED** to the 24 month term costing £390 per annum – totalling £780.

(xiii) Shenley Park Trust

Nothing to report

(xiv) Public Rights of Way Updates

The meeting **NOTED** the information.

(xv) Action for a Cleaner Shenley (ACS)

Councillor Beaton informed the meeting via email that there was a disappointing attendance yesterday. Only 2 people showed up. Guy and Phil cleared the pathway of greenery at the corner of Hawksmoor and Harris Lane. Griswood and toms, who were working close by kindly shredded everything. Nicky carried on working on the pathway past Clore Shalom. Guy helped saw a thick overhanging branch off down there (a problem for path cyclists!). If attendance does not improve ACS might fold. The next ACS session is on Monday 4th April.

(xvi) Neighbourhood Plan

The Meeting **NOTED** the email from Elstree and Borehamwood Town Council requesting that the Stapleton Gardens Allotment Site be included within the EBTC Neighbourhood Plan. Following a proposer and a seconder the Council **AGREED** they were happy for the Stapleton Gardens Allotment Site, to be included within the EBTC council's neighbourhood plan

The Shenley neighbourhood Plan meeting is hoping to go ahead on Friday 8th April.

(xvii) Village Sign

Councillor Edel updated the meeting on the progress.

(xviii) Meet MP – Oliver Dowden on 21/05/16

The meeting were reminded that the local MP Oliver Dowden will be coming to Shenley on 21/05/16 at 7.30pm.

(xix) Future CIL related expenditure

The meeting **NOTED** the email from Marc Silverman and following a discussion, **AGREED** to complete the form with Harris Lane play area being sited as needing updating.

122/15. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Silverhill Cattery	Invite for Councillors
Tower Mint Ltd	Commemorative Medal for Schools and Councils to mark the Queen's 90th Birthday
Harperbury Free School	Update

123/15. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmeare Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
16/0279/FUL	21 AND 23 London Road, Shenley, Hertfordshire	Conversion of no's 21 and 23 to one dwelling with removal of existing side and rear extensions and erection of a single storey rear extension; roof alterations to accommodate 2 additional

		bedrooms within the roof space. (revised application)
16/0290/HSE	7 King Charles Road, Shenley, Hertfordshire, WD7 9HZ	Conversion of garage into habitable room. Replacing garage door with a window
16/0257/OUT	NIBSC, Blanche Lane, South Mimms, Hertfordshire, EN6 3QG	Revised master plan for the national institute of biological standards and control (NIBSC) indicating the remaining phases and dates for the works (outline application with all matters reserved)
16/0136/HSE	1 The Lawns, Shenley, Hertfordshire, WD7 9EZ	Erection of single storey rear extension.
16/0024/HSE	1 Wickets End, Shenley, Hertfordshire, WD7 9EX	Single storey rear extension & first floor front extension over existing garage.
16/0330/OUT	Lyndhurst Farm, Green Street, Borehamwood, Hertfordshire	Construction of new garden centre and retention of existing landscape contractors yard (outline application including means of access)

With regards to

16/0277/FUL	21 AND 23 London Road, Shenley, Hertfordshire	Construction of new 4 bed detached dwelling following removal of detached garage on land next to existing dwelling. (revised application)
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The Meeting **OBJECTED** To This On The Grounds That;

- It is an Overdevelopment.

With regards

16/0258/FUL	26 Woodhall Lane, Shenley, Hertfordshire, WD7 9AT	Demolition of existing attached garage and relocation of entrance from side to front to facilitate subdivision of plot and erection of 2 storey, detached, 4 bedroom dwelling.
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The Meeting **OBJECTED** To This On The Grounds That;

- It is an Overdevelopment.
- There are no plans to replace the lost car parking spaces for the existing house as there is no off street parking in that location

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

124/15. Financial matters

(I) Accounts for payment - March 2016

- The following accounts for March 2016 were received:

Payment To	Reason	Total Amount
Waverley Driving Group RDA	Donation - Appreciation of driving Santa at the Christmas	100.00

	Event	
PC Express	New laptop and external hard disk and info transfer for Clerk	714.00
Imagery	Printing of 200 copies of SVM - issue 6	1298.00
Dor-2-Dor (G.L.Green LTD)	Delivery of SVM	136.00
Mrs Amanda Leboff	February Wages	1021.94
HMRC	February Payment	191.10
BT	Office phone and broadband	77.98
British Gas	Winter electricity for The Cage	38.26
Thames Water	waste water for The Hub	31.91
Affinity Water	Clean water bill for The Hub	18.10
Thames Water	Waste water for Harris Lane Changing rooms	116.36
Affinity Water	Clean water bill for Harris Lane Changing rooms	50.70
Affinity Water	Clean water bill for the allotments	121.57
Bob Gough	Grounds Maintenance	758.00
Fay Gough	Cleaning toilet and office	40.00
John O'Conner	Grounds Maintenance	87.00
	TOTAL	4800.92

Following a proposal and seconder, it was:-

RESOLVED that the March 2016 accounts totalling £4,800.92 be approved for payment.

(II) Following a proposal and seconder, it was:-**RESOLVED** that the monthly budget monitoring report be approved

(III) Section 137 Grant Requests: -

- Radlett Guides donation of £100 – As way of a thank you for the defibrillator training

Following a proposer and a seconder it was **RESOLVED** to approve a donation of £100.

- Shenley District and Horticultural Society grant request (£200 was given in 2013 and 2014)

Following a proposer and a seconder it was **RESOLVED** to approve a donation of £200.

- Shenley Primary School request for £2017.80 to help towards the cost of swimming coach expenses (£1524.60 given in 2014 and 2015)

Following a proposer and a seconder it was **RESOLVED** to approve a donation of £1,524.60.

- Open Spaces Society – Request £45
- Following a proposer and a seconder it was **RESOLVED** to approve a donation of £45

125/15. The meeting ended at 8.50p.m.

Chairman

ACTION LIST - TUESDAY 8 MARCH 2016

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Quotes	2 additional quotes for new playground equipment and outside gym equipment	Clerk	March Meeting
Best Kept Garden Competition	Ask Mr and Mrs Bury to judge	Clerk	ASAP
The Queen's 90 th Birthday	Arrange Beacon Lighting for 21 st April Apply for grant for events between 6- 12 th June	Clerk	ASAP
Website	Contact Hertfordshire University to see if a student can assist with the website	Cllr Gilligan	ASAP
Harris Lane/Rookery Field Footpath	Arrange meeting to view space for proposed basketball pitch	Clerk	ASAP ASAP
Village Sign	Arrange for wood to be taken to Roy Monk	Cllr Edel	ASAP
Cheques	Arrange cheques for :- Radlett Guides - £100 Shenley District and Horticultural Society - £200 Shenley Primary School Swimming - £1,524.60 Open Spaces Society - £45	Clerk	ASAP
Anti-slip decking	Councillor Susman to look into this further	Cllr Susman	ASAP
Shenley Primary School	Invite head and New Chair of govners to April meeting	Clerk	ASAP
Silverhill Cattery	Invite to attend April Meeting	Clerk	Actioned
EBTC	Confirm happy for Stapleton Gardens Allotment Site to be included in EBTC Neighbourhood Plan	Clerk	Actioned
UK Power Networks	Pass on Information to Doctors and local religious leaders	Clerk	ASAP
Radlett Lane	Send letter to home owner regarding overgrown hedges	Clerk	ASAP