

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 8 JULY 2014, AT
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Ray Edge, Alex Muir, Dayaram Nakrani, Annette Edel (Chair), *Wayne Grossman, William Susman and Peter Wayne

In attendance: Amanda Leboff, Clerk to the Council

* Denotes attended for only part of the meeting

20/14. Apologies for Absence.

Apologies for absence were submitted from Rosemary Gilligan, Councillor Anthony Spencer and County Councillor Morris Bright.

21/14. Declarations of Interests

PERSONAL – Councillors Susman and Wayne declared a personal interest in the item concerning Shenley Park Trust.

PREJUDICIAL -none.

22/14. Minutes of the Parish Council Meeting held on 10th June 2014

RESOLVED that the minutes of the Ordinary Parish Council meeting, held on 10th June 2014 be confirmed as a correct record, and signed by Cllr Edel and adopted by the Council.

23/14. Review of Action Plan from above meetings

The meeting went through the action points.

24/14. Minutes of the Allotment Committee Meeting held on 1st July 2014

RESOLVED that the minutes of the Allotment Committee meeting, held on 1st July 2014 be confirmed as a correct record and signed by Cllr Edel and adopted by the Council.

25/14. Questions by residents of Shenley Parish

The Chair welcomed Mr and Mrs Judd who addressed the Council concerning the nuisance being caused by teenagers on and around Harris Lane playing field. The situation is made worse by the mopeds being driven by some of them. Mrs Judd referred to a particular incident where the youths were confronted and they hurled abuse and aimed the moped straight at her. It was suggested that the CCTV camera be moved to the village to assist. Mr and Mrs Judd asked what the Parish Council were going to do to combat this.

Sgt Jones and PC Clifford were at the meeting at took the opportunity to address the question. Sgt Jones informed the meeting that unfortunately the camera could not be placed on Porters Park Drive and used to combat speeding however he supported the use of the camera on Harris Lane. Sgt Jones highlighted that when an incident occurs the police must be called in order for the incidents to be logged.

Sgt Jones went on to say that as instead of the CCTV camera being used on Porters Park Drive to combat speeding, the police will be carrying out a speeding survey.

The crime figures as reported at the CSP meeting were down however in the future the way crime statistics will be reported is changing and as such figures will appear to have increased. This will be the result of the reporting mechanism changing NOT an increase in crime.

The Chairman thanked Sgt Jones and PC Clifford for attending.

The chairman went on to welcome Katherine Gardener from London Parish Council who came to the meeting to ask for its views on the Agrivert Digester in London Colney and if the smells it was omitting were causing an issue to Shenley. The Councillors commented that they had not received complaints but would keep Councillor Gardner up to date with any developments concerning it in Shenley. Councillor Edel said she would contact the site to ask why the bi-annual meetings that were promised by the owner had never taken place. Councillor Gardner was thanked for attending the meeting.

Finally the Chairman thanked Mr John Butchart for attending the meeting and for all his hard work in collating the biographies on the WWI soldiers from Shenley. The Council AGREED that the information supplied by Mr Butchart was fantastic and that once the biographies were forwarded on to the Clerk she would contact Imagery to see how best they could present them for Remembrance Sunday in November. The chairman once again thanked Mr Butchart.

26/14. Shenley Parish Councillor Vacancy

The Chairman informed the meeting of the proceedings. Candidates were to be invited in one at a time to give a short presentation to the Council. The candidates spoke in order of Wayne Grossman and Gavin O'Sullivan.

Following the presentations the Councillors voted on slips of paper and with 3 votes to 2 voted to Co-Opt Mr Wayne Grossman on as a Shenley Parish Councillor. The Chairman then invited the

candidates back in and thanked them for their presentations and informed them that Mr Grossman had been successful.

27/14 Reports of Committee, Members and Clerk

(i) Pursley Field

Councillor Susman informed the meeting that the sub-lease is still in negotiation.

(ii) Harris Lane

Nothing to report

(iii) Rookery Field – Goal mouths for the youth of Shenley

The Council discussed replacing the missing goal mouths in Rookery Field and **AGREED** that these were needed.

It was **AGREED** that the Clerk would contact Arsenal training ground to see if they would sponsor new goal mouths.

(iv) Allotments

See point 24/14.

(v) Future Initiative Committee

Councillor Susman updated the meeting concerning the 3 upcoming events of Halloween, Chanukah and Christmas.

(vi) Highways

The meeting **NOTED** the points:-

- Rectory Lane – works for lay bye should start in the autumn including drainage works.
- Update on sign on Black Lion Hill
- Shenleybury Pelican Crossing – should be in place by the end of the financial year.

(vii) Public Rights of Way

The list of work was **NOTED**.

(viii) Shenley Matters

Councillor Nakrani updated the meeting concerning the Media working party. The next edition of Shenley Matters will be in October. It was **AGREED** that **ALL** Parish Councillors will write a brief article on themselves.

(ix) Community Safety Partnership

Councillor Edel updated the meeting concerning the last CSP meeting, including informing that the police will no longer be attending events such as carnivals and fetes due to lack of staffing.

(x) CCTV

See point 25/14. Following a lengthy discussion the meeting **AGREED** that an extra CCTV spur be placed on Harris Lane in order to combat anti-social behaviour. Following a proposer and a seconder;

The meeting **AGREED** to purchase a spur for £170. The clerk will liaise with the CCTV Company to confirm which lamppost is used on Harris Lane.

