

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, 13 MAY 2013, AT 7.45PM IN
THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Ross Brice (chair), Alex Black, Annette Edel, *Rosemary Gilligan, James Hulme, Steve Piacenti, Anthony Spencer and William Susman.

In attendance: Amanda Leboff, Clerk to the Council

* Denotes attended for only part of the meeting.

7/13. Apologies for Absence.

Apologies for absence were submitted from Councillor Guy Beaton, County Councillor Morris Bright and Borough Councillor Peter Wayne.

8/13. Declarations of Interests

PERSONAL - Councillors Black, Brice, Gilligan, and Susman declared a personal interest in the item concerning Shenley Park Trust. Councillor Gilligan declared an interest in planning matters, and emphasised that she would not comment on any planning matters. Councillor Hulme declared an interest in the allotments.

PREJUDICIAL -none.

9/13. Minutes of the Parish Council Meeting held on 9 April 2013

RESOLVED that the minutes of the Parish Council meeting, held on 9 April 2013 be confirmed as a correct record, and signed by Cllr Brice who chaired that meeting and adopted by the Council.

10/13. Review of Action Plan from above meeting

Nothing to Report

11/13 Questions by residents of Shenley Parish

The Chair invited Mr Mark Blundell to address the Parish Council. Mr Blundell spoke about the large number of developments going on in a small village such as Shenley and that not all are in keeping with the village. This is resulting in the village of Shenley being in danger of losing its character. Mr Blundell felt there is an opportunity in the next edition of The Link to get the residents of Shenley to comment on the urbanisation of the village.

Councillor Gilligan went through the procedure for plans to be comment on at Hertsmere Borough Council. Councillor Gilligan also said that there could be a village wide consultation which could then be adopted by Hertsmere Borough Council's Local Development Framework. It was then suggested that this could be taken forward by a Parish Council Sub Committee.

It was also suggested that a Community Asset list be established. Councillor Brice asked how the plans would be communicated to the community.

It was **AGREED** that Councillor Gilligan and Mr Blundell will meet to form a working party to produce a Local Development Framework. It was also **AGREED** that the 3 Shenley pubs will be nominated as Community assets, with Cllr Gilligan and the Clerk completing the appropriate paperwork.

It was also **AGREED** that the Clerk will forward on planning applications to Mr Blundell.

The Chair thanked Mr Blundell for his presentation.

The Chair invited Mr David Burcombe of Tried and Trusted UK to present a very generous donation of £150 to the Sir Richard Cox Charity.

Chair thanked Mr Burcombe and Tried and Trusted UK for their kind and generous gift and for attending the meeting.

12/13 Reports of Committee, Members and Clerk

(i) Pursley Field – Signing of the lease

Councillor Susman informed the meeting that he had met with Matt Roberts from County Council's Rural Estates department. Cllr Susman informed him that there were concerns with a 35 year lease at £800 a year. HCC were prepared to drop the annual rent to £550 with break clauses being added to the lease. This would result in long term security if the Parish Council wished. However if the Parish Council chose to give back the field it would be easier to do so.

Councillor Brice informed the meeting that the 2 individuals who had been asked if they would be guarantors, declined.

Following a proposer and a Secunder it was unanimously;

AGREED that the Parish Council would proceed with a 7 year lease with Borehamwood 2000 which would mirror the Parish Council's own lease with Herts County Council. Cllr Susman will liaise with the Clerk.

- (ii) Development in Shenley – concerns from residents concerning the amount of development in Shenley

Please see point 11/13.

- (iii) Harris Lane

Nothing to report

- (iv) Allotments- request from resident to hire the allotment car park for guests to park for an evening party

Following a discussion the meeting decided **NOT** to rent out the car park due to health and safety and insurance concerns. Clerk to inform resident.

- (v) Future Initiative Committee

Nothing to Report

- (vi) Proposed Youth Council

Councillor Black updated the meeting, and informed them the he and Cllr Edel planned to hold an initial open meeting on Monday 8th July in the Tea Rooms. The possibility of a basketball pitch was also discussed.

