

## SHENLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY, 11 DECEMBER 2012, AT  
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

**PRESENT:** Councillors Alex Black, Ross Brice (Chairman), Annette Edel, James Hulme, Anthony Spencer and William Susman.

In attendance:           \*County Councillor John Usher  
                                  Amanda Leboff, Clerk to the Council

\* Denotes attended for only part of the meeting

### **75/12.           Apologies for Absence.**

Apologies for absence were submitted from Councillors Rosemary Gilligan and Steve Piacenti and Borough Councillor Peter Wayne and accepted by the Council.

### **76/12.           Declarations of Interests**

**PERSONAL** - Councillors Black, Brice, and Susman declared a personal interest in the item concerning Shenley Park Trust, Councillor Edel declared an interest in the item concerning Shenley Primary School.

**PREJUDICIAL** -none.

### **77/12.           Minutes of the Parish Council Meeting held on 13 November 2012**

**RESOLVED** that the minutes of the Parish Council meeting, held on 13 November 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

### **78/12.           Review of Action Plan from above meeting**

It was **NOTED** that the Clerk is still to get quotes for the repair of the war memorial as well as looking into the subscription for Open Spaces Society.

It was **NOTED** that Clore Shalom School have informed Councillor Black that they are now unable to perform at the Chanukah event. It was **AGREED** that the Clerk will write to Clore Shalom to say the Parish are disappointed they are unable to attend.

### **79/12.           Minutes of the Allotment Committee Meeting held on 6<sup>th</sup> December 2012**

**RESOLVED** that the minutes of the Allotment Committee meeting, held on 6 December 2012 be confirmed as a correct record, and signed by Cllr Brice and adopted by the Council.

**80/12. Review of Action Plan from above meeting**

The meeting **NOTED** the quote from Hertsmere Borough Council for the drainage at the allotments. It was

**AGREED** that Councillors Gilligan, Hulme and Black will meet to discuss how best to progress with the drainage at the allotments and will report back to the Parish Council at the February meeting.

**81/12 Questions by residents of Shenley Parish**

- (1) The Chairman introduced Mr Steve Dibben, Highway Locality Manager (Hertsmere, St. Albans City & District, and Welwyn Hatfield) who informed the meeting of the restructuring at Hertfordshire County Council Highways department and the contractor directed service from Ringways. Mr Dibben went on to highlight what Ringways and the County Council are responsible for, as well as stating that if you are unable to use Herts Direct to log a complaint then this should be done via e-mail or the phone.

The Chairman thanked Mr Dibben for attending the meeting.

**82/12 Reports of Committee, Members and Clerk**

(i) Harperbury Free School

The Chairman introduced Mr Simon Mitchley who addressed the Parish Council on behalf of the proposed Harperbury Free School. Mr Mitchley updated the meeting informing them that there has been lots of interest for the school from residents in London Colney, Radlett and Bricket Wood. The application has now gone to the *FREE SCHOOL NETWORK*.

Councillor Usher informed the meeting that he had used some of his locality funding to support the application. The Councillors:

Unanimously **AGREED** to support the proposed school.

(ii) Pursley Football Field

The meeting **AGREED** to remove this point until the March 2013 meeting.

(iii) Future Initiative Committee

Councillor Brice apologised to the meeting for not being able to attend the upcoming Chanukah event at The Cage. Councillor Black updated the meeting with regards to what will be happening at both the Chanukah and Christmas events at The Cage.

Councillor Brice invited all the Councillors and their partners back to his home following the Christmas event at The Cage.

(iv) Harris Lane Playing Fields/Shenley Wood FC

Nothing to report

(v) Code of Conduct Dispensations

All Councillors present signed their forms and returned them to the Clerk. It was **AGREED** that dispensation be **GRANTED**.

(vi) Allotment Committee

The minutes of the meeting held on 6<sup>th</sup> December were **APPROVED**.

(vii) Anti-Social Behaviour – Update re: Fielders Way

Councillor Spencer informed the meeting that there had been another incident and a report has been made to the police. Councillors Brice and Spencer have a meeting on 14<sup>th</sup> December with the CCTV expert recommended by Hertsmere Borough Council.

The meeting **NOTED** the letter from Mr.Burgess and **NOTED** that he will attend the January Parish Council meeting.

