

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 9 JULY 2013, AT 7.30PM IN  
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Guy Beaton, Alex Black, Ross Brice (chair), Annette Edel, James Hulme, Steve Piacenti, Anthony Spencer and William Susman.

In attendance: Amanda Leboff, Clerk to the Council

### **29/13. Apologies for Absence.**

Apologies for absence were submitted from Councillor Rosemary Gilligan, Borough Councillor Peter Wayne and County Councillor Morris Bright.

### **30/13. Declarations of Interests**

**PERSONAL** - Councillors Brice and Susman declared a personal interest in the item concerning Shenley Park Trust. Councillor Hulme declared an interest in the allotments.

**PREJUDICIAL** -none.

### **31/13. Minutes of the Parish Council Meeting held on 11 June 2013**

**RESOLVED** that the minutes of the Ordinary Parish Council meeting, held on 11 June 2013 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

### **32/13. Review of Action Plan from above meetings**

Councillor Brice went through the action points.

### **33/13 Questions by residents of Shenley Parish**

There were none

### **34/13 Reports of Committee, Members and Clerk**

- (i) To change the date of the December Parish Council Meeting from Tuesday 10<sup>th</sup> December to Thursday 12<sup>th</sup> December due to the SCAG theatre trip.

The meeting **RESOLVED** to change the date of the December meeting to Thursday 12<sup>th</sup> December.

- (ii) Pursley Field – Update from Councillor Susman

Councillor Susman informed the meeting that Borehamwood 2000 would like to use the field from the 1<sup>st</sup> August this year. Cllr Susman has spoken with Herts Rural Estate department who requested a signed letter with the heads of term as the full lease is still being drawn up. This has now been done and the lease will hopefully be with us shortly.

(iii) Development in Shenley – concerns from residents concerning the amount of development in Shenley

Cllr Brice informed the meeting that he has again written to the RT Hon Eric Pickles MP concerning overdevelopment in Shenley requesting a meeting and is still waiting a reply.

The Clerk informed the meeting that the Right to Bid application has been sent to the Borough Council and has been told an answer will be given by the 23<sup>rd</sup> August 2013.

(iv) Harris Lane

The meeting discussed the on-going problems with the mopeds and quad bikes. Councillor Black suggested that people should be looking for bikes being driven carefully as a priority. The meeting;

**AGREED** that the Clerk will get quotes for signs that say '**NO MOTORISED VEHICLES**' for the Parish Council's open spaces. It was suggested that the Clerk contacts HBC to see if they have access to these signs.

**AGREED** that the Clerk will contact PC Gareth Clifford to ask if he has been to see the off road bike in Hawksmoore.

(v) Rookery Field – Goal post Update

Councillor Brice informed the meeting that the goal post is being done by Kevin Lloyd.

(vi) Allotments

Councillor Hulme informed the meeting that the drainage at the allotments has now been completed.

The Clerk informed the meeting that a letter has been sent to all allotment holders reminding them of the rules of the allotments.

(vii) Future Initiative Committee

Councillor Piacenti informed the meeting that he will send out a date for the next meeting by the end of the week.

(viii) Proposed Youth Council

Councillor Edel updated the meeting, and informed them the she and Cllr Black planned to hold an initial open meeting on Monday 23<sup>rd</sup> September in the Tea Rooms. Some posters have been sent out already and the rest will be sent at the beginning of September. It was;

**AGREED** that the Clerk will email the poster to Perry for the website.

(ix) Anti-Social Behaviour

Councillor Spencer informed the meeting that the CCTV camera has now been moved to a new location, and footage is currently being reviewed. The meeting was also informed that in the last 3 months there has been a 25% reduction in comparison to last year, for Shenley and Radlett. Cllr Spencer also informed the meeting that he has applied for a grant from the Police and Crime Commissioners Fund.

(x) The Link

Councillor Beaton informed the meeting that a copy of **SHENLEY PARISH MATTERS** is now with the printer, and suggested getting 2000 copies.

It was **AGREED** that all Cllr Beaton will send out the final costings to the Council.

(xi) Community Safety Partnership

There will be a meeting on Monday 15<sup>th</sup> July.

(xii) Shenley Community Activity Group

The meeting were informed that the Christmas trip is to see Jersey boys on Tuesday 10<sup>th</sup> December. It was;

**AGREED** that the Clerk will put together a letter and send it out with the cost of the trip being £30 for Shenley residents.

(xiii) Shenley Park Trust

The meeting were informed that the issue of dogs are being addressed and that the Park Trust currently has 3 planning applications in.

(xiv) The pond

Councillor Susman informed the meeting that he has asked Mr Judd to quote for lights at the boardwalk in various options.

(xv) Highways

Councillor Beaton informed the meeting that the 4 planters are now in place and he is waiting for the plaques.

Councillor Susman informed the meeting that he has looked into what can be done about overgrown bushes running along Porters Park Drive, and said that these should be reported on the County Council website. It was;

**AGREED** that Councillor Susman will ask the owner of the land opposite Gristwood and Toms to cut the hedge back.

(xvi) HAPTC

Nothing to report

(xvii) Harperbury Free School

Nothing to report.

(xviii) Christmas lights

Councillor Susman informed the meeting that he has met with Festive Impact Lighting to discuss the options available. A new quote is currently being negotiated which will be confirmed shortly.