It was **AGREED** that the Youth Council should be advertised in The Link as well as advertised with local schools. It was also **AGREED** that the Youth Council will need a goal to work towards. It was **AGREED** that in principle the Parish Council will support the Youth Council.

- (vii) Anti-Social Behaviour

Councillor Spencer informed the meeting that in the 3 weeks that the CCTV camera has been up, the anti-social behaviour has been very quiet, which the meeting agreed was good news.

- (viii) The Link

Following a discussion the meeting **AGREED** that the following articles would be written for the next edition of The Link;

Cllr Gilligan	Planning
Cllrs Black and Edel	Youth Council
Cllr Susman	Pursley Field
Cllr Spencer	Anti-Social behaviour
Cllr Hulme	Drainage at the allotments
Cllr Brice	SCAG trip to Whitstable
Cllr Piacenti	Interview with a personality in the village

(ix) Community Safety Partnership

Nothing to Report

(x) Shenley Community Activity Group – Trip to Whitstable

The meeting was informed that over 80 people had signed up to attend, and the Clerk and Cllr Susman had been to Whitstable to check the amenities and the restaurant.

The meeting **NOTED** that 2 more volunteers were needed to help on the day.

(xi) Shenley Park Trust

Nothing to report

(xii) The Pond and Cage Repairs

Please see point 15/13 (vi)

(xiii) Highways – Discuss complaints from residents concerning rubbish not being cleared from Rectory Lane

To be added to the June agenda

(xiv) HAPTC

Nothing to report

(xv) Harperbury Free School

Nothing to report

(xvi) Christmas lights

To be added to the June agenda

(xvii) Road signage request from resident of Anderson Road and reply from Highways

It was **AGREED** that the Clerk will forward the email from Highways to the resident.

13/13. Correspondence

(i) Receipt of the following correspondence was reported and noted:

HERTFORDSHIRE BUILDING PRESERVATION TRUST	NEWSLETTER
HERTFORDSHIRE COUNTY COUNCIL	TEMPORARY CLOSING AND TEMPORARY

	WAITING RESTRICTIONS IN BUCKETTSLAND LANE, WELL END
HERTFORDSHIRE COUNTY COUNCIL	TEMPORARY CLOSING OF POUND LANE, SHENLEY
SHENLEY PRIMARY SCHOOL	LETTER OF THANKS FOR GRANT
SHENLEY & DISTRICT HORTICULTURAL SOCIETY	LETTER OF THANKS FOR GRANT
HERTSMERE BOROUGH COUNCIL	TREE PRESERVATION ORDER ON FORMER SHENLEY HOSPITAL SITE (TPO 147/1988)
SHENLEY RESIDENTS	LETTERS OF THANKS FOR SCAG CULTURAL TRIP

14/14. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/13/0398	Plot 10, 39 London Road, Shenley Wd7 9er	Partly retrospective application for amendment to planning permission reference TP/11/1484 for the addition of a brick built shed
TP/13/0397	Plot 11, 39 London Road, Shenley Wd7 9er	Partly retrospective application for amendment to planning permission reference TP/11/1484 for the addition of a brick built shed
TP/13/0688	32 Green Street, Borehamwood, Wd6 5ne	Retrospective application for the retention of loft conversion with 5 no rooflights & 1 no.window to rear gable
TP/13/0782	7 Pinks Farm, Rectory Lane, Shenley, Radlett, Wd7 9aw	Erection of conservatory to front
TP/13/0707	41a London Road, Shenley, Radlett, Wd7 9er	New access & associated parking; closure of existing access; alterations to garage doorway & erection of perimeter fencing & gate
TP/13/0586	18 Hillcrest Road, Shenley, Radlett, Wd7 9dd	Erection of single storey side/rear extension
TP/13/0687	Unit 4, Andrew Close, Shenley, Radlett, Wd7 9lp	Installation of 2 no.fascia signs – non illuminated, 1 no.fascia sign – illuminated, vinyl window graphics and vinyl graphics panel surround to atm
TP/13/0987	The Gateways, Radlett Lane, Shenley	Change of use from nurse accommodation (c2) to residential (c3), to form pair of semi-detached 3 bedroom houses.
TP/13/1010	19 Harris Lane, Shenley, Radlett, Wd7 9ed	Removal of existing side/rear extension & erection of replacement

WITH REGARDS TO;

TP/13/0630	11 Harris Lane, Shenley, Wd7 9ed	Demolition of existing house and workshop and erection of replacement, 2 storey, detached, 3
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		bedroom dwelling and workshop.
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The Parish Council would support this application, providing the facade of the house does not alter the street scene but keeps it as it is.

