

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 10 NOVEMBER 2015, AT 7.30PM IN  
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Annette Edel, Gavin O'Sullivan, Robert Perlmutter, Anthony Spencer, William Susman (Chair).

In attendance: Amanda Leboff, Clerk to the Council  
Valerie Bordell – resident  
Gail Coker - resident

**72/15. Apologies for Absence.**

Apologies for absence were submitted from Councillors Nicky Beaton, Rosemary Gilligan, Wayne Grossman, Peter Wayne and County Councillor Morris Bright.

**73/15. Declarations of Interests**

**PERSONAL** – Councillor Susman declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

**74/15. Minutes of the Parish Council Meeting held on 13<sup>th</sup> October 2015**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 13<sup>th</sup> October 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**75/15. Review of Action Plan from above meetings**

The Action plan was **NOTED**.

**76/15. Questions by residents of Shenley Parish**

Valerie Bordell and Gail Cocker wanted to thank the Parish Council of all their assistance in getting ramps put on pavements in Porters Park Drive enabling Gail to use her mobility scooter. The chairman thanked County Councillor Morris Bright for all his help with the matter.

**77/15. Reports of Committee, Members and Clerk**

(i) Rights of Way working party

The Council **NOTED and APPROVED** the Rights of Way Committee 'Terms of Reference'. The Chairman went through the minutes of the meeting held on 28/10/15.

(ii) Pursley Field - Update

The Chairman informed the meeting that the sub-lease is almost completed

(iii) Harris Lane/Rookery Field

The Clerk informed the meeting that she had done a site visit with 4 Global as requested by Hertsmere Borough Council.

(iv) Allotments

The next meeting of the allotments will take place on Tuesday 24<sup>th</sup> October. The Chairman informed the meeting that a skip is being ordered to clear the rubbish at the allotments for Sunday 15<sup>th</sup> November at 10am

(v) Shenley Fete

Nothing to report

(vi) SCAG

The Clerk informed the meeting that 95 tickets for Miss Saigon on 17<sup>th</sup> December have been sold.

(vii) Future Initiative Events

The Chairman thanked everyone for their help in making the Halloween event another huge success. Over 200 people attended and the feedback has been great. In particular he thanked Cllr Beaton and Tracy Brice for being the witches.

The Chairman informed the meeting of the following events;

Christmas Lights Switch on 18/11/15 - 6pm

Chanukah 12/12/15 - 5.30pm till 6.30pm

Christmas 20/12/15 - 5.30pm till 6.30pm

(viii) Remembrance Sunday

The meeting were informed that there was a great turnout on Remembrance Sunday. Thanks was given to the Village Hall for letting us use the hall free of charge as well as to the WI for serving the refreshments and to John Butchart and Liz Trott for their displays in the Village Hall.

(ix) Shenley Village Matters

Nothing to report

(x) Website

Nothing to report

(xi) CSP

Councillor Spencer gave an update following the last CSP meeting. Councillor Spencer also informed the meeting of a Parking strategy meeting that he attended. The meeting **AGREED** that parking in Shenley was particularly bad. The Chairman said he was chasing up the badly parked cars outside the school. This led on to discussing the bus stop on the opposite side of Tesco that has no shelter despite the 602 stop having been moved there. It was **AGREED** the Clerk would contact HCC regarding this.

(xii) Police Update

Nothing to report

(xiii) Shenley Park Trust

The meeting were informed that Gateways is nearly ready.

