

SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 8 JANUARY 2013, AT 7.30PM
IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Guy Beaton, Alex Black, Annette Edel, Rosemary Gilligan (Chair), James Hulme, Steve Piacenti Anthony Spencer and William Susman.

In attendance: *County Councillor John Usher
 *Borough Councillor Peter Wayne
 Amanda Leboff, Clerk to the Council

* Denotes attended for only part of the meeting

88/12. Apologies for Absence.

Apologies for absence were submitted from Councillor Ross Brice.

89/12. Declarations of Interests

PERSONAL - Councillors Black, Gilligan, and Susman declared a personal interest in the item concerning Shenley Park Trust, Councillor Edel declared an interest in the item concerning Shenley Primary School. Councillor Gilligan declared an interest in planning matters, and emphasised that even though she was Chairing the meeting she would not comment on any planning matters.

The Councillors declared pecuniary interests in agenda item 96/12 (iii).

PREJUDICIAL -none.

90/12. Minutes of the Parish Council Meeting held on 11 December 2012

RESOLVED that the minutes of the Parish Council meeting, held on 11 December 2012 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

91/12. Review of Action Plan from above meeting

It was **NOTED** that Councillor Beaton will contact both Imagery and Tina Braynis to discuss producing The Link and will then report back to the media committee.

92/12 Questions by residents of Shenley Parish

- (i) The Chair introduced Mr Burgess, a Shenley resident who addressed the meeting and felt that the Parish Council should explore as many

alternatives as possible with regards to the purchasing of CCTV cameras as a solution to anti-social behaviour. Mr Burgess suggested hiring someone to patrol the area and act as a deterrent, and provided information stating that CCTV cameras do not necessarily provide a positive outcome. Councillor Spencer addressed the issues raised.

The Chair thanked Mr Burgess for attending the meeting.

- (ii) The Chair introduced Mr Robert Holgate, Hertfordshire CCTV Partnership who addressed the meeting and presented the Council with the proposed portable CCTV camera. The proposal includes maintenance through the Stevenage based Hertfordshire CCTV partnership. Mr Holgate emphasised that there were privacy zones on the camera that black out people's bedrooms etc.

Mr Holgate extended an offer to all the Councillors to visit the Stevenage operation to see how it is run.

Councillor Hulme apologised to Mr Holgate for breaking the protective glass cover on the camera.

Following various questions, the Chair thanked Mr Holgate for attending the meeting.

- (iii) The Chair introduced Councillor Morris Bright, who addressed the meeting. Councillor Bright introduced himself and informed the Council that he will be standing in the County Council elections later in the year where he hopes to replace Councillor John Usher, following his impending retirement.

The Chair thanked Councillor Bright for attending the meeting.

It was at this point that the Chair congratulated Mr and Mrs Gough on becoming grandparents for a second time to a baby boy.

93/12 Reports of Committee, Members and Clerk

- (i) Future Initiative Committee – Easter event and AGM

The Chair asked the Council to think of any ideas for an Easter event and for the AGM and to let the Clerk know. It was **NOTED** that the Future Initiative Committee will be meeting at the end of the month.

- (ii) Proposed Youth Council

Councillor Edel informed the meeting that both Aldenham Parish Council and Borehamwood and Elstree Town Council have Youth Councils, and that this was a positive way to get the youth of Shenley involved.

Following a discussion it was;

AGREED that Councillor Edel will take the project forward and will discuss with Councillor Black and the Clerk the best ways to progress.

(iii) Harris Lane Playing Fields – proposed location and number of bins to be replaced in Harris Lane and Rookery Field

Councillor Beaton said that he thought the Parish Council should purchase 6 new bins, 5 of which would be in new locations and one would replace an existing bin. Following a discussion and a vote of 4 in favour and 3 against, the meeting;

AGREED to purchase 2 new bins with the possibility of further bins being purchased at a later date.

(iv) Allotment Committee

Nothing to report.