(xix) Update from Cllrs

Cllrs gave updates to the meeting

### 35/13. Correspondence

(i) Receipt of the following correspondence was reported and noted:

Email from Inspector Richard Johnson	PSCO's in Hertsmere
Hertfordshire Police and Crime panel	Press Release

### 36/14. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/13/1385	9 Ribston Close, Shenley, Radlett, WD7 9JW	Part single, part two storey rear extension
TP/13/1399	33 North Avenue, Shenley, Radlett, WD7 9DF	Single storey porch to front elevation
TP/13/1352 GENERAL PERMITTED	Keepers Lodge, Rectory Lane, Shenley, Radlett, WD7 9BE	Demolition of existing substandard bungalow and outbuildings and erection of one new dwelling (application with some matters reserved)

DEVELOPMENT		
TP/13/1375	1 Ribston Close, Shenley, Radlett, WD7 9JW	Conversion of approximately one third of current garage into a utility room. The existing side, exterior door will be bricked up. A new side, exterior door will be installed in the new utility room (part garage conversion). We are not changing any exterior feature of our house/garage.
TP/13/1310 GENERAL PERMITTED DEVELOPMENT	Land Adjoining 49 Blanche Lane, South Mimms	Erection of a pair of link detached dwellings (outline application with all matters reserved)
TP/13/0987	The Gateways, Radlett Lane, Shenley	Change of use from nurse accommodation (c2) to residential (c3), to form pair of semi-detached 3 bedroom houses (additional plan received 30/05/2013) (amended certificate received 11/06/2013)
TP/13/1265	The Willows Open Farm, Bowmansgreen Farm, Coursers Road, Colney Heath, St. Albans, AL04 0PG	Temporary use of land for siting of marquee for corporate Christmas parties and parking for a 42 day period each year for next 5 years.
TP/13/1309	5 Wayside, Shenley, Radlett, WD7 9JN	Partially convert existing garage space into habitable room. Proposal includes to create a self-contained workshop within the rear of one garage.
TP/13/1214	Coursers Farm, Coursers Road, Colney Heath, St. Albans, AL4 0PG	Construction of farm building to enclose an existing horse riding ménage.
*TP/13/1387	19 Hamblings Close, Shenley, Radlett, WD7 9JJ	Erection of a single storey rear extension

WITH REGARDS TO;

*TP/13/0398	Plot 10, 39 London Road, Shenley, WD7 9ER	Erection of brick built shed within the curtilage of plot 10 (amended description 30/05/2013)
*TP/13/0397	Plot 11, 39 London Road, Shenley, WD7 9ER	Erection of brick built shed within the curtilage of plot 11 (amended description 30/05/2013)(amended plans received 16/06/2013)

The parish council **objected** to these applications on the following grounds;

- Overdevelopment of the site
- Excessive size for a brick shed

(i) Other planning matters were noted, and

(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

(\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.)

**37/13. Financial matters**

(I) Accounts for payment – June 2013

The following accounts for June 2013 were received:

PAYABLE TO	REASON	Total Amount
SCAG	Transfer Of Money Back To Account From Summer Trip	1000.00
Mrs A Leboff	Wages	821.22
HMRC	Income Tax / National Insurance	335.01
Mrs A Leboff	Expenses	110.32
Supplies Team	Ink Cartridges	182.25
John O'conner	Grounds Maintenance	78.00
BT	Office Phone And Broadband	47.92
HAPTC	Clerk's Conference	10.00
Ricoh	Photocopier Maintenance	35.63
Mrs Gough	Cleaning Office And Toilet	72.00
Mr Bob Gough	Grounds Maintenance - July And August	788.00
Mr Bob Gough	Expenses	55.14
N-Power	Energy Bill For The Hub	135.79
J&S O'connell	Allotment Drainage	3663.00
E-On	Harris Lane Pavilion	65.85
Haptc	Risk Assessment Training	40.00
Internal Audit & Compliance	Internal Audit	243.17
Plant Projects Ltd	Planting Up Of 4 X Planters	360.58
Mrs C Judd	2 X Towel Dispensers And Towels For Harris Lane Pavilion (Fete)	55.60
	<b>TOTAL</b>	<b>£8099.48</b>

Following a proposal and seconder, it was:-

**RESOLVED** that the June 2013 accounts totalling £8099.48 be approved for payment.

- (II) There were no Section 137 grant requests
- (III) The Council **REVIEWED** and **APPROVED** The 'Review Of Internal Audit Effectiveness'.
- (IV) The Council **REVIEWED** AND **APPROVED** the 'Financial And Management Risk Assessment'.
- (V) Following a Proposer and a Secunder the Council **APPROVED** the removal of the current planters at the War Memorial by Mr.Gough and **AGREED** to get new planters made by Kevin Lloyd for the War Memorial. The cost of the wooden planters is to be confirmed by Mr.Lloyd.
- (VI) Following a Proposer and a Secunder the Council **APPROVED** a gift of £50 to Mrs Jane DeMajear for her voluntary work in planting the 4 planters around the village, as well as having gone out and arranged the purchasing of the plants.

**39/13. Matters for future consideration, for inclusion on future agenda**

The Council noted comments from a resident regarding the condition of the War Memorial.

**40/13.** The meeting ended at 9.15p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 9 JULY 2013  
ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
NO MOTORISED VEHICLES	Clerk to get quote for the signs for the Parish Council's open spaces	Clerk	ASAP
Youth Council	Send advert to Perry for the website	Clerk	ACTIONED
The Link	Final costings to be sent out to the Councillors	Cllr Beaton	ASAP
SCAG	Letters to be sent out for the Christmas trip at £30 per ticket for a Shenley resident	Clerk	ASAP
Pond	Waiting for quote from Mr Judd for lighting around the pond	Cllr Susman	ASAP
Land opposite Gristwood & Toms	Ask owners of land to cut the overgrown hedge	Cllr Susman	ASAP
Christmas Lights	Final quote to be received	Cllr Susman	ASAP
Repairs to War Memorial and Cage	Clerk to get 2 more like for like quotes	Clerk	ASAP