(xiv) Public Rights of Way Updates  
The meeting **NOTED** the information

(xv) Action for a Cleaner Shenley (ACS)  
The meeting congratulated Councillor Beaton on all her hard work and **AGREED** the ACS group is doing a wonderful job

(xvi) Neighbourhood Plan  
Nothing to report

(xvii) Village Sign  
It was **AGREED** that the Clerk would contact Mr Monk and ask him to redo the Shenley sign

### 78/15. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Harperbury Free School	Latest News
Hertfordshire County Council	Mum's Milk Is Best
Hertfordshire County Council	Quitting Smoking Would Lift 20,000 People In Hertfordshire Out Of Poverty
Hertfordshire County Council	Traffic Order Services
Letter From Resident	Concerning The Bus Stop On Green Street

### 79/15. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) Subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
15/1740/HSE	41 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	First Floor Side Extension And Conversion Of Existing Garage To Habitable Room
15/1817/HSE	New Grange, Blanche Lane, South Mimms, Hertfordshire, EN6 3PA	Construction Of A Two Storey Side Extension To The Cottage Annexe, To Divide 3 New Front Dormer Windows To Replace Existing Roof Lights And 1 New Rear Dormer. (Revised Application)
15/1792/CLP	19 New Road, Shenley, Hertfordshire, WD7 9DZ	Installation Of New Ground Floor Window To The Front Elevation. Certificate Of Lawful Development (Proposed)
15/1859/CLP	38 Nell Gwynn Close, Shenley, Hertfordshire, WD7 9JA	Conversion Of Garage Into Habitable Room. (Certificate Of Lawful Development – Proposed)

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmeire Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 80/15. Financial matters

(I) Accounts for payment –October 2015

- The following accounts for October 2015 were received:

<b>PAYMENT TO</b>	<b>REASON</b>	<b>TOTAL AMOUNT</b>
Evans Leisure Kent Ltd	Toffee Apples For Halloween	71.70
Imagery	Banner And Posters For Halloween	198.00
Thames Water	Harris Lane Changing Rooms	141.44
Cash	Petty Cash	200.00
Shenley Village Hall	Hall Hire	47.50
HAPTC	Councillor Training	35.00
Dor -2 -Dor (G.L.Green Ltd)	Delivery Of SVM - 5th Edition	144.00
Mrs Amanda Leboff	October Wages	1021.94
HMRC	October Payment	191.10
BT	Office Phone And Broadband	74.00
Mrs Amanda Leboff	Expenses - Banner For Halloween	46.50
Imagery	Shenley Village Matters - Issue 5	764.00
HAPTC	Councillor Training - Neighbourhood Plan	135.00
Supplies Team (Banner)	Ink Cartridges	69.25
Nigel Cole Associates	Visual Test For Christmas Lights	576.00
John O'Conner - Grounds Maintenance	Grounds Maintenance	87.00
David Hopcraft	Gardening Works	150.00
The Royal British Legion	Poppy Appeal Wreath	19.00
Fay Gough	Cleaning Toilet And Office And Expenses	63.99
Bob Gough	Grounds Maintenance	384.00
	<b>TOTAL</b>	<b>4347.72</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the October 2015 accounts totalling £4,347.72 be approved for payment.

- (II) Following a proposal and seconder, it was:-**RESOLVED** that the October monthly budget monitoring report be approved
- (III) Section 137 Grant Requests: - There were none
- (IV) It was **AGREED** to put the request to contribute £1000 towards the purchase of a defibrillator for Shenley on the December Agenda
- (V) The Quotes from Wicksteed playgrounds for outside gum equipment and new play equipment for Harris Lane were **NOTED** and it was **AGREED** that 2 more quotes were needed.

**81/15.** The meeting ended at 8.35p.m.

Chairman

**ACTION LIST - TUESDAY 10 NOVEMBER 2015**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ASAP
Drive Safe	Send out and collate forms and ID	Clerk	ASAP
Quotes	2 additional quotes for new playground equipment and outside gym equipment	Clerk	December Meeting
Troughs	Purchase gift for Mr Sidney	Clerk	ASAP
Shenley Park Trust	Purchase and plant missing hedging between Harris Lane and Rookery Field	Clerk	ASAP
Speeding	Purchase Bin Stickers	Clerk	December Meeting
Bus Stops	Opposite Tesco and Green Street – contact HCC	Clerk	December Meeting
Defibrillator	Add to December Agenda with exactly how it will work	Clerk	December Meeting
Shenley Sign	Contact Roy Monk and ask to re-do	Clerk	December Meeting