(v) Anti-Social Behaviour – Proposal by Councillor Spencer for the CCTV equipment and maintenance

Councillor Edel asked whether there had been any more issues and whether or not the cutting back of the hedge has had a positive effect. Councillor Spencer said that there had been a further incident.

Following a discussion the Council took a vote as to whether or not the Parish Council should purchase the CCTV equipment and maintenance. Councillor Spencer proposed the motion and Councillor Beaton seconded. The Clerk recorded 6 in favour and 1 abstention, therefore;

It was **AGREED** to purchase the CCTV camera and maintenance.

Councillor Usher **AGRRED** to put a request to Hertfordshire County Council to keep the street lights on in the area of the CCTV camera.

(vi) The Link

Councillor Wayne suggested that the Borough Councillor's details should be added to the list of Parish Councillor details that appear in The Link. Councillor Wayne also requested that only his telephone number and email be supplies and not his address.

(vii) Police/Radlett and Shenley Community Safety Partnership

Councillor Edel informed the meeting that Fielders Way had been mentioned at the meeting and it had been noted that no-one from Fielders Way has ever attended the CSP meetings.

- (viii) Shenley Community Activity Group - proposal to contact SCAG list asking if they would be interested in a 3rd SCAG event which would be a cultural visit in April e.g.

Councillor Susman informed the meeting that the Christmas trip had been a great success, and that the June trip would probably be to Whitstable following suggestions from various attendees of the trip.

Councillor Spencer thanked Councillor Susman and his wife Natalie for all their efforts on their coach at the Christmas trip.

Following a proposer and a seconder it was;

AGREED that an additional, cultural trip would take place in April. Councillor Susman and the Clerk will send a letter out to the SCAG list asking if people would be interested in attending.

It was **AGREED** that the Clerk will advertise for more Shenley residents to register for the SCAG mailing list if they are of appropriate age.

- (ix) Shenley Park Trust

Nothing to report.

- (x) HIGHWAYS

Nothing to report.

- (xi) HAPTC

The Clerk informed the meeting that there is a training event coming up called *PLANNING FOR YOUR FUTURE*. Councillors were asked if they would like to attend to contact the Clerk

- (xii) Harperbury Free School

Nothing to report.

94/12. Correspondence

(i) Receipt of the following correspondence was reported and noted:

*HERTSMERE BOROUGH COUNCIL	ELSTREE WAY CORRIDOR AREA PLAN
*RESIDENT	LACK OF SALT IN SALT BINS – IT WAS AGREED THAT THE CLERK WILL CONTACT WASTE SERVICES TO SEE IF THERE IS ANY SPARE SALT

*Denotes correspondence received and circulated at the meeting

95/12. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmere Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/2468	PLOT 10, 39 LONDON ROAD, SHENLEY, RADLETT, WD7 9ER	Variation of conditions 3, 5, 7 & 21 of planning permission reference TP/11/1484. (amended plans received 15/12/2012 & 19/12/2012)
TP/11/2469	PLOT 11, 39 LONDON ROAD, SHENLEY, RADLETT, WD7 9ER	Variation of conditions 3, 5, 7 & 21 of planning permission reference TP/11/1484. (amended plans received 15/12/2012 & 19/12/2012)
TP/12/2128	LOWER KITTS END FARM, KITTS END ROAD, BARNET, EN5 4RL	Demolition of existing and erection of livestock building.
TP/12/2619	3 KING CHARLES ROAD, SHENLEY, WD7 9HZ	Proposed first floor side extension & 2x velux sun tunnels to front and back.
TP/12/2656	MANOR LODGE SCHOOL, RIDGE HILL, SHENLEY, WD7 9BG	Erection of new sports hall and teaching accommodation.
TP/12/2575	MCDONALDS RESTAURANT LTD, BELL LANE, LONDON COLNEY, AL2 1BX	Reconfiguration of existing signage suite including the removal, retention and relocation of signs together with additional signage which includes: installation of 6 no. Internally illuminated, freestanding, rotating, double, 3 sided units; 2 no. Internally illuminated customer order displays with associated canopy; 1 no. Non illuminated side by side directional sign; retention of 1 no. Post mounted banner unit and 1 no. Internally illuminated height restrictor (application for advertisement consent).
TP/12/2622	11 MEAD ROAD, SHENLEY, WD7 9DA	Loft conversion to provide habitable living accommodation, to include removal of chimney stack and insertion of 3 rear rooflights.