(viii) The Link

Councillor Beaton informed the meeting that all the contributions had been of a high standard and that they had all been successfully distributed. The meeting went on to discuss the possibility of producing a separate newsletter from the Parish News. A suggestion was also made for a colour insert to be produced for the Parish News enabling it to stand out more. The meeting;

**AGREED** that the Media committee will look into the various options available and will report back by the March Parish Council meeting.

It was **AGREED** that the Clerk will send copies of The Link to those distributors who will not have already received one.

(ix) Police/Radlett and Shenley Community Safety Partnership

Councillor Brice suggested to the meeting asking PCSO James Leach if it would be possible to get a speed gun for the Parish Council to use to monitor speeding in Shenley. It was **AGREED** that the Clerk would follow this up.

The *20 is plenty* sign was looked at and the Council agreed that this would be a good idea for outside Shenley Primary School. Councillor Hulme asked if this could be printed using fluorescent ink. The Clerk informed the meeting that she was waiting to hear back from Hertfordshire County Council with regards to using the lamp posts to put up the signs.

(x) Shenley Community Activity Group

The Clerk informed the meeting that everything was ready for the trip to see Wicked tomorrow.

(xi) Shenley Park Trust

Nothing to report.

(xii) HIGHWAYS

The Meeting **NOTED** that this had been covered in point 81/12 (I).

(xiii) HAPTC

The Clerk informed the meeting that she has nearly completed Cilca.

(XIV) Garden Nursery Development

Councillor Edel informed the meeting that there had been issues concerning the deliveries and parking at the development that were causing concern to Shenley Primary School. It was **NOTED** that the police have been made aware of the issues. It was;

**AGREED** that Councillor Susman would go to the site and speak to the foreman re: the issues and inform the Parish Council of the outcome.

(xv) Sheep near public footpath on Woodhall Lane

The meeting read the email from the resident concerning this issue. It was;

**AGREED** that the Clerk will respond to the resident and confirm that a sign should be put up at appropriate times.

(XVI) Festive Lighting Installation

The Clerk updated the committee concerning the Christmas lights and what was required by Hertfordshire County Council in order to successfully obtain a licence for the lights. It was; AGREED to pay for the inspection this year, and for Christmas lights to be added to the January agenda.

### 83/12. Correspondence

(i) Receipt of the following correspondence was reported and noted:

PERRY NEWTON AND JOSIE HINTON	HIDDEN MINDS PROJECT - SHENLEY
HERTFORDSHIRE COUNTY COUNCIL	LETTER RE: ADOPTION OF WASTE CORE STRATEGY AND DEVELOPMENT MANAGEMENT POLICIES DEVELOPMENT PLAN DOCUMENT.

### 84/12. Planning Applications

The following planning applications were before the meeting. The meeting **AGREED** that;

(1) subject to Hertsmeire Borough Council taking into consideration any comments of neighbouring owners/occupiers, the Parish Council raises no objection to the following proposals:

APPLICATION NO.	ADDRESS	PROPOSED DEVELOPMENT
TP/12/2370	UNIVERSITY COLLEGE LONDON SPORTS GROUND – WATFORD FC TRAINING GROUND, BELL LANE, LONDON COLNEY, ST.ALBANS, AL2 1BZ	ERECTION OF SECURITY KIOSK.
TP/11/2468-9	PLOT 10, 30 LONDON ROAD, SHENLEY, RADLETT, WD7 9ER	VARIATION OF CONDITIONS 3, 5, 7 & 21 OF PLANNING PERMISSION REFERENCE TP/11/1484.
TP/12/2294	65 LONDON ROAD, SHENLEY, RADLETT, WD7 9BW	MINOR INTERNAL ALTERATIONS TO GROUND FLOOR OF EXISTING COTTAGE/STABLES, ADDITIONAL GLAZING TO SW AND 2 NO.REPLACEMENT WINDOWS TO NW ELEVATION. ALTERATIONS AND SINGLE STOREY EXTENSION TO EXISTING GARAGE TO CREATE NEW GARDEN ROOM WITH FRAMELESS GLAZED LINK TO MAIN HOUSE.
*TP/12/2543	QUEEN ADELAIDE, LONDON ROAD, SHENLEY	DEMOLITIONS OF EXISTING & ERECTION OF 1X DETACHED, TWO STOREY, 3 BEDROOM DWELLING & 2 X SEMI-DETACHED, TWO STOREY, 3 BEDROOM DWELLINGS TO INCLUDE A ROOM IN THE LOFT SPACE WITH ASSOCIATED PARKING AND TIMBER PERGOLA STRUCTURE (REVISED APPLICATION FOLLOWING APPROVAL OF TP/12/1483)
*TP/12/2574	MCDONALDS RESTAURANT LIMITED, BELL LANE, LONDON COLNEY, AL2 1BX	MINOR ALTERATION TO THE DRIVE THRU TO PROVIDE A SIDE-BY-SIDE ORDER POINT; CONSTRUCTION OF A NEW ISLAND AND RECONFIGURATED KURB LINES.

