



SHENLEY PARISH COUNCIL

REPORT OF THE FINANCE COMMITTEE HELD ON THURSDAY 6th DECEMBER 2018, AT
7.30PM IN THE VILLAGE HALL, 108 LONDON ROAD, SHENLEY

PRESENT: Councillors Nicky Beaton, Rosemary Gilligan (Chair), and Helen Hussain

IN ATTENDANCE: Amanda Leboff, Clerk to the Council

72/15 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Gavin O'Sullivan and William Susman and accepted by the Committee.

73/15 DECLARATIONS OF INTEREST

There were none

74/15 MINUTES OF FINANCE COMMITTEE MEETING HELD ON 7th December 2017

It was **AGREED** that the minutes of the Finance Committee Meeting, held on 7th December 2017 be confirmed as a correct record.

75/15 MATTERS ARISING

There were no matters arising

76/15 TO ADOPT AMENDED FINANCE COMMITTEE TERMS OF REFERENCE

The meeting **AGREED** to adopt the amended Finance Committee Terms of Reference

77/15 TO NOTE EMAIL SENT FROM HERTSMERE BOROUGH COUNCIL REGARDING THE PRECEPT

The meeting **NOTED** the email

78/15 TO RECEIVE DRAFT REVENUE AND PRECEPT FOR 2019/20

The Committee received and considered the draft estimates of income and expenditure for the next financial year (2019/2020), and the recommendation to the Council of the Precept to be advised to Hertsmere Borough Council for that financial year.

The Committee reviewed the proposals and after careful consideration of the estimates before them **RESOLVED** to recommend:-

(i) That the attached draft revenue estimates for 2019/2020 be approved.

(ii) That, on the basis of the draft forecast for 2019/2020 now submitted, the Precept for the financial year 2019/2020 be confirmed by the Clerk, taking into account the costings of Band D confirmed by Hertsmere Borough Council as 1797 which is an increase from 2018/19. The figure of **£77,775.70** will be requested for the precept.

(iii) That the Clerk be instructed to inform Hertsmere Borough Council of the Parish Council's final decision on the precept figure

79/15 MATTERS ARISING OUT OF CONSIDERATION OF THE DRAFT ESTIMATES

- (i) The Committee **RESOLVED** to recommend that £1,500 be allocated to matters arising from Hertsmere Borough Council's Local Plan (short term reserves)
- (ii) The Committee **RESOLVED** to recommend that £5,000 be allocated to the Neighbourhood Plan (short term reserves)
- (iii) The Committee **RESOLVED** to recommend that £15,000 be allocated to the Neighbourhood Plan (long term reserves)
- (iv) The Committee **resolved** to recommend that a Band D property Parish charge of **£43.29** be introduced, which is an increase of **2.92%** on last year's amount.

80/15 TO NOTE AND ADOPT THE GDPR REQUIREMENTS

- The Committee **NOTED** and **APPROVED** the Clerk as responsible for GDPR compliance
- The Committee **NOTED, APPROVED** and **ADOPTED** the Data Audit
- The Committee **NOTED, APPROVED** and **ADOPTED** the Subject Access Request Form (SLCC version)
- The Committee **NOTED, APPROVED** and **ADOPTED** the Consent Form
- The Committee **NOTED, APPROVED** and **ADOPTED** the Data Breach Form

- The Committee **NOTED** and **APPROVED** that Mr Kevin Rose is Shenley Parish Council's Data Protection Officer
- The Committee **NOTED, APPROVED** and **ADOPTED** the Privacy Notice

81/15 CLOSE OF MEETING

The meeting closed at 8.30pm

CHAIR