With regards to;

TP/12/2620	LAND TO REAR OF 14 LONDON ROAD, SHENLEY, WD7 9EN	Demolition of existing offices and erection of 2 x 5 bed detached dwellings with basement levels and associated parking.
------------	--	--

The parish Council questioned, if the 2 additional houses been put in with the original plan would the developers have been requested to offer affordable housing?

(i) Other planning matters were noted, and

(ii)The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

96/12. Financial matters

(I) Accounts for payment – December 2012

The following accounts for December 2012 were received:

PAYABLE TO	REASON	Total Amount
MRS A LEBOFF	EXPENSES FOR PETROL COSTS IN 2012	50.00
BT	OFFICE PHONE AND BROADBAND	1.32
MRS A LEBOFF	WAGES	790.08
HMRC	INCOME TAX / NATIONAL INSURANCE	318.71
JOHN O'CONNER	GROUNDS MAINTENANCE	78.00
E.ON	ELECTRICITY BILL FOR HARRIS LANE	56.42
N.POWER	ENERGY BILL FOR THE HUB	96.00
SUPPLIES TEAM	INK FOR OFFICE PRINTER	113.16
IMAGERY	PRINTING OF THE LINK	806.00
TOBY SUSMAN	DISTRIBUTING THE LINK	150.00
MR GOUGH	EXPENSES	12.00
MRS GOUGH	CLEANING OFFICE AND TOILET	32.00
MR BOB GOUGH	GROUNDS MAINTENANCE	862.00
	TOTAL	3365.69

Following a proposal and seconder, it was:-

RESOLVED that the December 2012 accounts totalling £3,365.69 be approved for payment.

(II) Section 137 grant requests:

Clore Shalom Primary School requested £975 which equates to 50% of the transport costs for swimming. Following a proposer and a seconder it was;

RESOLVED to approve the request.

(III) The meeting **RESOLVED** that the minutes of the Finance/Budget Committee meeting, held on 17 December 2012 be confirmed as a correct record, and signed by Cllr Gilligan and adopted by the Council.

The Council **RESOLVED** to accept the draft revenue estimates of income and expenditure agreed at the meeting of the Finance/Budget Committee held on 17December 2012. Budget requirement for the year 2013/14, after taking into account a transfer from reserves of £12,626 (if required) is £60,809, being no increase on the previous year 2012/2013. It was **AGREED** that the Clerk notify Hertsmere Borough Council accordingly.

- (IV) Following a proposer and a seconder it was;
RESOLVED to approve the purchase and maintenance of a mobile CCTV camera.

97/12. Matters for future consideration, for inclusion on future agenda

Christmas Lights to be added to the February agenda, to include being extended along Porters Park Drive.

88/12. The meeting ended at 9.45p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 8 JANUARY 2013
 ACTION LIST**

PROVISION	ACTION	BY	ACTION DATE
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
The Link	Councillor Beaton to speak to Imagery and The Link re: production.	CLLR Beaton and Media Group	ASAP
Youth Council	Meet to take forward	Cllr Edel, Cllr Black and Clerk	ASAP
Bins	Purchase 2 new bins for Harris Lane	Cllr Beaton & Clerk	ASAP
Request for Street lights to be kept on	Councillor Usher to request the street lights are kept on after midnight, in the area where the CCTV camera will be.	Cllr Usher	ASAP
SCAG	Letter to be sent out to SCAG list re: cultural visit	Clerk and Cllr Susman	ASAP
	Advert for more Shenley residents to register for SCAG letter	Clerk	ASAP
Grant Request	Send cheque to Clore Shalom School	Clerk	ASAP
Precept	Notify Hertsmere Borough Council of Precept requirement	Clerk	ASAP