

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 8 SEPTEMBER 2015, AT 7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Nicky Beaton, Annette Edel, Gavin O'Sullivan, Robert Perlmutter and William Susman (Chair).

In attendance: Amanda Leboff, Clerk to the Council  
Over 30 residents in attendants.

**48/15. Apologies for Absence.**

Apologies for absence were submitted from Councillors Rosemary Gilligan, Wayne Grossman, Anthony Spencer, Peter Wayne and County Councillor Morris Bright.

**49/15. Declarations of Interests**

**PERSONAL** – Councillors Beaton and Susman declared a personal interest in the item concerning Shenley Park Trust.

**PREJUDICIAL** -none.

**50/15. Minutes of the Parish Council Meeting held on 14<sup>th</sup> July 2015**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 14<sup>th</sup> July 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**51/15. Review of Action Plan from above meetings**

The Action plan was **NOTED**.

**52/15. Minutes of the Extraordinary Meeting held on 11<sup>th</sup> August 2015**

**RESOLVED** that the minutes of the extraordinary meeting, held on 11<sup>th</sup> August 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**53/15. Minutes of the Allotment Committee Meeting held on 21<sup>st</sup> July 2015**

**RESOLVED** that the minutes of the Finance Committee meeting, held on 21<sup>st</sup> July 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**54/15. Minutes of the Finance Committee Meeting held on 2<sup>nd</sup> September 2015**

**RESOLVED** that the minutes of the Finance Committee meeting, held on 2<sup>nd</sup> September 2015 be confirmed as a correct record, and signed by Cllr Susman and adopted by the Council.

**55/15. Questions by residents of Shenley Parish**

The Chair welcomed all of the residents to the meeting and asked if all present were at the meeting due to the issue regarding access to Grace Avenue. The Chair invited Mr Shurmer to address the meeting on behalf of those opposing the access

being blocked off. Mr Shurmer gave some background information for those who were not present at the July meeting where it had been suggested that the 2 parties meet. He informed the meeting that on 13<sup>th</sup> August 3 residents from the Manor House along with 3 Permain Close residents and 3 residents from other roads in Shenley met to discuss the issue. At the meeting the residents from the Manor House said that their short term plan was to block the access and longer term was to apply for planning permission to erect gates. This was mainly due to issues concerning privacy. Mr Shurmer said they felt the planting of the hedges to prevent access is imminent and if the hedges are erected then this will have many negative aspects and will be a threat to the open and communal environment. Mr Shurmer finished by saying that they were going to be putting an application forward for a Public Right of Way to be established.

Mrs Lancer who is against the area being blocked off said that the access has been in use since the Mansion House was converted in 1997 and highlighted that the Mansion is now more exposed since the Yew trees in front of their property were cut down by Shenley Park Trust. Mrs Lancer went on to say that she felt blocking off the access will cause anti-social behaviour.

The Chairman than invited Mrs Pearson, a resident of the Mansion House to address the meeting. Mrs Pearson informed the meeting that she has lived in the mansion since its conversion in 1997 and highlighted that her deeds state that ownership of the land goes right up to the Laurels and therefore it is their land on which they wish to erect the hedges. Mrs Pearson said that the removal of the Yew trees has left the residents of the Mansion house more exposed. She also informed the meeting that cars from Permain Close were parking on the Mansion House's private land. Mrs Pearson said that the 'Private' signs have been present since 1997.

The Chair addressed both parties and highlighted that in order for the Parish Council to make an informed decision they need a proper motion on the agenda with arguments from both sides and suggested that a motion be added to the October Parish Council agenda and that wording be arranged through the Parish Clerk.

The Chairman thanked all residents for attending and invited them to stay for the remainder of the meeting.

**56/15. Reports of Committee, Members and Clerk**

(i) Access to Grace Avenue – Update from residents  
See point 55/15.

(ii) Standing Orders  
Following a proposer and a seconder, it was;  
**RESOLVED** to adopt the updated Standing Orders for Shenley Parish Council.

(iii) Pursley Field – Update on lease  
Nothing to report

(iv) Harris Lane/Rookery Field

The Chairman informed the meeting that the gates for the play area have been ordered and the clerk informed the meeting that the invoice for Rookery Field has been sent to Borehamwood 2000. Cllr Beaton requested that the signs in the play area are looked into to be replaced.

(v) Allotment

There is a meeting on 21/07/15.

(vi) Shenley Fete

Nothing to report

(vii) Future Initiative Committee

The meeting were informed that a date for the next meeting is needed.

(viii) SCAG

The letters for the Christmas trip to see Miss Saigon are being sent out this week

(ix) Shenley Village Matters

Cllr Beaton informed the Council that she hopes to get the next edition out September/October and is chasing articles.

(x) Mobile Library Service

The meeting discussed that the mobile library service is being removed at the end of October. Various alternatives were suggested. It was **AGREED** that the Clerk would contact Neil Baxter to find out how many people in Shenley used the mobile library. It was also **AGREED** that an article on this would be put on Shenley Village Matters.

(xi) Rectory lane update

The meeting were informed that the works to Rectory Lane have been scheduled.

(xii) Police Update

Nothing to report

(xiii) Shenley Park Trust

It was **AGREED** to speak to Cllr Gilligan about the removal of the yew trees.

(xiv) Public Rights of Way Updates– List included

The details were **NOTED**.