(xi) Shenley Community Activity Group

The clerk informed the meeting that 80 tickets have been booked to see White Christmas on 10th December. Following a lengthy discussion and a proposer and seconder;

It was **AGREED** to charge Shenley residents £35 a ticket for White Christmas.

It was **AGREED** that the Clerk ask the Shenley Fete and Carnival committee for a donation towards the trip as the actual tickets are more expensive this year.

(xii) Shenley Park Trust

Nothing to report

(xiii) HAPTC

Councillor Spencer in his absence informed the meeting that he had found the Chairman training very useful and encouraged all Councillors to attend training.

(xiv) The Cage

The Clerk updated the meeting on the works at The Cage. See point 30/14(iii).

(xv) Neighbourhood Plan

The Council were informed that the date of the meeting with Mark Silverman will be on Thursday 17th July at 9.30am at Hertsmere Borough Council in the meeting room.

28/14. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Hertfordshire County Council	<ul style="list-style-type: none">• Public Consultation to waste recycling centres• Temporary Traffic Management• Draft Countywide Parish and Town Council Charter
Hertsmere Borough Council	Notice of Making of Tree Preservation Order
Hertfordshire Police and Crime Panel	Press Release

29/14. Planning Applications

The following planning applications were before the meeting.
The meeting **AGREED** that;

- (1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
14/0896/CLSE	41 & 43 London Road, Shenley, Hertfordshire, WD7 9ER	Continued use of properties as residential dwellings (certificate of lawful development - existing)
14/0893/HSE	29 Juniper Gardens, Shenley, Radlett, WD7 9LA	Proposed part two/single storey rear extension with internal alterations
14/0972/EI1	Land At Lower School Hertswood School, Cowley Hill, Borehamwood.	Request for a screening opinion (environmental impact assessment)
*14/0725/HSE	19 New Road, Shenley, Hertfordshire, WD7 9DZ	Two storey rear extension (Amended and additional plans received 25/06/14)
*14/0978/HSE	4 Hamblings Close, Shenley, Radlett, WD7 9JJ	Conversion of garage into habitable room.
*14/0993/HSE	36 Nell Gwynn Close, Shenley, Radlett, WD7 9JA	Two storey rear extension and widen window to front elevation.
*14/0983/HSE	1 Green Street, Borehamwood, Hertfordshire, WD6 9NE	Erection of single storey front extension and access ramp.

- (i) Other planning matters were noted, and
(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

30/14. Financial matters

- (I) Accounts for payment - June 2014

- The following accounts for June 2014 were received:

PAYABLE TO	REASON	Total Amount
Mrs Amanda Leboff	Expenses	184.44
Maxwellton Nurseries	Plants For 4 New Planters	222.48
HAPTC	Good Councillor Guides	5.48
HAPTC	Chairman Training	35.00
NALC	LCR Subscription Renewal	17.00
SCAG	Transfer Of Funds Into SCAG Account	1000.00
John O'Conner	Grounds Maintenance - Missing Invoice For April	87.00
Mrs Amanda Leboff	June Salary	1147.43

HMRC	Income Tax / National Insurance	185.31
BT	Office Phone And Broadband	57.01
John O'Conner	Grounds Maintenance	87.00
EON	Harris Lane Electricity	25.67
Npower	Office Energy Bill	103.77
Herts Supplies	Office Stationary	40.39
Hertfordshire Borough Council	Election Stationary For 2014 Stationary	556.81
Bob Gough	Maintenance - July Bills	384.00
Bob Gough	Maintenance - August Bills	384.00
Fay Gough	Cleaning Office And Toilet And Pavilion - July And August	124.00
Petty Cash	Petty Cash	200.00
SCAG	Transfer Of Funds Into SCAG Account - To Be Repaid	4500.00
BDO	Auditing Of Annual Return	396.00
	TOTAL	9742.79

Following a proposal and seconder, it was:-

RESOLVED that the June 2014 accounts totalling £9,742.79 be approved for payment.

(II) There were no Section 137 grant requests

(III) Following a proposer and a seconder it was;
The meeting **AGREED** to the additional costs of up to £7,000 for the cage following the emergency works needed.

(IV) Following a proposer and a seconder;
The meeting **AGREED** to the transfer of funds to cover costs for the SCAG Christmas trip including the coaches, with the money for the tickets to be transferred back later in the year - £4,500.

(V) To meeting **AGREED** to readdress the contribution of £5000 towards the lay-bye on rectory lane at the September Parish Council meeting.

(VI) It was **RESOLVED** to **ACCEPT** and **APPROVE** the external auditor's signed annual return and opinion for year ended 31 March 2014

(VII) It was **RESOLVED** that the annual return and notice of audit will be displayed on the Andrew Close notice board for in excess of 14 days

31/14. Matters for future consideration, for inclusion on future agenda

Add investment of funds to the Finance Committee agenda meeting agenda.

32/14. The meeting ended at 9.30p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 8 JULY 2014
ACTION LIST**

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	Actioned
Pursley Field	Chase the sub-lease	Cllr Susman	ASAP
Rookery Field	Clerk to look into goal mouths	Clerk	September Meeting
Benches	Quote for new benches	Clerk	September Meeting
Shenley Matters	October Edition All Councillors to write a short article on themselves	All Councillors	September Meeting
CCTV	Check which lamppost to be used for spur on Harris lane and order	Clerk	ASAP
SCAG	Contact Shenley Fete and Carnival Committee for donation for Christmas Trip.	Clerk	Actioned.
Rectory Lane	Add financial contribution to Rectory Lane lay-bye to September agenda	Clerk	September Meeting
Investment funds	Add to Finance Committee agenda	Clerk	Finance Committee