WITH REGARDS TO;

TP/13/0894	Shenleybury Villas, Shenleybury, Shenley	Erection of 2 no. 2 bedroom flats over existing car park on existing residential site.
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The Parish Council **unanimously objected** to this application on the following three grounds;

- Overdevelopment of the site
 - Development within the greenbelt
 - Development of the mansion house, which is of local and historical interest.
- (i) Other planning matters were noted, and
(ii) The council instructs the Clerk to advise Hertsmere Borough Council accordingly.

15/13. Financial matters

(I) Accounts for payment – April 2013

The following accounts for April 2013 were received:

PAYABLE TO	REASON	Total Amount
BT	Office Phone And Broadband	51.12
Mrs A Leboff	Wages	821.42
HMRC	Income Tax / National Insurance	334.81
Mrs Gough	Cleaning Office And Toilet	40.00
Mr Bob Gough	Grounds Maintenance	644.00
Shenley Fete And Carnival Committee	Grant	50.00
Shenley Cubs	Grant	400.00
Information Commissioner's Office (ICO)	Annual Subscription	35.00
Aga Bioengineering	Annual Pond Maintenance	930.00
Stevenage Borough Council	Supply And Fit Sockets For CCTV Camera	582.30
MJD Presentation	Tape For Label Machine	17.40
	TOTAL	3906.05

Following a proposal and seconder, it was:-

RESOLVED that the April 2013 accounts totalling £3,906.05 be approved for payment.

(II) Section 137 grant requests:

- Shenley Methodist Church grant request, it was;
RESOLVED NOT to approve a grant due to limited resources available to the Parish Council.

(III) The Clerk has completed the paperwork for her pension and now needs to sign the appropriate paperwork.

(IV) Following a proposer and a proposer and a seconder it was:

RESOLVED to grant Mr Gough a 10% increase for the cost of mowing, subject to validation (examples of diesel increase were received).

(V) Budget for Shenley Youth Council will be added to the June agenda.

(VI) Following quote from Between Time for repair work to The Cage and War memorial it was;
AGREED that the Clerk will get another quote for the work

16/13. Matters for future consideration, for inclusion on future agenda

- Highways – Increased pot holes in roads in Shenley to be added to the June agenda.
- Rookery Field – goal posts to be added to the June agenda.

17/13. The meeting ended at 10p.m.

Chairman

PARISH COUNCIL MEETING – MONDAY 13 MAY 2013
ACTION LIST

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Local Development Framework	<ul style="list-style-type: none"> • Cllr Gilligan to meet with Mr.Blundell to form a working party • 3 pubs to be nominated as Community assets 	Cllr Gilligan Cllr Gilligan and Clerk	JUNE PARISH COUNCIL MEETING
Pursley Field	<ul style="list-style-type: none"> • Negotiate lease with Herts County Council • Prepare lease for Borehamwood 2000 • Repairs to field 	Cllr Susman and Clerk Mr Hunter	JUNE PARISH COUNCIL MEETING
Tried and Trusted	Letter of thanks for donation to Sir Richard Cox Charity	Clerk	ACTIONED
Allotments	Contact resident who requested renting out car park and inform of decision.	Clerk	ACTIONED
Youth Council	Advertise in The Link	Cllr Black and Cllr Edel	ASAP
The Link	Articles to be written and sent to Cllr Beaton as agreed	Various	ASAP
Road Signage	Clerk to forward email from highways to resident	Clerk	ACTIONED
Clerk's Pension provision	Clerk to sign paperwork	Clerk	ASAP
Grant Request	Letter to be sent to Methodist Church	Clerk	ASAP
Repairs to War Memorial and Cage	Clerk to get another quote	Clerk	ASAP