\*Denotes that at this point, the Council moved to discuss planning applications which had been brought to its attention at the meeting. They were proposed and seconded.

With regards to;

TP/11/2312	TWIN OAKS OR GREEN VALLEY FARM, SUMMERSWOOD LANE, BOREHAMWOOD	REMOVAL OF EXISTING BUND AND REINSTATEMENT OF ACCESS. INSTALLATION OF ASSOCIATED SECURE BOUNDARY TREATMENT (AMENDED PLANS RECEIVED 07/06/12 & 18/10/12)
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The Parish Council felt they were unable to comment on this application due to insufficient information available.

- (i) Other planning matters were noted, and
- (ii) The Council instructs the Clerk to advise Hertsmere Borough Council accordingly.

### 85/12. Financial matters

#### (I) Accounts for payment – November 2012

The following accounts for November 2012 were received:

PAYABLE TO	REASON	Total Amount
PETTY CASH	PETTY CASH FOR OFFICE	200.00
BT	OFFICE PHONE AND BROADBAND	50.30
MRS GOUGH	CLEANING TOILETS AND OFFICE	32.00
MR BOB GOUGH	GROUNDS MAINTENANCE	536.00
MRS A LEBOFF	EXPENSES	75.90
MRS A LEBOFF	WAGES	790.08
HMRC	INCOME TAX / NATIONAL INSURANCE	318.71
AFFINITY WATER	WATER BILL FOR THE HUB	22.13
JOHN O'CONNOR	GROUNDS MAINTENANCE	132.00
NIGEL COLE ASSOCIATES	VISUAL SURVEY OF LIGHTING COLUMNS	540.00
FESTIVE IMPACT LIGHTING	1ST STAGE PAYMENT INSTALL & MAINTAIN LIGHTS	2400.00
BROXAP	DOG BIN FOR BRIDLE WAY 13	190.80
MRS R SHAW	REIMBURSE CHANUKAH DECORATIONS	23.45
SCAG	TRANSFER £ PAID FOR CHRISTMAS OUTING	175.00
SIR RICHARD COX CHARITY	GRANT FOR THE 2012 DISTRIBUTION LIST	580.00
MRS A LEBOFF	EXPENSES	323.13
	TOTAL	6389.50

Following a proposal and seconder, it was:-

**RESOLVED** that the November 2012 accounts totalling £6389.50 be approved for payment.

- (II) Section 137 grant requests:
- (III) Sir Richard Cox Charity request for the sum of £580 towards donations. Following a proposer and a seconder it was; **RESOLVED** to approve the request.
- (IV) Following a proposer and a seconder it was; **RESOLVED** to approve the carrying out of a visual inspection and providing a schedule report on the lights columns as requested by Hertfordshire County Council for £450 +VAT, please see point 82/12 (xvi).
- (V) It was **AGREED** that the purchase of extra bins would be added to the January agenda.

**86/12. Matters for future consideration, for inclusion on future agenda**

There were none

**87/12.** The meeting ended at 9.15p.m.

Chairman

**PARISH COUNCIL MEETING – TUESDAY 11 DECEMBER 2012  
ACTION LIST**

<b>PROVISION</b>	<b>ACTION</b>	<b>BY</b>	<b>ACTION DATE</b>
Planning Applications	Letter to Hertsmere Borough Council advising of the Council's opinions.	Clerk	ACTIONED
Code of Conduct Dispensations	All Councillors to sign.	CLLRS	ASAP
The Link	Copies to be sent to contributors	Clerk	ASAP
War Memorial	Quote for repairs	Clerk	ASAP
Nursery Development Site	Councillor Susman to speak to the Forman regarding parking and early deliveries that conflict with the school.	Cllr Susman	ASAP
Community Development Agency subscription	Look into what will be gained from this	Clerk	ASAP
Sheep Near Public Footpath	Clerk to write back to the resident	Clerk	ASAP
Christmas Lights	To be added to January's Agenda	Clerk	JANUARY PARISH COUNCIL MEETING