(xv) Action for a Cleaner Shenley (ACS)

Councillor Beaton informed the meeting that the first ACS group met on 24<sup>th</sup> August and was very successful. The next ACS group will meet on Monday 28<sup>th</sup> September to continue the work they begun.

**57/15. Correspondence**

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	Superfast Broadband Rollout Reaches Over 11,600 .....
Hertsmere Borough Council	Elstree Way Corridor Area Action Plan
Hertsmere Borough Council	Invitation To Hertsmere's First Annual Community Safety Conference
Hertfordshire County Council	News Release – New Bus And Rail Timetable
Hertfordshire County Council	News Release – Summer Highways Maintenance Blitz
Hertfordshire County Council	News Release – Review Regarding E-Cigarettes

### 58/15. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

- (1) Subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals.

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
15/1391/CLP	5 Shenleybury Farm Cottages, Shenleybury, Shenley, Hertfordshire, WD7 9DL	Single Storey Front Extension
15/1471/PD42	10 Hamblings Close, Shenley, Hertfordshire, WD7 9JJ	Erection Of Single Storey Rear Extension
15/1253/FUL	University College London Sports Ground – Watford Fc Training Ground, Bell Len, London Colney, Hertfordshire, AL2 1BZ	Erection Of Temporary Changing Room And Temporary Press Room.
15/1287/FUL	Land At Bell Lane And Opposite Council Cottages, Bell Lane, London Colney, Hertfordshire	Erection Of A Ground Mounted Solar Photo-Voltaic Array And Associated Infrastructure.
15/1103/HSE	39 Harris Lane, Shenley, Hertfordshire, WD7 9EF	Single Storey Rear Extension

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

### 59/15. Financial matters

- (I) Accounts for payment – July 2015

- The following accounts for July 2015 were received:

PAYMENT TO	REASON	TOTAL AMOUNT
BDO	Auditing Of Annual Return	360.00
Imagery	Printing Issue 4 SVM And Historical Pictures	932.20
Hertfordshire County Council	Herts Supplies - Stationary	16.19
Banner (Supplies Team Ltd)	Ink Cartridges	98.79
Mrs Amanda Leboff	July Wages	996.68
HMRC	July Payment	174.12

BT	Office Phone And Broadband	74.41
John O'Conner	Grounds Maintenance	87.00
Imagery	Printing Issue 5 SVM	288.00
Dor -2-Dor	Delivering SVM	144.00
	<b>TOTAL</b>	<b>3171.39</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the July 2015 accounts totalling £3,171.39 be approved for payment.

(II) Accounts for payment – August 2015

- The following accounts for August 2015 were received:

<b>PAYMENT TO</b>	<b>REASON</b>	<b>TOTAL AMOUNT</b>
LCR Magazine	Annual Subscription	17.00
Hertfordshire County Council	Herts Supplies - Supplies For ACS Group	665.14
Mrs Amanda Leboff	August Wages	1021.94
HMRC	August Payment	191.10
Cash	Petty Cash	200.00
BT	Office Phone And Broadband	61.54
British Gas	Supply To The Cage	36.66
EQ Systems	Remote Support For Laptop	54.00
Playsafety Ltd - ROSPA	Harris Lane Gates Inspection	261.60
Banner (Supplies Team)	Ink Cartridges (Inc. Credit To Account)	74.08
HAPTC	Training Session - How To Respond To Planning Apps	45.00
Hertfordshire County Council	Herts Supplies - Supplies For ACS Group & Supplies	130.00
John O'Conner - Grounds Maintenance	Grounds Maintenance	87.00
Affinity Water	Changing Rooms - Harris Lane Pavilion	50.58
Fay Gough	Cleaning Toilet And Office And Harris Lane Pavilion	82.00
Bob Gough	Grounds Maintenance	434.00
	<b>TOTAL</b>	<b>3411.64</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the August 2015 accounts totalling £3,411.64 be approved for payment.

- (III) Following a proposal and seconder, it was:-**RESOLVED** that the August monthly budget monitoring report be approved

- (IV) Section 137 Grant Requests: - The request from Herts Air Ambulance was denied as it was felt that it was not a Shenley specific request.
- (V) It was **RESOLVED** to **ACCEPT** and **APPROVE** the external auditor's signed annual return and opinion for year ended 31 March 2015
- (VI) It was **RESOLVED** that the annual return and notice of audit will be displayed on the Andrew Close notice board for in excess of 14 days
- (VII) The council **RESOLVED** to **ACCEPT** and **APPROVE** the Parish Council insurance quote Came and Company for £2,601.27 (includes reduction due to long term agreement which expires 30<sup>th</sup> October 2017 and includes 5% no claims discount).

**61/15.** The meeting ended at 8.55p.m. Chairman

#### ACTION LIST - TUESDAY 8 SEPTEMBER 2015

PROVISION	ACTION	BY	ACTION
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	
Grace Avenue	Wording for motion	Clerk	October Meeting
Drive Safe	Send out and collate forms and ID	Clerk	ASAP
SPT	Question removal of Yew trees	Cllrs Beaton and Gilligan	ASAP
Mobile library	Contact Neil Baxter for numbers of how many used the mobile library	Clerk	ASAP
ACS Group	Purchase of equipment	Clerk	ASAP
Quotes	For new playground equipment and hedges	Clerk	October Meeting
October Agenda	Add Neighbourhood Plan	Clerk	October Meeting
Future Initiative Committee	Set date for next meeting	Cllr Susman	ASAP
Shenley Village Matters	Articles to be sent to Councillor Beaton	Cllr Beaton	ASAP